



**TOWN OF SALEM BOARD OF SUPERVISORS  
REGULAR BOARD MEETING AGENDA  
Monday, May 14, 2012 7:00 P.M.  
SALEM TOWN HALL  
9814 ANTIOCH ROAD, SALEM, WI 53168**

**CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL  
OPEN MEETING COMPLIANCE CHECK  
APPROVAL OF AGENDA SEQUENCE**

**PRESENTATIONS, PETITIONS, COMMUNICATIONS, & OTHER AGENCY REPORTS**

- 1.) Review, discussion and possible action on the Capital Projects Budget
- 2.) Presentation of the Fiscal Year 2011 audit to the Town Board by Auditor James Frechette, CPA.
- 3.) Presentation and Proclamation honoring retiring Fire/Rescue employee Thomas Flowers.
- 4.) Discussion and possible action on an Eagle Scout Project presentation by Andrew Lamar at Miller Park, Trevor. This project was approved by the Park Commission.

**CITIZENS COMMENTS**

*Please be advised per WI State Statute Section 19.84(2), the Town Board will receive information from the public. It is the policy of this municipality that there be a three minute time period, per person, with time extensions per the Chief presiding officer's discretion; be further advised that after the public comments are completed, the Town Board of Supervisors may have limited discussion on the information received, however, no action will be taken under public comments.*

**PUBLIC SAFETY**

- 1.) Announcement and information relative to the upcoming joint Salem/Bristol Public Safety Fair to be held in the Village of Bristol on Saturday, June 2, 2012 from 11:00 am to 2:00 pm.

**BUILDING DEPARTMENT**

- 1.) Discussion and possible action on the proposed raze proposed order for property located at 11619 306<sup>th</sup> Court, Tax Parcel # 67-4-120-303-0975, Lunsford Family Revocable Trust, 497 McHenry Road, Wheeling, IL 60090. For informational purposes, this item was tabled to allow Attorney Scholze to send a letter to the insurance company and let them know this will be an agenda item next month and the Board may possibly act on it at that time. Representative of the property indicated it was being

investigated by the insurance adjusters.

## **PLANNING & ZONING**

- 1.) Discussion and possible action on Ordinance 12-05-14, an Ordinance Adopting Amendment No. 2012-01 to the Town Of Salem Comprehensive Plan. An application has been filed by William G. Hoffmann (owner), 30725 114<sup>th</sup> St., Wilmot, WI 53192 requesting the land use plan map be amended to change the planned land use designation on Tax Parcel # 67-4-120-303-0895 from "Commercial" to "Medium Density Residential". This parcel is located on the south side of CTH 'C' (114<sup>th</sup> St) approximately 250ft west of CTH 'W' (307<sup>th</sup> Ave). If approved, the planned use designation would be consistent with the current use of the parcel.
  
- 2.) Discussion and possible action on a recommendation that Land Use Coordinator, Brad Zautcke, proceed with an informational/survey mailing to property owners abutting STH '50' from CTH 'B' west to the Village of Paddock Lake boundary for input on potentially amending the Town's Comprehensive Plan to show more future commercial/business land use.
  
- 3.) Announcements:
  - The Town of Salem Planning and Zoning Commission selected Kimberly Breunig to serve as Chairman, for a one-year term.
  - Planning and Zoning Commission meeting dates to change from July 25<sup>th</sup> to the Wednesday prior July 18<sup>th</sup> at 6 pm and October 24 to the Wednesday prior October 17<sup>th</sup> at 6 pm. Take note Park Commission will meet at 7 pm on the newly scheduled dates.

## **STORM WATER UTILITY**

- 1.) Discussion and possible action on proceeding with the final engineering and bidding of three proposed Storm Water Utility projects:
  - 256<sup>th</sup> Avenue Culvert Replacement, preliminary estimated cost \$34,915.
  - 264<sup>th</sup> Avenue Culvert Replacement, preliminary estimated cost \$52,725.
  - Jason's Pond Expansion Project, preliminary estimated cost \$50,100.

## **ADMINISTRATOR'S BUSINESS**

- 1.) Discussion and possible action on Ordinance No. 12 05 14A, An Ordinance Creating Section 330-5A.(10) of the Code of the Town of Salem Regarding Slow No Wake Operation on Center Lake.

## **PARK COMMISSION**

- 1.) Announcement of expiring Parks Commission term of Jo Weidman (Zone 7 & 8) to be appointed/re-appointed at the June, 2012 Regular Town Board meeting.

## **CLERK'S BUSINESS**

- 1.) Motion: Approval of the minutes of the previous meeting of a Regular Board Meeting on 4/9/2012 and a Workshop/Training on 5/3/2012.
  
- 2.) Discussion and possible action on operator licenses as follows. Approval is contingent on background check clearance, completion of beverage server class, and payment of the necessary fees.

Casey N Niles  
Sarah Herd

Waqar Muhammad  
Stephanie Davis

Eileen A Grimm

Michael R Crakes

3.) Discussion and possible action on a renewal application for Pawnbroker, Secondhand Article & Secondhand Jewelry Dealer License for Michael Levandoski, MT Coins, Inc, located at 8607 Antioch Rd. #8, Salem, WI. Approval is contingent on background check clearance and payment of the necessary fees.

4.) Discussion and possible action on approval of the Clerk's Office Fees & Public Records Policy.

#### **TREASURER'S REPORT**

1.) Treasurer's report for April 1, 2012 – April 30, 2012.

2.) Discussion and possible action on the approval of payment of the vouchers April 10, 2012 – May 14, 2012 as presented.

#### **REPORTS ON PREVIOUS COMMISSION MEETINGS, FUTURE AGENDA ITEMS, AND UPCOMING SCHEDULED MEETINGS**

**Chairman Tesar** (Lakes Committee & Hooker Lake, Library Board, Voltz Lake) report.

1.) Discussion and possible action on reinstating various town board committees, committee objectives, and membership (Finance, Personnel, Fire/Rescue, etc.) as stipulated in the Town Code of Ordinances.

2.) Discussion and possible action on an appointment to the Library Board and Voltz Lake representative to replace outgoing Board member Pat O'Connell.

**Supervisor Faber** (CCLRD, SEWRPC, P&Z Liaison, Lakes Committee, & Board of Review) report.

**Supervisor Culat** report.

**Supervisor Kmiec** (Park Commission )report.

**Supervisor Champion** (County Liaison) report.

#### **CLOSED SESSION**

1.) MOTION: To move into closed session pursuant to: Section 19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. This closed session is relative to collective bargaining and the purchase of property.

2.) MOTION: To move out of Closed Session and reconvene in Open Session.

3.) Possible discussion, action or announcement relative Section 19.85(1)(e) referenced during the closed session.

## ADJOURNMENT

### ***This Notice was posted at the following places:***

*Camp Lake Post Office  
Salem Post Office  
Trevor Post Office  
Wilmot Post Office  
Salem Town Hall Municipal Building*

*May 11, 2012*

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*Cindi Ernest, Clerk*

*Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request service, contact Clerk Cindi Ernest at 262-843-2313.*

*“Notice is hereby given that it is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be present at this above stated meeting to gather information about a subject over which they may have decision making responsibility. No action will be taken by any other governmental body except by the governing body noticed above. It is intended that this notice shall constitute an adequate notice of meeting pursuant to State ex rel Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W. 2d 408 (1993)”*