

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF SUPERVISORS**  
**Monday, October 12, 2015 7:00 P.M.**

**Chairman Diann Tesar** called this Regular Meeting of the Town of Salem Board of Supervisors to order at 7:00 p.m., with the following present:

- CHAIRMAN:** Diann Tesar
- BOARD OF SUPERVISORS:** Dennis Faber and Mike Culat. Supervisors Ted Kmiec and Dan Campion were absent.
- OTHERS:** Attorney Wanasek, Administrator Casey, Brad Zautcke, Mike Murdock, Mike Slover and Cindi Ernest
- GUESTS:** West Jacobs, Janel Jacobs, Kiran Patel, Kanu Patel, Tim Driscoll, Ryan Fasno, John Poole, Mike Ullstrup, John Roberts, Carl Siegel, Steven Williamson, Dave Lester and Robert Aiello

**PLEDGE OF ALLEGIANCE**

Chairman Tesar led the Pledge of Allegiance.

**OPEN MEETING COMPLIANCE CHECK**

The agenda was posted prior to 4:00 p.m. on Wednesday, October 7, 2015 at the Town Hall Municipal Building, Salem Post Office, Camp Lake Post Office, Wilmot Post Office, and the Trevor Post Office. It was also posted on the Town's website.

**APPROVAL OF AGENDA SEQUENCE**

There was no change in the agenda sequence.

**CITIZEN COMMENTS**

West Jacobs questioned the "Schumacher Lane" designation to which Chairman Tesar responded that she would follow up on this.

Mr. Jacobs presented a \$500 donation in memory of Verna Jacobs to the Trevor Rescue Squad.

Steve Williamson from Falcon Heights Subdivision questioned if the Board had been in communication and opposing the ATC routing. He state he is opposed to the routing down 256<sup>th</sup> Avenue. It will hurt property values and they will be clear cutting the trees on the side of the street. A recent home seller in the subdivision had a buyer pull out of the sale when they found out about the proposed lines. He asked that the Town Board put in a formal request to the PSC regarding the route.

Further discussion followed with Supervisor Faber recommending that Mr. Williamson contact the Citizens Utility Board.

At the request of Chairman Tesar, this item will be placed on the agenda for the November 2015 Regular Board meeting.

Dave Lester, whose residence is on 257<sup>th</sup> Ave, stated there is no aesthetic value to the high voltage lines. Falcon Heights Subdivision will lose \$10,000 plus in property values per property. Robert Aiello, Falcon Heights Subdivision, stated that he moved to Falcon Heights for the location and hates seeing the negative impact these lines would have. He asked the Board to consider the impact of the route.

## **PRESENTATIONS, PETITIONS, COMMUNICATIONS, & OTHER AGENCY REPORTS**

**1.)** The Town Board received a complaint, filed with the Town Clerk, by Officer David Shortess, regarding Hasi Sai, LLC, DBA JP Liquor & Food, Agent Kiran Patel, for to various liquor/cigarette licensing violations. Discussion followed. The Board indicated that they would like to monitor this business for further violations. MOTION BY Supervisor Culat, second by Supervisor Faber to review Hasi Sai, LLC, DBA JP Liquor & Food's licensing in 3months, January 2016 Regular Board meeting. UNANIMOUS VOTE – AYE  
MOTION CARRIED

## **PLANNING & ZONING**

**1.)** A Certified Survey Map, submitted by Marian Niles (Owner), and Ryan Fasano (Agent) to divide tax parcel no. 65-4-120-153-0830 into one (1) 3.4-acre parcel and one (1) 1.3-acre parcel was presented. For information purposes only this parcel is located on the northwest corner at the intersection of 90<sup>th</sup> Street and 262<sup>nd</sup> Avenue. The Town Planning & Zoning Commission recommended approval on a vote of 6-0. MOTION BY Supervisor Culat, second by Supervisor Faber to take the recommendation of the Planning & Zoning Commission and approve the Certified Survey Map, submitted by Marian Niles (Owner), and Ryan Fasano (Agent) to divide tax parcel no. 65-4-120-153-0830 into one (1) 3.4-acre parcel and one (1) 1.3-acre parcel as presented. UNANIMOUS VOTE – AYE  
MOTION CARRIED

## **SEWER UTILITY DEPARTMENT**

**1.)** Partial Payment Request No. 2 by MZ Construction Incorporated, in the amount of \$248,307.96, for the Sewage Lift Station 101, 102, 104, 207, and 211 Upgrades was presented. MOTION BY Supervisor Culat, second by Supervisor Faber to approve Partial Payment Request No. 2 by MZ Construction Incorporated, in the amount of \$248,307.96, for the Sewage Lift Station 101, 102, 104, 207, and 211 Upgrades as presented. UNANIMOUS VOTE – AYE  
MOTION CARRIED

**2.)** The purchase of (12) grinder pumps from LW Allen for the amount of \$20,124.00 was presented. MOTION BY Supervisor Faber, second by Supervisor Culat to approve the purchase of (12) grinder pumps from LW Allen for the amount of \$20,124.00 as presented. UNANIMOUS VOTE – AYE  
MOTION CARRIED

## **HIGHWAY DEPARTMENT**

**1.)** Project Payment No. 5 (final), in the amount of \$19,602.10, to the Wanasek Corporation for the 2014 Drainage Improvement Project was presented.

MOTION BY Supervisor Culat, second by Supervisor Faber to approve Project Payment No. 5 (final), in the amount of \$19,602.10, to the Wanasek Corporation for the 2014 Drainage Improvement Project as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**2.)** Partial Payment No 2, in the amount of \$755,541.44, to Stark Pavement Corporation for the 2015 Town Road Rehabilitation and Camp Lake Park Improvements was presented.

MOTION BY Supervisor Faber, second by Supervisor Culat to approve Partial Payment No 2, in the amount of \$755,541.44, to Stark Pavement Corporation for the 2015 Town Road Rehabilitation and Camp Lake Park Improvements as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

### **FIRE/RESCUE DEPARTMENT**

**1.)** A request for the purchase of Philips MRX ECG monitors accessory of four (4) Q-CPR devices from SOS Technologies for the Fire/Rescue Department was presented.

MOTION BY Supervisor Culat, second by Supervisor Faber to approve the request for the purchase of Philips MRX ECG monitors accessory of four (4) Q-CPR devices from SOS Technologies for the Fire/Rescue Department as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**2.)** A request to purchase a TNT “O” Cutter Hydraulic Rescue Tool and Bracket for \$5245.00 from Fire Rescue Supply, Belleville, WI was presented.

MOTION BY Supervisor Faber, second by Supervisor Culat to approve the request to purchase a TNT “O” Cutter Hydraulic Rescue Tool and Bracket for \$5245.00 from Fire Rescue Supply, Belleville, WI as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**3.)** The purchase of three (2 for Fire Dept, 1 for Building Dept) 2015 Fleet Fort F-150 4WD Super Crew XL vehicles from Ewald Automotive Group for \$29,387 each for total of \$88,161 was presented.

MOTION BY Supervisor Culat, second by Supervisor Faber to approve the purchase of three (2 for Fire Dept, 1 for Building Dept) 2015 Fleet Fort F-150 4WD Super Crew XL vehicles from Ewald Automotive Group for \$29,387 each for total of \$88,161 as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

The other fire department vehicles will be sent to auction and the old building department vehicle will be kept as a backup.

### **CLERK’S BUSINESS**

1.) The approval of the minutes of the previous meeting of a Regular Board meeting on 9/14/2015 and a Special Board meeting on 9/21/2015 will be moved to the October 20<sup>th</sup> Special Board meeting due to Supervisor Culat being absent from those meetings.

2.) Operator License applications filed with the Town Clerk were presented as follows. Approval is contingent on background check clearance, completion of beverage server class, and payment of the necessary fees.

Jacqueline Payne	Chandra L Hamann	Alaina N Brown	Ashlyn D Michelet	Kristina Kram
Codey Floyd	Julia A Dunn-Terchin	Priya Patel	Bridgette Couillard	Brooke Galuszka
Danielle Smith	Ashley Villup	Samantha Cunningham		

MOTION BY Supervisor Faber, second by Supervisor Culat to approve the Operator Licenses as presented with approval is contingent on background check clearance, completion of beverage server class, and payment of the necessary fees.

UNANIMOUS VOTE – AYE

MOTION CARRIED

3.) An Amusement Machine License application filed with the Clerk for Reuben & Company was presented.

MOTION BY Supervisor Faber, second by Supervisor Culat to approve the Amusement Machine License for Reuben & Company as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

4.) The vouchers for September 15, 2015, through October 12, 2015, were presented for approval as follows:

Vouchers issued from August 11, 2015  
through September 14, 2015

\$ 589,224.89

Payroll #16 Ending	8/08/15	\$ 77,168.44
Payroll #17 Ending	8/22/15	\$ 69,335.54
Payroll #18 Ending	9/05/15	\$ 77,551.37

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**Total** **\$ 813,280.24**

MOTION BY Supervisor Faber, second by Supervisor Culat to approve the vouchers for September 15, 2015, through October 12, 2015, as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

#### **TREASURER'S REPORT**

1.) Chairman Tesar read the Treasurer's report for September 1, 2015 through September 30, 2015 as follows:

**SEPTEMBER 2015 - CASH REPORT FOR THE GENERAL ACCOUNT - TOWN OF SALEM**

September 1, 2015- Beginning Balance **\$1,964,824.57**

**RECEIPTS** **\$ 228,759.79**  
Transfers In \$ 52,950.37  
Prior Month Adjustment \$ (654.88)

**DISBURSEMENTS** **\$ 383,677.58**  
PAYROLL \$ 160,282.54  
Transfers Out \$ 0.00  
**Total \$ 543,960.12**

September 30, 2015- Ending Balance **\$1,701,919.73**

State Pool - General \$ 833,737.92

Gen. Checking \$ 868,181.81

**Totals \$ 1,701,919.73**

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**SEPTEMBER 2015 - CASH REPORT FOR THE TAX ACCOUNT - TOWN OF SALEM**

September 1, 2015 - Beginning Balance **\$ 0.00**

**RECEIPTS** **\$ 0.00**  
Trnsfr from Gen. Ck.

**DISBURSEMENT**  
Trnsfr to LGIP 8 \$ 0.00

September 30, 2015 - Ending Balance **\$ 0.00**

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**SEPTEMBER 2015 - CASH REPORT FOR THE PARK ACCOUNT - TOWN OF SALEM**

September 1, 2015 - Beginning Balance **\$ 388,833.75**

**RECEIPTS** **\$ 4,819.09**

**DISBURSEMENTS**  
Transfer to LGIP 8 \$ 0.00

September 30, 2015- Ending Balance **\$ 393,652.84**

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**SEPTEMBER 2015 - CASH REPORT FOR THE MAINTENANCE ACCOUNT-SALEM**

September 1, 2015 Beginning Balance **\$ 44,582.18**



**Supervisor Culat** (Park & P & Z Commissions Joint Liaison, Public Works Committee) report.

**Supervisor Kmiec** (Park Commission Joint Liaison, Administration, Public Safety, & Communication Committees) report.

**Supervisor Campion** (County & Voltz Lake Liaison, Administration, Communication & Public Works Committees) report.

#### **CLOSED SESSION**

**1.)** MOTION BY Supervisor Culat, second by Supervisor Faber to move into closed session pursuant to: Section 19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. This closed session is relative to joint and/or consolidated services agreements.

ROLL CALL VOTE – AYE

SUPERVISORS – Faber, Culat and Chairman Tesar – AYE

MOTION CARRIED

**The Town Board moved into Closed Session at 7:35 pm. Also present were Clerk Ernest, Attorney Wanasek, Administrator Casey, Mike Slover and Brad Zautcke.**

**2.)** MOTION BY Supervisor Culat, second by Supervisor Faber to move out of Closed Session and reconvene in Open Session.

ROLL CALL VOTE – AYE

SUPERVISORS – Faber, Culat and Chairman Tesar – AYE

MOTION CARRIED

**The Board reconvened in Open Session at 7:45 pm.**

**3.)** There was no discussion, action or announcement relative Section 19.85(1)(e) referenced during the closed session.

#### **ADJOURNMENT**

MOTION BY Supervisor Culat, second by Supervisor Faber to adjourn this Regular meeting.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**This Regular Board meeting was adjourned at 7:46 p.m.**

Respectfully submitted,

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Cindi Ernest, Clerk