

**MINUTES
TOWN OF SALEM
ANNUAL ELECTORS MEETING
TUESDAY, APRIL 16, 2013 7:00 P.M.**

Chairman Diann Tesar called this Annual Meeting of the Town of Salem Electors to order at 7:00 p.m. with the following present:

ANNUAL MEETING CHAIRMAN: Diann Tesar

BOARD OF SUPERVISORS: Supervisors Dennis Faber and Mike Culat and newly re-elected Supervisors Dan Campion and Ted Kmec.

OTHERS: Pat Casey, Attorney Brian Wanasek, Engineer Len Roecker, Brad Zautcke, Chris Lamb, Eileene Anderson, Shannon Hahn, Jack Rowland, Dave Shortess, Mike Slover and Cindi Ernest.

GUESTS: Jill Rozell, Darren Hillock, Michael Ullstrup, Carol Husnick, Gail Peckler-Dziki, Tim Vanderhoef, Larry Kamin, Bill Barhyte, Fran Grego, Vincent Mutchler, B Campion, Patty Gandt, Ron Gandt, Tom Seep, Julie Schroeder, Kim Roper, Crystal Kosz, Richard Pink, Carl Siegel, Gerald Leslie, Pat Leslie, Mark Eberle, Lon E Dircks, Marie Carlson, Barbara Cross, Mary Sheen, Sharon Ditzig, Lynn Eberle, Darrin Hull, John McEnthgert, Wayne Presten, Sandra Milligen, Sharon Pomavillo, Julie Braakman, Robert G Thomas, Judy Shortess, Ed Tump, Suzanne Tump, Lynn Murdock, Barbara Shilling, Elizabeth Greinke, Gloria Dircks, Elaine Tesar, Patti Zurla, John Roberts, James Cross, Dennis Sheen, Hal Ditzig, Jason Witte, Colleen Glaves, Jamie Witte, Dr. Brad Smith, Janis Culat, Carol Barsanti, Rob Moeller, Karen Ihlen, Dan Tesar, Everett Tonyan, Kathi Hale, Cindy Cort, Ed Herried and Ken Wermeling.

At this meeting there were 73 Town Electors present and 5 non-Town Electors.

PLEDGE OF ALLEGIANCE

Chairman Tesar led the Pledge of Allegiance.

OPEN MEETING COMPLIANCE CHECK

A notice of the meeting was published in the Kenosha News and at the Town Hall Municipal Building, Salem Post Office, Camp Lake Post Office, Wilmot Post Office, and the Trevor Post Office and on the Town's website at least fifteen (15) days prior to this meeting.

Chairman Tesar explained the annual meeting and the powers of the electors at an annual meeting to those in attendance.

Elector Dr. Brad Smith pointed out that we have long-term debt, but questioned if the Town has short-term debt to which Administrator Casey replied, "No."

Dr. Smith also inquired as to how close are the balances in the debt service fund to which Administrator Casey replied, "They are very close. We haven't payment this year."

Brad Zautcke presented information regarding storm water projects.

Elector Bill Barhyte proposed that paper ballot voting be used for this meeting.

MOTION BY Elector Bill Barhyte, second by Elector Mike Ullstrup to use paper ballot voting for the remainder of this meeting.

UNANIMOUS VOTE OF ELECTORS – AYE

MOTION CARRIED

5.) PRESENTATION OF THE FISCAL YEAR 2011 TOWN AUDIT

Administrator Casey read the beginning and ending balances for the recently completed Fiscal Year 2012 audit (a copy of which is attached to these minutes.

GENERAL OBLIGATION BONDS FOR ROAD REPAIRS/MAINTENANCE

6.) Proposed Resolution No. 13 04 16, A Resolution to Authorize the Town Board to Issue General Obligation Bonds for Road Maintenance, Paving and Repair Projects Pursuant to Section 60.10(2)(d) Wisconsin Statutes was presented by Town Chairman Diann Tesar. She explained the need as follows:

"We've been behind on our road paving since it was taken out of the budget a few years ago. We're trying to become progressive again and keep ahead of the game. This year, we added \$200,000 to the budget designated to roads. At this rate we will fall behind drastically. We have 69 miles of road that the Town of Salem maintains. Of those roads, on a scale of 1-10, with 10 being the best, we currently have 46 miles of roads rate 1-5. There are 5 miles rated 9-10, 18 miles rated 7-8, 23 miles rated 5-6, 19.5 miles rated 3-4 and 3.5 miles rated 1-2. There are 22 miles in very poor condition.

Veolia was the Town's previous garbage carrier. We now have John's Disposal. The cost savings in changing to John's Disposal is approximately \$250,000 for the Town. The Town Board is proposing to you, the Electors, is that the Town keep the savings from garbage and apply it to a bond for a period of 10 years. This equates to the following:

- The \$3,000,000 will pave approximately 9-10 miles of road.
- If this is approved, we will pave half this year and half next year.
- \$1,500,000 will be spent this year and the same amount will be spent for next year.
- This proposal will be \$3.89 per \$100,000 assessed value. (1.5 cents per day, per household for a 10 year bond)
- The Town's goal is to rebuild roads and provide for their maintenance at about \$500,000 per year.
- The amounts previously budgeted were: 2009 - \$275,000, 2010 - \$400,000, 2011 - \$130,000, 2012 - \$173,000 and 2013 - \$200,000.

A presentation to the Electors was made by Town Engineer Len Roecker explaining the road needs, rehabilitation, clarification of the \$3.89 per \$100,000 current asphalt price comparisons to previous years, and the number of miles this would cover.

Town Supervisor Culat explained that he has spent a lot of time with Highway Department head Mike Murdock. A lot of things have been let go. Money was pulled out of the budget by a previous chairperson. The poor conditions of the roads are also wrecking our highway department equipment.

Chairman Tesar explained that we would raise the amount in the budget to cover roads as we go forward.

Discussion followed.

MOTION BY Elector Tom Seep, second by Elector Patti Zurla to adopt Resolution No. 13 04 16, A Resolution to Authorize the Town Board to Issue general Obligation Bonds for Road Maintenance, Paving and Repair Projects Pursuant to Section 60.10(2)(d) Wisconsin Statutes as presented

PAPER BALLOT VOTE

58 – AYES 14 – NAYS

MOTION CARRIED

SHARING CENTER FUTURE ANNUAL FUNDING

7. Sharon Pomaville presented a request on behalf of the Sharing Center that the Town of Salem fund an annual amount in the Town's budget for the Sharing Center. She presented information regarding the use of the Sharing Center, with the majority of clients coming from the Town of Salem. She also discussed services and needs for clients and answered questions. Discussion followed relative to levy limits and the future budget, and other community's contributing.

Attorney Wanasek pointed out that this could not be continuing and that this request would have to be authorized by the Electors on an annual basis.

MOTION BY Elector Larry Kamin, second by Elector Fran Grego to authorize the Town Board to place an amount in the budget for the Sharing Center and amount not to exceed \$5,000.

PAPER BALLOT VOTE

64 – AYES 9 – NAYS

MOTION CARRIED

DNR GRANT APPLICATION

8.) (a.) A two part proposal for a resolution supporting an application for a Dept. of Natural Resources grant and future funding for the park known as the Marchuk property was presented by Elector and Park Commission member Larry Kamin.

MOTION BY Elector Larry Kamin, second by Elector Bill Barhyte to authorize the Town Board to apply for grant funding from the State of Wisconsin, particularly the Stewardship Grant, for use of development costs of Camp Lake Park, formerly known as the Marchuk property, dedicated to outdoor recreational activities.

Discussion followed.

PAPER BALLOT VOTE

51 – AYES 17 – NAYS

MOTION CARRIED

(b.) The second resolution proposal is for supporting the use of park funds, not to exceed \$60,000 from the Park Fund & Trails Fund for Camp Lake Park if the Stewardship grant is received and the amount isn't sufficient to complete it 100%.

MOTION BY Elector Larry Kamin, second by Elector Tom Seep that contingent on the awarding of the Stewardship Grant, to instruct the Town Board that if the amount of the grant is insufficient to complete 100% of Camp Lake Park development, to designate funds for its development and not to exceed a combined total of \$60,000 from the Park Fund and Trails Fund.

Discussion followed.

PAPER BALLOT VOTE

38 – AYES 31 – NAYS

MOTION CARRIED

PURCHASE OF PROPERTY

9.) Resolution No. 13 04 16A, A Resolution to Authorize the Town Board to Purchase Land for the Use of the Town Pursuant to Section 60.10(2)(e) Wisconsin Statutes was presented to the Electors. The resolution if adopted by the electors would renew their grant of authority to the Town Board, the same as they did last year, to negotiate and possibly purchase land which could be used for future development of parks. Impact fees in the Park Fund would be used for a purchase should it come up. If the purchase is for park land then the cost would come from impact fees. If the fees are not used, then they have to be refunded to the developer.

MOTION BY Elector Mark Eberle, second by Elector Gail Kim Roper to adopt Resolution No. 13 04 16A, A Resolution to Authorize the Town Board to Purchase Land for the Use of the Town Pursuant to Section 60.10(2)(e) Wisconsin Statutes as presented. This authority remains in effect until validly rescinded by electors at a subsequent Town meeting.

PAPER BALLOT VOTE

58 – AYES 9 – NAYS

MOTION CARRIED

OTHER ELECTOR BUSINESS

10.) Elector Vince Mutchler, in reference to a proposed agreement for the Town of Salem to provide Emergency Medical Services to the Village of Silver Lake, expressed his opinion that he feels it would be a wreck less choice for both the Town of Salem and the Village of Silver Lake. Silver Lake residents do not want the agreement and the Town shouldn't be providing services at no cost to Silver Lake.

MOTION BY Elector Vince Mutchler, second by Elector Patty Gandt that the Town of Salem discontinue pursuit of any kind of agreement with the Village of Silver Lake with the exception of a mutual aide agreement.

PAPER BALLOT VOTE

27 – AYES 31 – NAYS

MOTION FAILED

Carol Husnick questioned if the town would be holding a Spring cleanup to which Administrator Casey responded that the first day of every month, residents can put everything out with the exception of electronic waste. He further explained that a special day in the fall would be set aside for electronic waste disposal.

Other questions included whether we can investigate having the sheriff provide services and using Time Warner Channels which are currently not in use. Elector Cindy Cort will investigate this.

ADJOURNMENT

MOTION BY Elector Gail Peckler - Dziki, second by Elector Tom Seep to adjourn this Annual Town Electors Meeting.

UNANIMOUS VOTE – AYE

MOTION CARRIED

This Annual Town Electors meeting was adjourned at 9:21 p.m.

Respectfully submitted,

Cindi Ernest, Clerk

**TOWN OF SALEM
2012 ANNUAL MEETING DOCUMENT
GENERAL FUND**

| SUMMARY | 2012 BUDGET | UNAUDITED TOTAL 2012 | VARIANCE |
|--|---------------------|----------------------------|-------------------|
| REVENUES: | | | |
| Taxes: | | | |
| General Property Taxes | 2,238,870 | 2,238,864 | \$ (6) |
| Other Taxes | 49,102 | 50,095 | 993 |
| Intergovernmental | 388,277 | 381,022 | (7,255) |
| Licenses and Permits | 180,688 | 232,793 | 52,105 |
| Fire Department | 520,619 | 549,307 | 28,688 |
| Fines, Forfeitures & Penalties | 47,000 | 34,704 | (12,296) |
| Public Charges For Services | 1,038,800 | 1,084,083 | 45,283 |
| Miscellaneous | 17,000 | 33,022 | 16,022 |
| Other Financing Sources | 0 | 0 | 0 |
| TOTAL REVENUES | 4,480,356 | 4,603,890 | 123,534 |
| EXPENDITURES: | | | |
| General Government | 1,087,791 | 1,049,605 | 38,186 |
| Public Safety | 1,365,821 | 1,203,289 | 162,532 |
| Public Works | 1,884,466 | 1,889,196 | (4,730) |
| Culture, Recreation and Education | 396,154 | 404,539 | (8,385) |
| Conservation and Development | 29,665 | 29,575 | 90 |
| Transfer to Other Funds | 42,400 | 42,400 | 0 |
| Contingency Fund | 20,000 | 56,671 | (36,671) |
| TOTAL EXPENDITURES | 4,826,297 | 4,675,275 | 151,022 |
| EXCESS OF REVENUES OVER (UNDER) | | | |
| EXPENDITURES | \$ (345,941) | (71,385) | \$ 274,556 |
| FUND BALANCE - JANUARY 1 | | 1,278,823 | |
| FUND BALANCE - DECEMBER 31 | | <u>1,207,438</u> | |

2012 UNAUDITED SUMMARY BY FUND:

| | Capital Projects Fund | Maintenance Fees Fund | Debt Service Fund | Park Fund | Trails Fund |
|---|-----------------------------|-----------------------------|-------------------------|--------------|----------------|
| Total Revenues | \$ 311,621 | \$ 2,564 | \$ 1,228,067 | \$ 23,501 | \$ 359 |
| Total Expenditures | 329,478 | 0 | 1,219,607 | 12,897 | 0 |
| Net Revenues Over (Under) Expenditures | (17,857) | 2,564 | 8,460 | 10,604 | 359 |
| Fund Balances: | | | | | |
| January 1 | 204,115 | 35,991 | 38,533 | 430,796 | 214,960 |
| December 31 | \$ 186,258 | \$ 38,555 | \$ 46,993 | \$ 441,400 | \$ 215,319 |

UTILITIES:

| | Sewer Utility | Stormwater Utility |
|----------------------------|------------------|-----------------------|
| Total Revenues | 2,521,585 | 444,066 |
| Total Expenditures | 2,553,721 | 275,908 |
| Net Income | (32,136) | 168,158 |
| Net Position - January 1 | 32,528,158 | 697,311 |
| Net Position - December 31 | 32,496,022 | 865,469 |

TOTAL LONG-TERM DEBT OBLIGATIONS:

| | Total 12/31/11 | Total 12/31/12 |
|--------------------|-------------------|-------------------|
| Town | 13,507,319 | 12,887,638 |
| Sewer Utility | 11,962,031 | 11,056,428 |
| Stormwater Utility | 0 | 0 |
| Capital Leases | 0 | 137,804 |
| Total | 25,469,350 | 24,081,870 |