

**TOWN OF SALEM BOARD OF SUPERVISORS  
SPECIAL BOARD MEETING  
Wednesday, February 1, 2012 5:45 P.M.**

**Chairman Diann Tesar** called this Special meeting of the Town of Salem Board of Supervisors to order at 5:45 p.m. with the following present Ted Kmiec, Pat O'Connell, Dennis Faber, Pat Casey and Cindi Ernest

Guests: Linda Valentine, Gail Peckler – Dziki, Mike Ullstrup, Steve Brown, Mike Murdock, Chris Lamb, Crysti Neuman, Mike Culat, Tom Targes, Gregg Peterson and Mike Slover

Chairman Tesar led the Pledge of Allegiance

Open Meeting Compliance check was met with posting prior to 3:00 pm. on January 31, 2012.

**1.)** Chairman Tesar questioned if we want to define where we are relative to the statutory duties of the Town Clerk.

Discussion followed.

MOTION BY Supervisor Faber, second by Supervisor O'Connell to develop a procedure to be sure we are following state statutes.

Administrator Casey stated that just for clarification the invoices are issued to department heads.

Further discussion followed with Chairman Tesar indicating that she would meet on Thursday, Feb. 2<sup>nd</sup> at 3:00 p.m. with Clerk Ernest, Administrator Casey and Attorney Scholze to try and resolve the issues of the clerk's duties.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**2.)** Administrator Casey presented a proposal for a water tower leasing agreement with SAC Wireless, Inc. They would act as an agent in securing telecommunication leases for the water tower by providing advertising and providing annual site inspections. SAC Wireless would be paid 10% of the gross monthly rent that the Town receives from telecommunication leases up to the first five (5) years.

MOTION BY Supervisor O'Connell to approve the water tower leasing agreement with SAC Wireless, Inc. Discussion followed with Supervisor Kmiec stating that he would like to see this on a yearly basis rather than a five (5) year basis. He is also uncomfortable with the cost to the Town.

MOTION FAILED FOR LACK OF A SECOND

This item will be placed on the Regular Board meeting agenda in February.

**3.)** Clerk Ernest requested that the Town purchase elections machines from Dominion Voting. We have currently been leasing the machines from Dominion Voting. It was further explained that this is the company that the rest of the municipalities and the County are with. All of the machines in the County must be compatible with the County's machines because on election night we upload the results to the County's system. It is for this reason that the clerk did not seek quotes from other vendors.

The cost to lease the machines that are needed for just four (4) elections would be approximately \$11,620. This cost would not include any of the anticipated recall elections. Dominion Voting presented a proposal that we purchase refurbished equipment rather than leasing it. The quote given to purchase the need equipment is \$11,778.00 with the shipping and handling costs to be determined.

The refurbished equipment has a one year warranty, and then would be subject to a regular maintenance program. When the State of WI certifies new machines, the machines we currently own would have a trade in value when we purchase. We would have the machines available for all elections for the few years at a cost of \$11,778 as compared to leasing for four (4) elections at a cost of \$11,620.

Clerk Ernest also requested permission from the Town Board to allocate the \$10,000 of the cost from GL account # 10-10-51401-331 Election Equipment, with the remainder of the cost allocated to GL account # 10-90-59000-701 Misc Expense/Contingency.

MOTION BY Supervisor Faber, second by Supervisor Kmiec to approve the purchase of the election machines at a cost of is \$11,778.00 with the shipping and handling costs to be determined and that \$10,000 of the cost be allocated from GL account # 10-10-51401-331 Election Equipment, with the remainder of the cost allocated to GL account # 10-90-59000-701 Misc Expense/Contingency.

UNANIMOUS VOTE – AYE

MOTION CARRIED

#### **CLOSED SESSION**

4.) MOTION BY Supervisor O’Connell, second by Supervisor Faber to move into closed session pursuant to Section 19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically to discuss non-represented or administrative contracts.

ROLL CALL VOTE – AYE

MOTION CARRIED

**Town Board moved into Closed Session at 6:14 p.m.**

**Supervisor Campion arrived at 6:35 with his agreement to be in closed session.**

5.) MOTION BY Supervisor Campion and second by Supervisor Faber to move out of Closed Session and reconvene in Open Session.

ROLL CALL VOTE – AYE

MOTION CARRIED

**Out of Closed Session and reconvened in Opens Session at 7:26 p.m.**

6.) Chairman Tesar announced that direction had been given to Administrator Casey, relative Section 19.85(1)(c) referenced during the closed session, to present the board with job descriptions in the next ????? (No date given in minutes given to clerk. Please confirm date for clerk)

#### **ADJOURNMENT**

MOTION BY Supervisor Campion, second by Supervisor O’Connell to adjourn this Special Meeting.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**This Special Board Meeting was adjourned at 7:32 p.m.**

Respectfully submitted,

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Cindi Ernest, Clerk