



Town Hall, 262-843-2313
Fax, 262-843-4432
TownofSalem.net

Salem Town Hall • 9814 Antioch Road, (STH 83) P.O. Box 443 • Salem, WI 53168

**TOWN OF SALEM BOARD OF SUPERVISORS
REGULAR BOARD MEETING AGENDA
Monday, March 14, 2016 7:00 P.M.
SALEM TOWN HALL
9814 ANTIOCH ROAD, SALEM, WI 53168**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

OPEN MEETING COMPLIANCE CHECK

APPROVAL OF AGENDA SEQUENCE

CITIZEN COMMENTS

Please be advised per WI State Statute Section 19.84(2), the Town Board may receive information from the Public. It is the policy of this municipality that there may be a three minute time period, per person, with time extensions per the Chief presiding officer's discretion; be further advised that after the public comments are completed, the Town Board of Supervisors may have limited discussion on the information received, however, no action will be taken under public comments.

PRESENTATIONS, PETITIONS, COMMUNICATIONS, & OTHER AGENCY REPORTS

1.) Announcement of Planning & Zoning Commissioner's terms expiring in 2016:

Kim Breunig John Fotcsh Karen Baker

Appointments/re-appointments to be at the April Town Board meeting.

2.) Announcement of Park Commissioner term expiring in 2016:

Karen Ihlen Josephine Weidman (resigning)

Appointment/re-appointment to be at the June Town Board meeting.

3.) Announcement of Annual Town Meeting to be held on April 19, 2016 at 7:00 pm at the Salem Town Hall, located at 9814 Antioch Road, Salem, WI.

4.) Announcement of Presidential Preference & Spring Election to be held on April 5, 2016. Polls are open from 7:00 am – 8:00 pm.

In person Absentee/Early voting will take place at the Town Hall beginning March 21, 2016 from 8:00 – 4:00 pm Monday through Friday. We will be closed on March 25th, Good Friday, but arrangements for Absentee/Early voting and Voter Registration for that day can be made by contacting the Town Clerk. To avoid very long lines, un-registered voters are encouraged to register to vote at the Town Hall prior to the election. Any voting questions can be directed to the Town Clerk.

PLANNING & ZONING

- 1.) Discussion and possible action on a request by Holy Cross Parish, 18700 116th Street, Bristol, WI 53104 (Owner), Bill Mellen, 26500 122nd Street, Trevor, WI 53179 (Agent) for a rezoning from I-1 Institutional District & PR-1 Institutional District to I-1 Institutional District on Tax Parcel #67-4-120-304-0630 located in the Southeast ¼ of Section 30, Town 1 North, Range 20 East, Town of Salem.
- 2.) Discussion and possible action on a request by Holy Cross Parish, 18700 116th Street, Bristol, WI 53104 (Owner), Bill Mellen, 26500 122nd Street, Trevor, WI 53179 (Agent) for a conditional use permit to allow an expansion of an existing cemetery in the I-1 Institutional District on Tax Parcel #67-4-120-304-0630 located in the Southeast ¼ of Section 30, Town 1 North, Range 20 East, Town of Salem.
- 3.) Discussion and possible action on a request by Stephen C. Mills, 4015 80th Street, Kenosha WI 53142, Mills Enterprises LLC, 4015 80th Street, Kenosha, WI 53142 and Craig T. & Laura M. Baumgardner, 37015 North Fernview Lane, Lake Villa, IL 60046 (Owners), Dan Szczap, Bear Development LLC, 4011 80th Street, Kenosha WI 53142 (Agent), for a rezoning from C-2 Upland Resource Conservancy District and C-1 Lowland Resource Conservancy District with a Planned Unit Development Overlay (PUD) to C-2 Upland Resource Conservancy District and C-1 Lowland Resource Conservancy District with a Planned Unit Development Overlay (PUD) on Tax Parcels #65-4-120-044-0101 through 65-4-120-044-0111 located in the Southeast 1/4 of Section 4, Town 1 North, Range 20 East, Town of Salem.
- 4.) Discussion and possible action on a Preliminary Plat of The Reserve Subdivision, Stephen C. Mills, 4015 80th Street, Kenosha WI 53142, Mills Enterprises LLC, 4015 80th Street, Kenosha, WI 53142 and Craig T. & Laura M. Baumgardner, 37015 North Fernview Lane, Lake Villa, IL 60046 (Owners), Dan Szczap, Bear Development LLC, 4011 80th Street, Kenosha WI 53142 (Agent), on Tax Parcels #65-4-120-044-0101 through 65-4-120-044-0111 located in the Southeast 1/4 of Section 4, Town 1 North, Range 20 East, Town of Salem.
- 5.) Discussion and possible action on a request by AMTUL LLC, PO Box 26, Trevor, WI 53179 (Owner), Dan McMahon, Interstate Pump & Tank, 901 Niagra Street, Waukesha, WI 53186 (Agent) for a conditional use permit to allow an expansion of an existing gasoline service station in the B-2 Community Business District on Tax Parcel #66-4-120-273-0810 located in the Southwest ¼ of Section 27, Town 1 North, Range 20 East, Town of Salem.

PUBLIC SAFETY

- 1.) Discussion and possible action on an agreement between the Town of Wheatland and the Town of Salem for Water Patrol Services on Lily Lake.
- 2.) Discussion and possible action on an agreement between the Village of Paddock Lake and the Town of Salem for Water Patrol Services on Paddock Lake.
- 3.) Discussion and possible action on an agreement between the Village of Silver Lake and the Town of Salem for Water Patrol Services on Silver Lake.

ADMINISTRATOR BUSINESS

- 1.) Discussion and possible action on Partial Payment No 4, in the amount of \$979,497.72, to Reesman's Excavating & Grading, Inc, for the Salem Business Park Infrastructure Improvements.

2.) Discussion and possible action on a Permissive Use Agreement, between the Town of Salem and Brian J Mraz (Tax Parcel No: 65-4-120-163-0361), to improve the Town right of way by for use as a driveway providing access to Tax Parcel No. 65-4-120-163-0361.

SEWER UTILITY DEPARTMENT

1.) Discussion and possible action on Change Order No. 1 between The Town of Salem Utility District and MZ Construction Incorporated, for the Sewage Lift Station 101, 102, 104, 207, and 211 Upgrades, resulting in a contract increase of \$294.33.

2.) Discussion and possible action on Partial Payment Request No. 8 by MZ Construction Incorporated, in the amount of \$124,687.50, for the Sewage Lift Station 101, 102, 104, 207, and 211 Upgrades.

FIRE DEPARTMENT

1.) Discussion and possible action on the purchase of a Matrix C3x Climbmill stair climber fitness machine for fighter/EMT fitness

CLERK’S BUSINESS

1.) Discussion and possible action on the approval of the minutes of the previous meeting of a Regular Board meeting on 2/08/2016 and a Special Board Meeting on 02/22/2016.

2.) Discussion and possible action on Operator License applications filed with the Town Clerk as follows. Approval is contingent on background check clearance, completion of beverage server class, and payment of the necessary fees.

Robert F Curtis	Nelida Almodavar	Jack Rowland
Cassandra Walker	Courtney L Wilson	Vimell Kumar Patel

3.) Discussion and possible action on an application filed with the Clerk for a retail license to sell fermented malt beverages and intoxicating liquors, in accordance with the provisions of CHAPTER 125.04 of the Wisconsin State Statutes by the following, with approval contingent on background check clearance, completion of beverage server class, and payment of the necessary fees:

NAME & ADDRESS OF APPLICANT	TRADE NAME & ADDRESS OF ESTABLISHMENT
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Class “B” Fermented Malt Beverage License

Kenosha County Fair Association Co-op 30820 111 th Street Wilmot, WI 53192 Agent: Denise L Zirbel	Kenosha County Fair Association Co-op 30820 111 th Street Wilmot, WI 53192
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4.) Discussion and possible action on a Change of Agent from Kiran Patel to Rajesh Patel for Hasi Sai, LLC, DBA JP Food & Liquor located at 11110 Antioch Rd, Trevor, WI.

5.) Discussion and possible action on the approval of the vouchers for February 9, 2016 through March 14, 2016, as presented.

TREASURER'S REPORT

1.) Treasurer's report for February 1, 2016 through February 29, 2016.

REPORTS ON PREVIOUS COMMISSION MEETINGS, FUTURE AGENDA ITEMS, AND UPCOMING SCHEDULED MEETINGS

Chairman Tesar (Library Board, Hooker Lake, & Administration, Public Works, Public Safety & Communication Committees) report.

Supervisor Faber (CCLRD, SEWRPC, P&Z Joint Liaison, Board of Review, Public Safety & Communication Committees) report.

Supervisor Culat (Park & P & Z Commissions Joint Liaison, Public Works Committee) report.

Supervisor Kmiec (Park Commission Joint Liaison, Administration, Public Safety, & Communication Committees) report.

Supervisor Campion (County & Voltz Lake Liaison, Administration, Communication & Public Works Committees) report.

CLOSED SESSION

1.) MOTION: To move into closed session pursuant to: Section 19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. This closed session is relative to joint and/or consolidated services agreements.

2.) MOTION: To move out of Closed Session and reconvene in Open Session.

3.) Possible discussion, action or announcement relative Section 19.85(1)(e) referenced during the closed session.

ADJOURNMENT

This Notice was posted at the following places:

Salem Town Hall Municipal Building

Town of Salem Website at www.townofsalem.net

E-Notification List

March 9, 2016

Cindi Ernest, Clerk

Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request service, contact Clerk Cindi Ernest at 262-298-5702.

“Notice is hereby given that it is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be present at this above stated meeting to gather information about a subject over which they may have decision making responsibility. No action will be taken by any other governmental body except by the governing body noticed above. It is intended that this notice shall constitute an adequate notice of meeting pursuant to State ex rel Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W. 2d 408 (1993)”