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TownofSalem.net

Salem Town Hall • 9814 Antioch Road, (STH 83) P.O. Box 443 • Salem, WI 53168

**TOWN OF SALEM BOARD OF SUPERVISORS
REGULAR BOARD MEETING AGENDA
Monday, November 14, 2011 7:00 P.M.
SALEM TOWN HALL
9814 ANTIOCH ROAD, SALEM, WI 53168**

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
OPEN MEETING COMPLIANCE CHECK
APPROVAL OF AGENDA SEQUENCE**

CITIZENS COMMENTS

Please be advised per WI State Statute Section 19.84(2), the Town Board will receive information from the public. It is the policy of this municipality that there be a three minute time period, per person, with time extensions per the Chief presiding officer's discretion; be further advised that after the public comments are completed, the Town Board of Supervisors may have limited discussion on the information received, however, no action will be taken under public comments.

PRESENTATIONS, PETITIONS, COMMUNICATIONS, & OTHER AGENCY REPORTS

- 1.) Discussion and possible action relative to the appointment of Theodore Kimiec III as Town Board Supervisor filling the vacancy left open with the passing of Joseph G. Meier. Oath of Office to follow.
- 2.) Presentation relative to the year's statistics and new programs for the Sharing Center, presented by Suzane Wilcvek and Kim Swanson.

SEWER UTILITY DISTRICT

- 1.) Discussion and possible action on a contract for Scope of Services with Strand Engineering relative to the Sewer Utility District Master Plan to develop a master plan for the wastewater treatment plant (WWTP) and collection system.
- 2.) Discussion and possible action on the awarding of a contract to Reesman's Excavating & Grading, Inc., in the amount of \$53,274.00, to complete an approximate 500 ft sanitary sewer extension along CTH 'C' to provide service to tax parcel numbers 66-4-120-262-0520 and 66-4-120-262-0530.

BUILDING DEPARTMENT

- 1.) Review, discussion and possible action on the intent, continuing from the June 2011 meeting, to raze property located at 9949 272nd Avenue, Trevor, WI 53179-9797, Tax Parcel No. 66-4-120-214-1410, belonging to Roland Alber 9949 272nd Avenue, Trevor, WI 53179 and Mary K. Lester 10920 267th Avenue, Trevor, WI 53179.

2.) Discussion and possible action to raze property owned by Steven C. Zandrowicz P.O. Box 33 Camp Lake, WI 53109. Tax Parcel No. 66-4-120-212-1350 Property Address: 9607 Camp Lake Road, Camp Lake, WI 53109. On a motion by Supervisor Faber, second by Supervisor O'Connell this item was tabled to this November Regular Board meeting to allow Attorney Scholze to follow up on the foreclosure.

ADMINISTRATOR'S BUSINESS

- 1.) Administrator's report.
- 2.) Discussion and possible action on Resolution No. 11-11-14 a Resolution of Inclusion Under the Wisconsin Retirement System by the Town of Salem, Kenosha County, Wisconsin.
- 3.) Discussion, review and possible action on a lease agreement with Camp/Center Lake Rehabilitation District (CCLRD) for Town of Salem real estate property and the placement of a building on the property.
- 4.) Discussion and possible action on an update of the Fiscal Year 2012 Budget.
- 5.) Discussion and possible action relative to the contract between Town of Salem and the Village of Pleasant Prairie for the provision of real and personal property assessment services.
- 6.) Discussion and possible action on a request to expend \$6,657 to complete the switchover of the Town of Salem phone system.
- 7.) Discussion and possible action on the Town of Salem Employee Grievance Procedure.

FIRE AND RESCUE

- 1.) Discussion and possible action regarding the status of the old rescue building located south of the Town Hall on STH '83'.
- 2.) Discussion and possible action on the purchase of the following fire department purchases:
 - Personal Protective Equipment for firefighters from Paul Conway Shields . Six (6) sets to include pants, suspenders, and coat not to exceed cost of \$8611. Will add names to back of coat for each firefighter. Total cost not to exceed \$8750.
 - Minitor V pagers for the department, to meet narrow band requirement. Purchase to be made from best quoted vendor.
 - Portable radios. On-going initiative to upgrade radios for interoperability of communications between department and agencies, meet narrow band requirement and increase safety of firefighters for all members to have the ability to communicate when operating in dangerous environments. Milwaukee 2-Way, Inc. 4 portable radios at \$1357.23 each total of \$5428.92 and one IMPRES multi-unit charger for \$646.16 and Motorola Q4 Promotion Pricing \$(200.00) for total of \$5875.08.
 - 60 ea - Survivor LED Yellow Handlight. Enhance fire fighter safety. NFPA recommendation, @\$47.00 each \$2820 from Jefferson Fire and Safety, Inc.
 - 20 ea – 50' x 2.5" coupled Key Big 10 fire hose @ \$114.99 each \$2299.80 from Jefferson Fire.
 - 5 ea – Task Force Tips 1.5" ball valve/waterway 1 3/8" ea @ \$195.95 total of \$975.00 from Jefferson Fire
 - 5 ea – Task Force Tips 1" tips for ball valve @43.63 ea total of 218.25 from Jefferson Fire.

- 4 ea – 1 ¾” x 50’ length of Key combat ready fire hose @ 192.65 ea for total of \$770.60 Jefferson Fire.
- 4 ea – Elkhart 4000-26 2 ½ “ nozzles @\$ 562 each for total of \$2,248, Bendlin Fire Equipment.
- Purchase of Cairns 1010 fire helmets for department. Plan to purchase from best quoted vendor.

FIRE AND HIGHWAY BUILDING PROJECT

1.) Discussion and possible action on Payment Application No. 5 from Phoenix Fabricators in the amount of \$29,850.90 for the Water Storage Tank. The original contract amount is \$762,074.00. Balance to finish plus retainage is \$58,130.95.

CLERK’S BUSINESS

1.) Motion: Approval of the minutes of the previous meeting of a Regular Board Meeting on 10/10/11, a Workshop Meeting on 10/17/11 and Special Meetings on 10/14/11, 10/26/11 and 11/1/11.

2.) Discussion and possible action on operator licenses as follows. Approval is contingent on background check clearance, completion of beverage server class, and payment of the necessary fees.

Clarissa M. Fanning
 Patricia L. Ultsch
 Roxanne M. Jackson

Jennifer S. Powell
 Megan M. Lostroscio

Rosemarie B Weber
 Melissa S. Vaughan

3.) Discussion and possible action on an application filed with the Clerk of the Town of Salem, Kenosha County, Wisconsin for retail licenses to sell fermented malt beverages and intoxicating liquors, in accordance with the provisions of CHAPTER 125.04 of the Wisconsin State Statutes by the following, approval is contingent on background check clearance, payment of delinquent taxes, assessments, and all necessary fees:

NAME & ADDRESS
 OF APPLICANT

TRADE NAME & ADDRESS
 OF ESTABLISHMENT

CLASS “B” BEER AND “CLASS B” LIQUOR

B & S Roadhouse, LLC
 22911 83rd Street
 Salem, WI 53168
 Agent: Bryon P. Spinler

Lumpy’s Sports Bar
 9251 Antioch Road
 Salem, WI 53168

5.) Discussion and possible action on Resolution No. 11-11-14, A Resolution Authorizing a Special Election for the Town of Salem Supervisor Seat vacated by Joseph Meier.

TREASURER’S REPORT

1.) Treasurer’s report for October 1, 2011 – October 31, 2011.

2.) Motion: Approval of payment of the vouchers October 11, 2011 – November 14, 2011 as presented.

MUNICIPAL COURT

1.) Nothing

PUBLIC SAFETY

1.) Nothing

STORM WATER DISTRICT

1.) Nothing

PUBLIC WORKS/HIGHWAY

1.) Nothing

PARK COMMISSION

1.) Nothing.

SALEM MOUND CEMETERY

1.) Nothing

REPORTS ON PREVIOUS COMMISSION MEETINGS, FUTURE AGENDA ITEMS, AND UPCOMING SCHEDULED MEETINGS

Chairman Tesar (Lakes Committee & Hooker Lake) report.

Supervisor Faber (CCLRD, SEWRPC, P&Z Liaison, Lakes Committee, & Board of Review) report.

Supervisor O'Connell (Library Board & Voltz Lake District) report.

Supervisor Champion (County Liaison) report.

CLOSED SESSION

1.) MOTION: To move into closed session pursuant to: Section 19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. This Closed Session is relative to public employee collective bargaining.

ADJOURNMENT

This Notice was posted at the following places:

Camp Lake Post Office

Salem Post Office

Trevor Post Office

Wilmot Post Office
Salem Town Hall Municipal Building

November 10, 2011

Cindi Ernest, Clerk

Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request service, contact Clerk Cindi Ernest at 262-843-2313.

“Notice is hereby given that it is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be present at this above stated meeting to gather information about a subject over which they may have decision making responsibility. No action will be taken by any other governmental body except by the governing body noticed above. It is intended that this notice shall constitute an adequate notice of meeting pursuant to State ex rel Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W. 2d 408 (1993)”