

**MINUTES
REGULAR MEETING OF THE BOARD OF SUPERVISORS
Monday, April 13, 2015 7:00 P.M.**

Chairman Diann Tesar called this Regular Meeting of the Town of Salem Board of Supervisors to order at 7:00p.m., with the following present:

CHAIRMAN: Diann Tesar

BOARD OF SUPERVISORS: Dennis Faber, Mike Culat, Ted Kmiec and Dan Campion

OTHERS: Attorney Scholze, Administrator Casey, Brad Zautcke, Mike Murdock, Mike Slover, Dave Shortess, Jack Rowland, Chris Lamb and Cindi Ernest.

GUESTS: Carl Siegel, Jim Woodke, Ron Gandt, John Roberts, Fred W Brown, Jim Coppelman, Ragnar Ouwerkerk, Mary Sheen, Dennis Sheen, Brian Filiatreault, B Campion and Darren Hillock.

PLEDGE OF ALLEGIANCE

Chairman Tesar led the Pledge of Allegiance.

OPEN MEETING COMPLIANCE CHECK

The agenda was posted prior to 4:00 p.m. on Wednesday, April 8, 2015 at the Town Hall Municipal Building, Salem Post Office, Camp Lake Post Office, Wilmot Post Office, and the Trevor Post Office. It was also posted on the Town's website.

APPROVAL OF AGENDA SEQUENCE

There was no change in the agenda sequence.

The local "Daisy" Girl Scout Troop #9313, led by Marla Furlong, presented boxes of donated Girl Scout cookies to the local Public Safety employees, which included fire, rescue and police. The donated cookies were purchased by some parents and local businesses.

CITIZEN COMMENTS

Dennis Sheen, Salem, thanked the Board for the road paving project and thanked Mike Murdock and his crew for their work on the project.

PRESENTATIONS, PETITIONS, COMMUNICATIONS, & OTHER AGENCY REPORTS

Newly re-elected Chairman, Diann Tesar, thanked all for their support during the recent election.

1.) Chairman Tesar announced that there is an expiring Park Commission term, for Kim Roper, on June 30, 2015 and applications will be taken for re-appointment/appointment. This is a seven (7) year term.

PLANNING & ZONING

1.) Chairman Tesar presented the applicants for appointments to the Town Planning and Zoning Commission. Applicants were Ronald Gandt and Randal Melind who have reapplied. The term is for three (3) years and will expire April 30, 2018.

MOTION BY Supervisor Faber, second by Supervisor Culat to appoint Ronald Gandt and Randal Melind to the Town Planning and Zoning Commission for a three year term.

UNANIMOUS VOTE – AYE

MOTION CARRIED

BUILDING DEPARTMENT

1.) The proposed raze of buildings, including residential/commercial building and garage on property located at 22002 60th Street, Salem, WI. Tax Parcel No. 65-4-120-011-0106, belonging to James J. Jennings, 4851 N. East River Road, Norridge, IL 60656 was brought back to the Board. This had previously gone through the Public Hearing and the Board allowed Mr. Jennings until March 2015 to bring a plan to the Board.

Administrator Casey advised that nothing has been done. There is garbage in the yard as well as shingles.

Building Department Head, Jack Rowland, informed the Board that Mr. Jennings was in a couple of weeks ago for a permit, but he had no information as to what he wanted to do.

MOTION BY Supervisor Faber, second by Supervisor Campion to proceed with the raze of buildings, including residential/commercial building and garage on property located at 22002 60th Street, Salem, WI. Tax Parcel No. 65-4-120-011-0106, belonging to James J. Jennings, 4851 N. East River Road, Norridge, IL 60656 as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

SEWER UTILITY DEPARTMENT

1.) A partial Payment Request No. 10 by Staab Construction Corp., in the amount of \$88,685.00, for the Wastewater Treatment Plant Upgrades was presented.

MOTION BY Supervisor Campion, second by Supervisor Culat to approve the partial Payment Request No. 10 by Staab Construction Corp., in the amount of \$88,685.00, for the Wastewater Treatment Plant Upgrades as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

2.) Resolution No. 15 04 13, A Resolution Declaring Official Intent to Reimburse Expenditures From Proceeds of Borrowing. For the 2015 Lift Station Upgrades was presented.

MOTION BY Supervisor Campion, second by Supervisor Faber to adopt Resolution No. 15 04 13, A Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. For the 2015 Lift Station Upgrades as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

CLERK'S BUSINESS

1.) The minutes of the previous meeting of a Regular Board meeting on 3/9/2015 and a Special Meeting on 3/18/2015 were presented for approval.

MOTION BY Supervisor Faber, second by Supervisor Campion to approve the minutes of the previous meeting of a Regular Board meeting on 3/9/2015 and a Special Meeting on 3/18/2015 as presented.
UNANIMOUS VOTE – AYE
MOTION CARRIED

2.) Operator License applications filed with the Town Clerk were presented as follows with approval contingent on background check clearance, completion of beverage server class, and payment of the necessary fees.

Ann Marie McLean	Melissa Halko	Christine A Niemann	Charlena Brown
Shannon Richards	Amanda J Doerr	Shawn Foszcz	

MOTION BY Supervisor Campion, second by Supervisor Kmiec to approve the Operator Licenses as presented with approval contingent on background check clearance, completion of beverage server class, and payment of the necessary fees.
UNANIMOUS VOTE – AYE
MOTION CARRIED

3.) An application was filed with the Clerk for a retail license to sell fermented malt beverages and intoxicating liquors, in accordance with the provisions of CHAPTER 125.04 of the Wisconsin State Statutes, as follows, with approval contingent on background check clearance, completion of beverage server class, and payment of the necessary fees:

NAME & ADDRESS OF APPLICANT	TRADE NAME & ADDRESS OF ESTABLISHMENT
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Class “B” Fermented Malt Beverage License

Kenosha County Fair Association Co-op 30820 111 th Street Wilmot, WI 53192 Agent: Lon Wienke	Kenosha County Fair Association Co-op 30820 111 th Street Wilmot, WI 53192
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MOTION BY Supervisor Faber, second by Supervisor Culat to approve the Class “B” retail license to sell fermented malt beverages, in accordance with the provisions of CHAPTER 125.04 of the Wisconsin State Statutes, with approval contingent on background check clearance, completion of beverage server class, and payment of the necessary fees:
UNANIMOUS VOTE – AYE
MOTION CARRIED

4.) Ordinance No. 14 04 13, An Ordinance to Establish Procedures and Criteria for Allowing Alternative Forms of Sworn Testimony At Board of Review (BOR) Hearings was presented.
MOTION BY Supervisor Campion, second by Supervisor Culat to adopt Ordinance No. 14 04 13, An Ordinance to Establish Procedures and Criteria for Allowing Alternative Forms of Sworn Testimony at Board of Review (BOR) Hearings as presented.
UNANIMOUS VOTE – AYE
MOTION CARRIED

5.) The vouchers for March 9, 2015, through April 13, 2015, were presented for approval as follows:

Vouchers issued from March 10, 2015 through April 13, 2015		\$ 496,244.26
Payroll #5 Ending	3/07/15	\$ 74,438.56
Payroll #6 Ending	3/21/15	\$ 52,525.28
Payroll #7 Ending	4/04/15	\$ 74,023.72
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Total		\$ 705,231.62

MOTION BY Supervisor Kmiec, second by Supervisor Campion to approve the payment of the vouchers for March 9, 2015, through April 13, 2015, as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

6.) The appointment of the Town Clerk, Cindi Ernest, was presented. This appointment expires on April 22, 2015. The Board requested a Closed Session with the Clerk on Monday, April 20th.

TREASURER’S REPORT

1.) Chairman Tesar read the Treasurer’s report for March 1, 2015 through March 31, 2015 as follows:

MARCH 2015 - CASH REPORT FOR THE GENERAL ACCOUNT - TOWN OF SALEM

March 1, 2015- Beginning Balance \$2,367,421.26

<u>RECEIPTS</u>	\$ 145,006.09
Transfers In	\$ 145,984.52
Prior Month Adjustment	\$ 200.00

<u>DISBURSEMENTS</u>	\$ 502,184.07
<u>PAYROLL</u>	\$ 152,293.28
Transfers Out	\$ 0.00
Total	\$ 654,477.35

March 31, 2015- Ending Balance \$2,004,134.52

State Pool - General	\$ 527,659.77
Gen. Checking	<u>\$ 1,476,474.75</u>
Totals	\$ 2,004,134.52

MARCH 2015 - CASH REPORT FOR THE TAX ACCOUNT - TOWN OF SALEM

March 1, 2015 - Beginning Balance \$ 1,090,660.49

<u>RECEIPTS</u>	\$ 110.31
Trnsfr from Gen. Ck.	

DISBURSEMENT
Trnsfr to Gen. Ck

March 31, 2015 - Ending Balance \$ 1,090,770.80

MARCH 2015 - CASH REPORT FOR THE PARK ACCOUNT - TOWN OF SALEM

March 1, 2015 - Beginning Balance \$ 370,792.39

RECEIPTS \$ 37.50

DISBURSEMENTS

Transfer to LGIP 8 \$ 0.00

March 31, 2015- Ending Balance \$ 370,829.89

MARCH 2015 - CASH REPORT FOR THE MAINTENANCE ACCOUNT-SALEM

March 1, 2015 Beginning Balance \$ 43,754.15

RECEIPTS \$ 4.43

March 31, 2015 Ending Balance \$ 43,758.58

MARCH 2015 - CASH REPORT FOR THE CAPITAL PROJECTS ACCOUNT – SALEM

March 1, 2015 Beginning Balance \$ 598,024.27

RECEIPTS \$ 15,383.25

Transfer In \$ 0.00

DISBURSEMENTS

Transfer Out \$ 0.00

March 31, 2015 Ending Balance \$ 613,407.52

MARCH 2015- CASH REPORT FOR THE TRAILS ACCOUNT – SALEM

Supervisor Campion reported that on March 14th, the KC Council of Governments held their meeting. Attending from the Town were Chairman Tesar and Supervisors Campion and Culat. There was discussion of tourism, a top priority of the County is bicycle paths and Rep Kerkman and Wangaard gave updates on the State budget.

He also reminded everyone that the Kenosha County Recycling, Household and Hazardous Waste disposal will be held on May 2, 2015.

Supervisor Faber gave a further report on the attendance by Administrator Casey, Chairman Tesar and Supervisors Faber and Culat attending the KABA Annual meeting. Salem was discussed relative to the new Business Park and KABA is excited about moving out this way.

Administrator Casey reminded that there will be a Joint Review Board meeting at 5:00 pm on April 22, 2015 and a Public Hearing at 6:00 pm. He gave an overview of the Board and explained who the representatives are for the Joint Review Board.

ADJOURNMENT

MOTION BY Supervisor Campion, second by Supervisor Faber to adjourn this Regular meeting.

UNANIMOUS VOTE – AYE

MOTION CARRIED

This Regular Board meeting was adjourned at 7:48 p.m.

Respectfully submitted,

Cindi Ernest, Clerk