



**TOWN OF SALEM BOARD OF SUPERVISORS  
REGULAR BOARD MEETING AGENDA  
Monday, September 10, 2012 7:00 P.M.  
SALEM TOWN HALL  
9814 ANTIOCH ROAD, SALEM, WI 53168**

**CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL  
OPEN MEETING COMPLIANCE CHECK  
APPROVAL OF AGENDA SEQUENCE**

**CITIZENS COMMENTS**

*Please be advised per WI State Statute Section 19.84(2), the Town Board will receive information from the public. It is the policy of this municipality that there be a three minute time period, per person, with time extensions per the Chief presiding officer's discretion; be further advised that after the public comments are completed, the Town Board of Supervisors may have limited discussion on the information received, however, no action will be taken under public comments.*

**PRESENTATIONS, PETITIONS, COMMUNICATIONS, & OTHER AGENCY REPORTS**

**1.)** Discussion and possible action on setting a date and time for Halloween Trick or Treating in the Town of Salem. Halloween falls on a Wednesday. Historically the Town has set Oct 31<sup>st</sup> from 4:00 pm – 7:00 pm for trick or treating.

**PLANNING & ZONING**

**1.)** Discussion and possible action on variance requests by Daniel Gilday, 26736 105<sup>th</sup> Street, Trevor, WI 53179 (Owner), on tax parcel # 66-4-120-281-0791.  
**(a).** Variance from, Section IV. C. 12.21-4(g)1: which states that principle structures must meet a 30ft setback from Town roads, variance requested is for 20ft setback from 105<sup>th</sup> Street and 24ft setback from 268<sup>th</sup> Avenue.  
**(b).** Variance from Section V.A. 12.27-6(f): which states detached garages shall have a minimum separation of 10ft from a principle structure, variance requested is for 3ft of separation.  
For informational purposes only this parcel is, triangular in shape, and located on the northeast corner of the intersection of 286<sup>th</sup> Avenue and 105<sup>th</sup> Street.

**SEWER UTILITY**

**1.)** Discussion and possible action on Amendment No. 1 to Task Order No. 11-01, Sewer Utility Master Plan, between Strand Associates and the Salem Utility District. Amendment No. 1 is for additional engineering and planning expenses related to potential WWTP and collection system improvements.

Compensation expenses change from \$115,000 to \$168,000 and schedule completion changes from May 31, 2012 to October 15, 2012.

#### **ADMINISTRATOR'S BUSINESS**

- 1.) Discussion and possible action on final Payment Application Request No. 7 for Phoenix Fabricators for the Highway/Fire Water Tower in the amount of \$36,910.85. Original contract amount was \$762,074.00.
- 2.) Discussion and possible action on a request to purchase radios to meet the 2013 narrow banding requirements.

#### **CLERK'S BUSINESS**

- 1.) Motion: Approval of the minutes of the previous meeting of a Regular Board meeting on 8/13/2012 and a Special Board meeting on 8/28/2012.
- 2.) Discussion and possible action on operator licenses as follows. Approval is contingent on background check clearance, completion of beverage server class, and payment of the necessary fees.

Courtney A Fakes

Kristin Whitaker

Kathleen A Whitlow

- 3.) Discussion and possible action on a change of alcohol license agent from Lisa Francart to Karen J. Stevens, for the Colony House.
- 4.) Discussion and possible action on Resolution No. 12-9-10, A Resolution Requesting an Exemption from the County Library Tax for the 2013 Budget for the Town of Salem.

#### **TREASURER'S REPORT**

- 1.) Treasurer's report for August 1, 2012 – August 31, 2012.
- 2.) Discussion and possible action on the approval of payment of the vouchers for August 13, 2012 through September 10, 2012, as presented.

#### **REPORTS ON PREVIOUS COMMISSION MEETINGS, FUTURE AGENDA ITEMS, AND UPCOMING SCHEDULED MEETINGS**

**Chairman Tesar** (Library Board, Hooker Lake, & Administration, Public Works, Public Safety & Communication Committees) report.

**Supervisor Faber** (CCLRD, SEWRPC, P&Z Joint Liaison, Board of Review, Public Safety & Communication Committees) report.

**Supervisor Culat** (Park & P & Z Commissions Joint Liaison, Public Works Committee) report.

**Supervisor Kmiec** (Park Commission Joint Liaison, Administration, Public Safety, & Communication Committees )report.

**Supervisor Campion** (County & Voltz Lake Liaison, Administration, Communication & Public Works Committees) report.

## **CLOSED SESSION**

**1.) MOTION:** To move into closed session pursuant to: Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of employees over which the governmental body has jurisdiction or exercises responsibility. This closed session is relative to personnel.

and

Pursuant to: Section 19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. This closed session is relative to the purchase of property.

**2.) MOTION:** To move out of Closed Session and reconvene in Open Session.

**3.)** Possible discussion, action or announcement relative Section 19.85(1)(c) referenced during the closed session.

**4.)** Possible discussion, action or announcement relative Section 19.85(1)(e) referenced during the closed session.

## **ADJOURNMENT**

***This Notice was posted at the following places:***

*Camp Lake Post Office  
Salem Post Office  
Trevor Post Office  
Wilmot Post Office  
Salem Town Hall Municipal Building*

*September 7, 2012*

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*Cindi Ernest, Clerk*

*Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request service, contact Clerk Cindi Ernest at 262-298-5702.*

*“Notice is hereby given that it is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be present at this above stated meeting to gather information about a subject over which they may have decision making responsibility. No action will be taken by any other governmental body except by the governing body noticed above. It is intended that*

*this notice shall constitute an adequate notice of meeting pursuant to State ex rel Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W. 2d 408 (1993)”*