

**MINUTES
TOWN OF SALEM
PUBLIC HEARING AND REGULAR MEETING OF THE BOARD OF SUPERVISORS
Monday, January 12, 2015 7:00 P.M.**

Chairman Diann Tesar called this Public Hearing of the Town of Salem Board of Supervisors to order at 7:00p.m., with the following present:

CHAIRMAN: Diann Tesar

BOARD OF SUPERVISORS: Dennis Faber, Mike Culat, Ted Kmiec and Dan Campion

OTHERS: Attorney Scholze, Administrator Casey, Brad Zautcke, Mike Murdock, Mike Slover and Cindi Ernest.

GUESTS: See attached.

PLEDGE OF ALLEGIANCE

Chairman Tesar led the Pledge of Allegiance.

OPEN MEETING COMPLIANCE CHECK

The agenda was posted prior to 4:00 p.m. on Wednesday, January 7, 2015 at the Town Hall Municipal Building, Salem Post Office, Camp Lake Post Office, Wilmot Post Office, and the Trevor Post Office. It was also posted on the Town's website.

APPROVAL OF AGENDA SEQUENCE

There was no change in the agenda sequence.

CITIZEN COMMENTS

Chris Skrzynecki informed the Board that he came in to pay his tax bill and tried to pay the utility bill at the same time, but was unable to do so with the same check.

Chairman Tesar informed him that the Town will look into this.

He also questioned why a check for the Silver Lake Library hasn't been sent. Silver Lake took out a loan for \$250,000 but haven't received the Town's check for \$50,000, which the electors approved, to get it up and running. He suggested that if the Town is going to write a check that we pay them \$10,000 a year or send it to the bank and pay on the loan directly so Silver Lake can't "play with it".

He also questioned whether the Board was going to email agendas and questioned how the Board receives their agenda. He was told it was put on a portal on the Town's website.

He again requested agendas emailed.

Discussion followed and no action was taken on these items.

PRESENTATIONS, PETITIONS, COMMUNICATIONS, & OTHER AGENCY REPORTS

1.) Ordinance No. 15-01-12, An Ordinance Amending Section 470-6 of the Code of the Town of Salem Regarding Length and Weight Limits for Implements of Husbandry and Agricultural Commercial Vehicles was presented.

MOTION BY Supervisor Faber, second by Supervisor Culat to adopt Ordinance No. 15-01-12, An Ordinance Amending Section 470-6 of the Code of the Town of Salem Regarding Length and Weight Limits for Implements of Husbandry and Agricultural Commercial Vehicles as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

SEWER UTILITY DEPARTMENT

1.) Partial Payment Request No. 7 by Staab Construction Corporation, in the amount of \$348,910.92 for the Wastewater Treatment Plant Upgrades was presented.

MOTION BY Supervisor Campion, second by Supervisor Faber to approve Partial Payment Request No. 7 by Staab Construction Corporation, in the amount of \$348,910.92 for the Wastewater Treatment Plant Upgrades as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

2.) Change Order No.2, for the Wastewater Treatment Plant Upgrades, for an increase of \$13,144.00 was presented.

MOTION BY Supervisor Faber, second by Supervisor Campion to approve Change Order No.2, for the Wastewater Treatment Plant Upgrades, for an increase of \$13,144.00 as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

CLERK'S BUSINESS

1.) The approval of the minutes of a Regular Board meeting on 12/08/2014 and a Special Meeting on 12/04/2014 was presented.

MOTION BY Supervisor Faber, second by Supervisor Campion to approve the minutes as presented with the change of the vote on item No.2 under Building Department, Chairman Tesar voted AYE.

UNANIMOUS VOTE – AYE

MOTION CARRIED

2.) Operator License applications filed with the Town Clerk were presented as follows. Approval is contingent on background check clearance, completion of beverage server class, and payment of the necessary fees.

Staci Lininger	Alyssa Nicholas	Thomas P Hough
Patricia Ultsch	Stephanie Holmes	Terri McGovern

MOTION BY Supervisor Campion, second by Supervisor Faber to approve the Operator Licenses as presented with approval is contingent on background check clearance, completion of beverage server class, and payment of the necessary fees.

UNANIMOUS VOTE – AYE

MOTION CARRIED

3.) The approval of the vouchers for December 9, 2014, through January 12, 2015, were presented as follows:

Vouchers issued from December 12, 2014
through January 12, 2015

\$ 777,198.54

Payroll #26 Ending	12/13/14	\$ 90,190.41
Payroll #27 Ending	12/27/14	\$ 58,430.92
		\$ 925,819.87
	Total	\$ 925,819.87

MOTION BY Supervisor Faber, second by Supervisor Culat to approve the of the vouchers for December 9, 2014, through January 12, 2015, as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

TREASURER’S REPORT

1.) Chairman Tesar read the Treasurer’s report for December 1, 2014 through December 31, 2014 as follows:

DECEMBER 2014 - CASH REPORT FOR THE GENERAL ACCOUNT - TOWN OF SALEM

December 1, 2014- Beginning Balance		\$930,753.83
	<u>RECEIPTS</u>	\$ 8,467,692.18
Transfers In	\$ 734,012.91	
Prior Month Adjustment	\$ (241.02)	
	<u>DISBURSEMENTS</u>	
	\$ 612,714.17	
PAYROLL	\$ 240,669.00	
Transfers Out	\$ 0.00	
Total	\$ 853,383.17	
December 31, 2014- Ending Balance		\$9,278,834.73
State Pool - General	\$ 469,577.87	
Gen. Checking	\$ 8,809,256.86	
Totals	\$ 9,278,834.73	

DECEMBER 2014 - CASH REPORT FOR THE TAX ACCOUNT - TOWN OF SALEM

December 1, 2014 - Beginning Balance		\$ 1,131.21
	<u>RECEIPTS</u>	\$.09
Trnsfr from Gen. Ck.	\$ 0.00	
	<u>DISBURSEMENT</u>	
Trnsfr to Gen. Ck	\$ 0.00	

December 31, 2014 - Ending Balance **\$ 1,131.30**

DECEMBER 2014 - CASH REPORT FOR THE PARK ACCOUNT - TOWN OF SALEM

December 1, 2014 - Beginning Balance **\$ 362,693.00**

RECEIPTS **\$ 28.13**

DISBURSEMENTS

Transfer to LGIP 8 **\$ 0.00**

December 31, 2014- Ending Balance **\$ 362,721.13**

DECEMBER 2014 - CASH REPORT FOR THE MAINTENANCE ACCOUNT-SALEM

December 1, 2014 Beginning Balance **\$ 43,245.77**

RECEIPTS **\$ 3.35**

December 31, 2014 Ending Balance **\$ 43,249.12**

DECEMBER 2014 - CASH REPORT FOR THE CAPITAL PROJECTS ACCOUNT – SALEM

December 1, 2014 Beginning Balance **\$ 557,917.30**

RECEIPTS **\$ 18,366.04**

Transfer In **\$ 0.00**

DISBURSEMENTS

Transfer Out **\$ 0.00**

December 31, 2014 Ending Balance **\$ 576,283.34**

DECEMBER 2014- CASH REPORT FOR THE TRAILS ACCOUNT – SALEM

December 1, 2014 Beginning Balance **\$ 215,704.40**

RECEIPTS **\$ 16.73**

DISBURSEMENTS

December 31, 2014

Ending Balance

\$ 215,721.13

REPORTS ON PREVIOUS COMMISSION MEETINGS, FUTURE AGENDA ITEMS, AND UPCOMING SCHEDULED MEETINGS

Chairman Tesar (Library Board, Hooker Lake, & Administration, Public Works, Public Safety & Communication Committees) report.

Chairman Tesar reported that the Library Board meeting was cancelled last month. The next Hooker Lake meeting will be the third Thursday in February. The Town Board Committee of the Whole will meet on January 26th, instead of January 19th, at 6:00 pm.

Supervisor Campion (County & Voltz Lake Liaison, Administration, Communication & Public Works Committees) report.

Supervisor Campion reported that the County has made recommendations for their appointments. Their mil rate went from 226.9 in 2014 to 228.8 for 2015. He thanked the Town staff for tax and utility collections. The County is re-evaluating the Youth in Governance program.

Supervisor Kmiec (Park Commission Joint Liaison, Administration, Public Safety, & Communication Committees) report.

Supervisor Kmiec thanked the Highway and Fire Departments for the ice rink. Many people are using it and it's a big hit.

Supervisor Culat (Park & P & Z Commissions Joint Liaison, Public Works Committee) report.

Supervisor Culat Gave the Board copies of an informational brochure about the pump being used at the Utility Department. Department Head Brad Zautcke gave the Board background information regarding the pump and brochure stating it hasn't plugged since it's purchase. We were able to get the \$18,000 pump for \$7,300 on a trial. The Town's lift station is referenced and Brad is quoted in the brochure.

Supervisor Faber (CCLRD, SEWRPC, P&Z Joint Liaison, Board of Review, Public Safety & Communication Committees) report.

Supervisor Faber state that the brochure references us as a small community, but we are one of the largest town's in the state of WI. There were \$37,000 in traffic violations in 2014.

CLOSED SESSION

1.) MOTION BY Supervisor Culat, second by Supervisor Campion to move into closed session pursuant to: Section 19.85(1)(e), Wis. Stats. for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. This closed session is relative to public properties.

ROLL CALL VOTE

Supervisors Faber, Culat, Kmiec, Campion and Chairman Tesar – AYE

MOTION CARRIED

The Town Board moved into Closed Session at 7:35 pm.

MOTION BY Supervisor Faber, second by Supervisor Culat to move out of Closed Session and re-convene into Open Session.

ROLL CALL VOTE

Supervisors Faber, Culat, Kmiec, Campion and Chairman Tesar – AYE

MOTION CARRIED

The Town Board moved out of Closed Session and reconvened in Open Session at 7:54 pm.

2.) There was no discussion, action or announcement relative to Section 19.85(1)(e) referenced during the closed session.

ADJOURNMENT

MOTION BY Supervisor Campion, second by Supervisor Culat to adjourn this Regular meeting.

UNANIMOUS VOTE – AYE

MOTION CARRIED

This Regular Board meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Cindi Ernest, Clerk