

**MINUTES  
TOWN OF SALEM  
SPECIAL ELECTORS MEETING  
MONDAY, JUNE 29, 2015 7:00 P.M.**

**Chairman Diann Tesar** called this Special Meeting of the Town of Salem Electors to order at 7:00 p.m. with the following present:

- SPECIAL MEETING CHAIRMAN:** Diann Tesar
- BOARD OF SUPERVISORS:** Supervisors Dan Campion, Dennis Faber, Ted Kmiec and Mike Culat
- OTHERS:** Pat Casey, Attorney Rich Scholze, Brad Zautcke, Jack Rowland, Mike Murdock, Mike Slover, Chris Lamb and Cindi Ernest.
- GUESTS:** See attached list.

**PLEDGE OF ALLEGIANCE**

Chairman Tesar led the Pledge of Allegiance.

**OPEN MEETING COMPLIANCE CHECK**

A notice of the meeting was published in the Kenosha News and at the Town Hall Municipal Building, Salem Post Office, Camp Lake Post Office, Wilmot Post Office, and the Trevor Post Office and on the Town's website 15 days prior to this meeting. The agenda was posted prior to 3:00 p.m. on Friday, October 28, 2014 at the Town Hall Municipal Building, Salem Post Office, Camp Lake Post Office, Wilmot Post Office, and the Trevor Post Office. It was also posted on the Town's website.

**1.)** Town Chairman Diann Tesar explained to the Electors why this meeting was called including the motions made by Electors at an Annual meeting for the Town Board to form a committee to perform a study explore incorporation of the Town. Although the motion and directive made, wasn't within the scope of the Electors powers given by statute, the Board did decide to form the Town of Salem Incorporation Committee. After choosing seven members to appoint to the committee, Mike Ullstrup was appointed the Chairman of this committee. Mr. Ullstrup and the Town of Salem Incorporation Committee are her tonight to present their findings and final report to the Electors of the Town and to the Town Board.

Mr. Ullstrup began the review of the committee's findings including how we got here, how the committee got started and introduced members of the committee who included Michael Ullstrup, Chairman, James Woodke, Melanie Rudd (not present), Gerry Meyers – Witkoswski (who resigned), John Roberts, Carrie Fischer and Darrin Hull.

Mr. Ullstrup reviewed the study with those in attendance and the study included:

- 1) Purpose of this report
- 2) Executive Summary
- 3) Project Overview
  - a) Charter Summary
  - b) Project Progress

- c) Work that has been done/in progress
  - d) Contacted/contacted and reviewed/reviewing the following organization and documents
- 4) **Current State Analysis** : *A study of the services that the Town of Salem presently provides including service levels, their determinants, and the ensuing costs*
- a) 3-Pronged Approach to Current State Analysis
    - i) Top-Down: Study of State Statutes
    - ii) Down-Up: Interviewing Department Heads
    - iii) Follow-the-Money: Analysis of the budget of Salem
  - b) Services Proved by the Town of Salem
    - i) TOS Services: Highway
    - ii) TOS Services: Fire & Rescue
    - iii) TOS Services: Sewer & Storm Water
    - iv) TOS Services: Town Clerk
    - v) TOS Services: Building Inspection
    - vi) TOS Services: Property Valuation
    - vii) TOS Services: Zoning
    - viii) TOS Services: Library
    - ix) TOS Services: Public Safety
    - x) TOS Services: Governance & Administration
  - c) Village powers
  - d) Boundary Agreements
  - e) Other
    - i) DNR
    - ii) Lakes
- 5) **Future Possibilities** : *A study of the potential paths forward for the Town of Salem*
- a) Wisconsin statute establishes 3 forms of municipalities: towns, villages, and cities
  - b) Options
    - i) Stay as is
      - (1) Paddock Lake annexation
      - (2) 2025
      - (3) Border risks
      - (4) Annexation process(es)
    - ii) Variations
      - (1) "Urban towns"
      - (2) "Charter towns"
    - iii) City
      - (1) No farms
    - iv) Village
      - (1) Changes
        - (a) Police
          - (i) Need
          - (ii) \$
          - (iii) Insource
          - (iv) Outsource
        - (b) Zoning

- (i) Need
- (ii) \$
- (c) Borders
- (d) Building Inspection
- (e) Governance
- (2) Annexation
  - (a) Boundary agreements
  - (b) VoPL Growth area happens no matter what
- (3) TIFS
- (4) Grants
- (5) \$: Analysis of the budgets of Salem, Bristol, and the City of Burlington

- 6) **Effecting the Change:** *The processes to go from where we are to where we might want to be*
  - a) Incorporation Process
  - b) Other experiences
    - i) Bristol
    - ii) Somers
    - iii) Grand Chute
    - iv) Town of Menasha

7) Summaries

The full Town of Salem Incorporation Committee Findings and Final Report are available on the Town's website at [www.townofsaalem.net](http://www.townofsaalem.net) or from the Town Clerk.

**ADJOURNMENT**

MOTION BY Elector Carol Dunn second by Elector Bettie Brandes to adjourn this Special Town Electors Meeting.

UNANIMOUS VOTE – AYE

NO NAY VOTES

MOTION CARRIED

**This Special Town Electors meeting was adjourned at 8:16 p.m.**

Respectfully submitted,

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Cindi Ernest, Town Clerk