

**MINUTES  
TOWN OF SALEM  
SPECIAL BOARD MEETING OF THE TOWN BOARD OF SUPERVISORS  
Monday, September 21, 2015 6:00 pm**

**Chairman Diann Tesar** called this Special Meeting of the Town of Salem Board of Supervisors to order at 6:00 p.m. with the following present: Town Supervisors Dennis Faber, Ted Kmiec and Dan Campion. Supervisor Mike Culat was absent. Administrator Casey, Attorney Scholze, Todd Taves, Len Roecker and Cindi Ernest.

**GUESTS:** John Poole, Jim Woodke, Jill Rozell, Mike Ullstrup and Chris Rainey

**OPEN MEETING COMPLIANCE CHECK**

The agenda was posted prior to 3:00 p.m. on Friday, September 18, 2015 at the Town Hall Municipal Building, Salem Post Office, Camp Lake Post Office, Wilmot Post Office, and the Trevor Post Office. It was also posted on the Town’s website.

**AGENDA SEQUENCE CHANGE**

Item No 2 on the agendas will be addressed prior to Item No 1.

**2.)** Todd Taves, Town Financial Advisor with Ehlers, presented and reviewed the Presale Report the Note Anticipation Notes to fund project costs within Tax Incremental District No. 1. He informed the Board that they will come back on October 19<sup>th</sup> with the bids to award the sale of the bonds.

**Mike Murdock and Mike Slover arrived to this meeting at 6:06 pm.**

With this note, the Town will be capitalizing the debt to make the Interest payments. The note principal will be paid from proceeds of General Obligation Notes or Refunding Bonds to be issued in 2018 for the life of the TID. This will also give the Town a better idea of how the TID is doing.

Further discussion followed.

MOTION BY Supervisor Campion, second by Supervisor Faber to moved forward and approve the sale of Note Anticipation Notes to fund project costs within Tax Incremental District No. 1.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**1.)** The bid opening for the proposed Town Business Park infrastructure was held on Thursday, September 17<sup>th</sup> at the Town Hall. The five bids received were as follows:

<b>Bidder/Contractor</b>	<b>Base Bid (254th Ct. &amp; 250th Av.)</b>	<b>Alt. A (Meier Parkway)</b>	<b>Alt. B (CTH C)</b>	<b>Grand Total</b>
1. Reesman's Excavating &	\$3,319,184.60	\$319,172.60	\$240,106.15	<b>\$3,878,463.35</b>

2.	Grading, Inc. Globe Contractors, Inc.	\$3,579,635.90	\$282,519.00	\$217,563.00	<b>\$4,079,717.90</b>
3.	Super Excavators, Inc.	\$4,073,840.20	\$352,823.50	\$211,776.50	<b>\$4,638,440.20</b>
4.	Willkomm Excavating & Grading, Inc.	\$4,108,150.94	\$305,291.20	\$230,984.69	<b>\$4,644,426.83</b>
5.	Advance Construction, Inc.	\$4,619,634.40	\$349,561.90	\$205,107.75	<b>\$5,174,304.05</b>

Engineer Len Roecker has reviewed the proposal of the low bidder and recommended the Town consider awarding a contract, which includes the Base Bid, Alternate A and Alternate B, to Reesman's Excavating & Grading, Inc. in the amount of \$3,878,463.35. This bid includes all infrastructure.

MOTION BY Supervisor Faber, second by Supervisor Campion to accept the bid and award the contract to Reesman's Excavating & Grading, Inc. in the amount of \$3,878,463.35.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**3.)** An agreement between the Town of Salem and Quarles & Brady, LLP for Bond & Disclosure Counsel Services and Scope of Engagement was presented.

MOTION BY Supervisor Campion, second by Supervisor Faber to approve the agreement between the Town of Salem and Quarles & Brady, LLP for Bond & Disclosure Counsel Services and Scope of Engagement as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**4.)** A Post-Issuance Compliance Policy for Tax-Exempt and Tax-Advantaged Obligations and Continuing Disclosure was presented.

MOTION BY Supervisor Faber, second by Supervisor Kmiec to approve the Post-Issuance Compliance Policy for Tax-Exempt and Tax-Advantaged Obligations and Continuing Disclosure as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**5.)** A proposal for the Highway Department for crack filling of various Town roads was presented. Proposals were received as follows:

Poblocki Paving Corp. \$25,551  
Fahrner Asphalt Sealers \$42,865

Department Head Mike Murdock recommended awarding the contract to Poblocki Paving Corp in the amount of \$25,551.

MOTION BY Supervisor Faber, second by Supervisor Kmiec to award the Town road crack filling to Poblocki Paving Corp in the amount of \$25,551.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**6.)** The purchase of eight (8) kiosks for the Express Vote election machines at a cost of \$750 per machine plus shipping. The kiosks were approved by the GAB the 1<sup>st</sup> of September and if the municipalities purchase and have those all shipped to one location, the shipping fees will be less. MOTION BY Supervisor Faber, second by Supervisor Campion to approve the purchase of the Express Vote kiosks in the amount of \$750 per machine plus shipping.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**7.)** Discussion took place relative to a summons, for possible revocation and/or suspension for liquor license violations, to JP Liquor & Foods (Lic #15-07-012AA).

MOTION BY Supervisor Faber, second by Supervisor Campion to direct Attorney Scholze to draft a letter to JP Liquor & Foods, to meet with the Board to address the violations.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**8.)** There was discussion of the proposed budget workshop schedule. After discussion, the final budget meeting schedule is as follows:

Tuesday, October 6, 2015 6:00 pm

Tuesday, October 20, 2015 6:00 pm

Monday, November 2, 2015 6:00 pm (if another meeting is needed)

Monday, November 16, 2015 7:00 pm (This will be for the Budget Public Hearing, a Special Elector's meeting for the Highway expenditures and the Levy, and a Special Board meeting for approval of the budget.)

#### **CLOSED SESSION**

**1.)** MOTION BY Supervisor Campion, second by Supervisor Faber to move into closed session pursuant to: Section 19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. This closed session is relative to joint/consolidated services agreements.

ROLL CALL VOTE

SUPERVISORS Faber, Kmiec, Campion and Chairman Tesar – AYE

MOTION CARRIED

**The Board moved into Closed Session at 6:35 pm with Attorney Scholze, Brad Zautcke, Mike Slover and Mike Murdock present.**

**2.)** MOTION BY Supervisor Campion, second by Supervisor Faber to move out of Closed Session and reconvene in Open Session.

ROLL CALL VOTE

SUPERVISORS Faber, Culat, Kmiec, Campion and Chairman Tesar – AYE

MOTION CARRIED

**The Board moved out of Closed Session and reconvened in Open Session at 6:58 pm.**

**3.)** There was no announcement or action taken relative to Section 19.85(1)(e) referenced during the closed session.

**ADJOURNMENT**

MOTION BY Supervisor Campion, second by Supervisor Kmiec to adjourn this Special meeting.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**This Special Board meeting was adjourned at 6:59 p.m.**

Respectfully submitted,

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Cindi Ernest, Clerk