

**MINUTES
TOWN OF SALEM
REGULAR MEETING OF THE BOARD OF SUPERVISORS
MONDAY, DECEMBER 14, 2009 7:00 P.M.**

Chairman Linda Valentine called this Public Hearing and Regular Meeting of the Town of Salem Board of Supervisors to order at 7:02 p.m. with the following present:

CHAIRMAN: Linda Valentine

BOARD OF SUPERVISORS: Josephine Weidman, Joe Meier, Pat O'Connell, and Dennis Faber

OTHERS: Pat Casey, Rich Scholze, Brad Zautcke, Chris Lamb, Jack Rowland, Mike Murdock, David Shortess, and Cindi Ernest.

GUESTS: Jim Valentine, Pat Mulvey, Tim Vanderhoef, Bill Winker, Philip Dziki, Frank Bell, Carol Bell, Darin Noyes, Jennifer Donat, Gail Peckler-Dziki, Darron Hillock, Deneen Smith, Darrel Hillock, Brenda Jonas, Karen Dinges, James Rossman, Mary Soehn, David Kersting, Eric Norden, Bill Carey, Dean Weis, Dan Campion, Greg Kruchko, Pam Kruchko, Dr. James Cross, Dr. Brad Smith, Lorraine Paull, and Lisa Hinze.

Chairman Valentine announced the loss of loved ones in the Mike Slover and Eileen Anderson families.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Valentine.

OPEN MEETING COMPLIANCE CHECK

The agenda was posted by 3:00 p.m. on Friday, December 11, 2009 at the Town Hall Municipal Building, Salem Post Office, Camp Lake Post Office, Wilmot Post Office, and the Trevor Post Office. It was also posted on the Town's website.

APPROVAL OF AGENDA SEQUENCE

Chairman Valentine moved item #2 under Fire and Rescue, congratulations to the fire/rescue employees, to before the public hearing and item #5 under Sewer Utility District, Brenda Jonas sewer fees, to before Clerks Business.

FIRE AND RESCUE

2.) In recognition of Eric Norden, Robert Pattie, Mary Soehn, and David Kersting receiving their paramedic certifications, Bill Carey introduced them. He explained that they have been attending school since August of 2008 and they recently passed their national certification exams. They were congratulated by all in attendance.

PUBLIC HEARINGS

Applications have been filed with the Clerk of the Town of Salem, Kenosha County, Wisconsin for retail licenses to sell fermented malt beverages and intoxicating liquors, in accordance with the provisions of CHAPTER 125.04 of the Wisconsin State Statutes by the following:

NAME & ADDRESS
OF APPLICANT

TRADE NAME & ADDRESS
OF ESTABLISHMENT

Class A (beer only retail)

Akhtar Enterprises
23618 124th Place
Trevor, WI 53179
Agent: Michael Gentile

Trevor Citgo
12617 Antioch Rd.
Trevor, WI 53179

Applications will be read and comment taken at a Public Hearing of the Town Board on Monday, December 14, 2009 at 7:00 PM at the Town Hall. Published in accordance with the provisions of Chapter 125.04 of the Wisconsin Statutes.

Chairman Valentine asked if there were any comments for or against this proposed license. There were no comments for or against.

This Public Hearing was closed at 7:08 p.m.

CITIZEN INITIATED BUSINESS

1.) Citizens Comments:

Joe Meier read a letter, received by the town hall from a citizen. He expressed concern over the contents of the letter. He also commented that the board hasn't been informed and not knowing what Chairman Valentine has been doing. He also stated that there have been indications that there are no employee job descriptions, specifically for the administrator, but there have been. He also expressed concern that the board did direct her to write a letter to the WisDOT supporting traffic signals, but a letter was written to the governor at the request of Central High School's Dr, Pierce.

Brad Smith stated he got his tax bill and wanted to know why it went up more than the 2% of the levy. He stated that the cost overruns at the new highway/fire building are already starting. He feels criticism needs to start at the local level.

Phil Dziki stated that WI State Statute Ch. 68.24 states that the Town Chairman shall act on the authorization of the Town Board. Chairman Valentine represents the people on the direction of the board and there needs to be transparency. The administrator not the Town Chairman should be running the mechanics of the Town.

Jim Valentine stated that the administrator does not have a job description.

2.) A request from Karen Dinges, 10421 266th Ave., Trevor, for a variance to allow for a flat garage slab rather than a pitched slab as required by state building codes. It was stated that they have already poured the garage. There is an 8 inch high curb and the water is not

puddling.

Building Inspector Jack Rowland told the board that the garage was poured without a pitch and that it is supposed to pitch towards the doors for drainage. Scales which the homeowner uses need to be on a level surface.

Administrator Casey advised the board that the building department has to follow code, but it is up to the board to decide if they wish to vary the code.

MOTION BY Supervisor Faber, second by Supervisor O'Connell to grant a variance of the pitch of the garage slab to Karen Dinges.

UNANIMOUS VOTE – AYE

MOTION CARRIED

3.) A request by Virginia Winker that the Town Board reconsider their vote to allow the change of "slow no wake" hours on Hooker Lake, on Tuesdays & Thursdays from 10:00 a.m. to one half (½) hour before sunset was presented. She stated that only twelve (12) people attended the Hooker Lake Annual meeting, with eight (8) people voting for it. She submitted a petition which only people who live on the lake signed. She also read the Hooker Lake Mission Statement relating to the management of the lake. She feels people already have equitable time on the lake.

Discussion followed relative to the lakes meeting which Chairman Valentine held last summer. Supervisor Weidman pointed out that it was the meeting which she and Supervisor Meier were kicked out of.

Further discussion followed relative to the Hooker Lake Annual meetings notice and whether it needed to be noticed or stated.

Attorney Scholze advised that WI State Statute Ch. 33.30(4) is confusing and less than clear. He doesn't believe it is within the authority of the district to decide this. It's the authority of the Town Board.

Diann Tesar stated she felt that Dean Hintzman, Dennis Faber, and Linda Valentine went behind the backs of the Hooker Lake Board by going door to door. She is afraid of the precedence that is being set by allowing this to come back before the board. She also stated that the date of the Hooker Lake meeting is set at every meeting. The Town Board is who makes the final decision regarding no wake hours on Hooker Lake.

Lorraine Paull told the board that her husband was the head of the association for years.

Everything was properly posted. People came to her door with a petition and didn't feel it fair that there wasn't time for those in favor to act. She also pointed out that before 10:00 am and after 7:00 pm are the best times to fish.

Chairman Valentine stated that a request to have this back on the agenda was submitted and properly noticed.

Supervisor O'Connell stated that a decision had been made last month and that because Chairman Valentine doesn't like a decision it's back on the agenda.

Pam Kruchko stated she goes to board meetings. This board decided to grant the request. It's not only for those on the lake, but for everything.

Tim Vanderhoef stated that no one warned them that water skiing was going to be on the agenda. Chapter 5 of the lakes management states that if it isn't specifically listed, it can't be acted on. He stated he is in favor of talking about it. It's not a like board vote. He asked that the passages from the management manual be read. The lake has problems with erosion, weeds, and congestion.

Supervisor Weidman stated that she did read the ordinance and feels all have to share the lakes. She pointed out that we did this once and doesn't know why the board is doing this again.

4.) Ordinance No. 09-12-14, An Ordinance Amending the Provisions of Chapter 20 of the Town of Salem Code of Ordinances "Pertaining to Waterski Hours and Slow No Wake Restrictions On Hooker Lake".

MOTION BY Supervisor O'Connell, second by Supervisor Weidman to adopt Ordinance No. 09-12-14, An Ordinance Amending the Provisions of Chapter 20 of the Town of Salem Code of Ordinances Pertaining to Waterski Hours and Slow No Wake Restrictions On Hooker Lake.

Discussion followed with Supervisor Meier stating he thought this was petty; it's only two (2) hours a week. He questioned Supervisor Faber as to why he is against this.

Supervisor Faber responded in answer to Meier that he feels there is equitable sharing the way it is now. People also want to fish when they get home from work. He also stated that it should have been listed on their agenda.

SUPERVISORS Weidman, Meier, and O'Connell – AYE

SUPERVISOR Faber and Chairman Valentine – NAY

MOTION CARRIED

Chairman Valentine stated that she wants her lake to be quiet.

5.) A request by Jennifer Donat to place three (3), 3-way stop signs at the intersections of 93rd Street and 256th Ave., 100th Street and 256th Ave., and at 9625 256th Ave.

Highway Department Supervisor, Mike Murdock, told the board that there is no justification for the stop signs in the UTC Manual. Stop signs should not be used for speed control, low vision, or on a main thorough fair. We try to do the Town's roads following the manual guidelines.

Ms. Donat stated that it is less appealing with stop signs, but people are using it as a thorough fair between CTH "AH" and "SA" to avoid STH "83".

Discussion.

MOTION BY Supervisor Weidman, second by Supervisor Faber to request that Public Safety spend more time on 256th Avenue with additional patrol.

UNANIMOUS VOTE - AYE

MOTION CARRIED

MOTION RESCINDED BY Supervisor Weidman, second by Supervisor Faber to request that Public Safety spend more time on 256th Avenue with additional patrol.

UNANIMOUS VOTE - AYE

MOTION CARRIED

MOTION BY Supervisor Weidman, second by Supervisor Faber to request that Public Safety spend more time on 256th Avenue with additional patrol and that this item be tabled until the June 2010 regular board meeting.

UNANIMOUS VOTE AYE

MOTION CARRIED

SEWER UTILITY DISTRICT

5.) Brenda Jonas brought to the attention of the board that the sewer fees she is being charged are not equitable with those that a competitors are being charged. The property not being billed properly is the Antioch Business Center on Antioch Rd. (STH 83). She stated that this was brought to the attention of the town eighteen (18) months ago.

Sewer Utility Administrator, Brad Zautcke, thanked Ms. Jonas for her patience. He explained that they have been in the process of rewriting Chapter 13 pertaining to sewer. He recommended to the board that a refund not be issued to Ms. Jonas, but that the owner of the

other property, not the tenants, be billed for the difference of approximately \$10,000. Attorney Scholze stated that he is not aware of anything in WI State Statutes Ch. 66 which provides for a credit. It would be better if the other property owner is back billed. Discussion followed.

This item was tabled until the January 2010 agenda.

CLERK'S BUSINESS

1.) The minutes of the previous meetings: Regular Board Meeting on 11/9/09, a Public Hearing on 11/17/09, and a Special Meeting on 11/17/09 were presented.

MOTION BY Supervisor Weidman, second by Supervisor Meier to the minutes of the previous meetings: Regular Board Meeting on 11/9/09, a Public Hearing on 11/17/09, and a Special Meeting on 11/17/09 as presented.

UNANIMOUS VOTE - AYE

MOTION CARRIED

2.) Operator licenses were presented as follows. Approval is contingent on background check clearance, completion of beverage server class, and payment of the necessary fees.

Lori Hall-Mauser
Linnea M. Elliott

Erica Graff
Kenny Maslowski

Brandy Tsuha
Pamela Miller

Andrew Meyer

MOTION BY Supervisor O'Connell, second by Supervisor Faber to approve Operator licenses as presented. Approval is contingent on background check clearance, completion of beverage server class, and payment of the necessary fees.

UNANIMOUS VOTE - AYE

MOTION CARRIED

3.) Alcohol License applications, as presented during the public hearing prior to this meeting, were presented. There were no comments for or against this license during the public hearing. Approval is contingent on background check clearance, payment of delinquent taxes, assessments, and all necessary fees.

NAME & ADDRESS
OF APPLICANT

TRADE NAME & ADDRESS
OF ESTABLISHMENT

Class A (beer only retail)

Akhtar Enterprises
23618 124th Place
Trevor, WI 53179
Agent: Michael Gentile

Trevor Citgo
12617 Antioch Rd.
Trevor, WI 53179

MOTION BY Supervisor Faber, second by Supervisor Meier to approve Alcohol License applications, as presented. Approval is contingent on background check clearance, payment of delinquent taxes, assessments, and all necessary fees.

UNANIMOUS VOTE - AYE

MOTION CARRIED

4.) The appointment of election workers and board of canvas for 2010-2011 elections was presented as follows.

Chief Inspectors

Richard E. Venem
Gail Peckler-Dziki

Election Inspectors, Registration Deputies, & Greeters

Renee M. Thurow	Judy M. Zanow	Holly Griesen	Betty Brandes
Nancy J. Cayo	Elaine M. Tesar	Walter B. Pomicten	Demiree L Anderson
Eileene Anderson	Sonja R. Bigley	Henrietta Bluma	Diane K. Brady
Hannah R. Greisen	Donald F. Hannan	Philip J. Dziki	Paul F. Eberle
Colleen A Glaves	Lois Hartman	Fay Johnson-Csepp	Phyllis J. Kelly
Ralph Mattacochia	Joseph E. Miller	Rosemary Miller	Luanne A. Olson
Lorraine J. Phillips	Donna Polinski	Ester Rice	Freda R. Pryga
Kayla Shortess	Cynthia D. Staffeldt	Roy Trout	Michael M. Ullstrup
Kathryn A. Wall	Nancy A. Wall	Gina Mordja	

Board of Canvass

Renee M. Thurow	Judy M. Zanow
Betty Brandes	Nancy J. Cayo
Richard E. Venem	Gail Peckler-Dziki
Michael Ullstrup	Lois Hartman

MOTION BY Supervisor Faber, second by Supervisor Weidman to approve the appointment of election workers and board of canvas for 2010-2011 elections as presented.

UNANIMOUS VOTE - AYE

MOTION CARRIED

TREASURER'S REPORT

1.) Treasurer Chris Lamb gave the Treasurer's report for November 1, 2009 – November 30, 2009 as follows:

2.) Payment of the vouchers November 10, 2009 – December 14, 2009 was presented as follows:

MOTION BY Supervisor O'Connell, second by Supervisor Meier to approve payment of the vouchers November 10, 2009 – December 14, 2009 as presented

UNANIMOUS VOTE - AYE

MOTION CARRIED

ADMINISTRATOR'S BUSINESS

1.) There was no November 2009 monthly report.

2.) Resolution 09-12-14, A Resolution Adopting a Budget For The Town of Salem, Kenosha County, Wisconsin, For The Fiscal Year 2010.

MOTION BY Supervisor O'Connell, second by Supervisor Weidman to adopt Resolution 09-12-14, A Resolution Adopting a Budget For The Town of Salem, Kenosha County, Wisconsin, For The Fiscal Year 2010.

Supervisor Faber indicated that he would like to discuss equipment purchases in the future.

Supervisors Faber, O'Connell, Meier, and Weidman – AYE

Chairman Valentine - NAY

MOTION CARRIED

3.) Resolution 09-12-14A, A Resolution Amending the Town of Salem Health Reimbursement Arrangement was presented.

MOTION BY Supervisor O'Connell, second by Supervisor Weidman to adopt Resolution 09-12-14A, A Resolution Amending the Town of Salem Health Reimbursement Arrangement.

UNANIMOUS VOTE - AYE

MOTION CARRIED

4.) Administrator Casey explained that relative to discussions during the budget workshops, to compensate for no non –union employee raises, their pay would remain the same, but requested that the Town Hall offices close a ½ hour earlier daily. The office hours would be from 8:00 a.m. – 4:00 p.m. effective February 1, 2010 after tax season. There isn't any foot traffic in the Town Hall during this time.

Discussion.

MOTION BY Supervisor Faber, second by Supervisor Meier to approve closing the Town Hall from 4:30 p.m. to 4:00 p.m.

Further discussion followed with Administrator Casey pointing out that this can be reconsidered next year.

POINT OF ORDER BY Phil Dziki questioning whether the hours were going to be recalculated.

Administrator Casey stated they would be, but that employees still would not receive overtime until after forty (40) hours.

Discussion.

Supervisors Faber, O'Connell, Meier, and Weidman – AYE

Chairman Valentine - NAY

MOTION CARRIED

Dan Campion pointed out that we essentially just gave the employees a raise and he's sorry the Town did this.

In response to a question, Administrator Casey stated the employees haven't had a raise in 2009 – 2010.

HIGHWAY/FIRE BUILDING PROJECT

1.) Relative to a status report of the Highway/Fire building project, Administrator Casey indicated that a schedule with chart and completion dates was included in board packets.

2.) Change Order #1, by Powers Lake Construction Co., Inc. in the amount of \$46,904.18 was

presented. This will be an amount OVER the original contract amount.
The total amount will
MOTION BY Supervisor Faber, second by Supervisor Meier to approve

Supervisors Faber, O'Connell, Meier, and Weidman – AYE
Chairman Valentine - NAY

MOTIONCARRIED

POINT OF ORDER BY Jim Valentine questioning whether this was in the budget?

As a point of clarification it was stated that you don't need to keep adjusting the budget.

3.) A payment request # 3 by Powers Lake Construction Co., Inc., for site grading, drainage & roadway improvement project at the Town of Salem Highway & Fire Facility in the amount of \$400,745.63 was presented. Original contract amount \$1,553,443.30 which may be amended to include the figure above.

MOTION BY Supervisor Weidman, second by Supervisor Meier to approve payment request # 3 by Powers Lake Construction Co., Inc., for site grading, drainage & roadway improvement project at the Town of Salem Highway & Fire Facility in the amount of \$400,745.63 as presented.

UNANIMOUS VOTE - AYE

MOTIONCARRIED

4.) Payment request # PR-1320902-01 by Layne Christensen Company, for utility improvements of the production well at the Town of Salem Highway & Fire Facility in the amount of \$37,667.50 was presented. Original contract amount \$239,700.00.

MOTION BY Supervisor Faber, second by Supervisor Meier to approve payment request # PR-1320902-01 by Layne Christensen Company, for utility improvements of the production well at the Town of Salem Highway & Fire Facility in the amount of \$37,667.50 as presented.

UNANIMOUS VOTE - AYE

MOTIONCARRIED

5.) Payment request # PR-1320902-02 (November) by Reesman's Excavating & Grading, Inc., for utility improvements sanitary sewer and water main extensions at the Town of Salem Highway & Fire Facility in the amount of \$118,616.47 was presented. Original contract amount \$274,666.85.

MOTION BY Supervisor O'Connell, second by Supervisor Faber to approve payment request # PR-1320902-02 (November) by Reesman's Excavating & Grading, Inc., for utility improvements sanitary sewer and water main extensions at the Town of Salem Highway & Fire Facility in the amount of \$118,616.47 as presented.

UNANIMOUS VOTE - AYE

MOTIONCARRIED

6.) Payment request # PR-1320902-03 (December) by Reesman's Excavating & Grading, Inc., for utility improvements sanitary sewer and water main extensions at the Town of Salem Highway & Fire Facility in the amount of \$118,716.48 was presented. Original contract amount \$274,666.85.

MOTION BY Supervisor Meier, second by Supervisor Weidman to approve payment request # PR-1320902-03 (December) by Reesman's Excavating & Grading, Inc., for utility improvements sanitary sewer and water main extensions at the Town of Salem Highway & Fire Facility in the amount of \$118,716.48 as presented.

UNANIMOUS VOTE - AYE
MOTIONCARRIED

7.) Miron Construction Change Order #1, reducing the contract with Miron by \$931,186.00 from \$4,500,474.00 was presented. Administrator Casey indicated that this reduction is a result of the Town of Salem becoming the direct purchaser of miscellaneous materials for the construction of the Highway/Fire in place of Miron or its subcontractors. This change will result in a net savings of \$40,098.96 in material costs.

MOTION BY Supervisor Meier, second by Supervisor Weidman to approve Miron Construction Change Order #1, reducing the contract with Miron by \$931,186.00 from \$4,500,474.00 as presented.

Supervisors Faber, O'Connell, Meier, and Weidman – AYE

Chairman Valentine - NAY

MOTIONCARRIED

8.) Administrator Casey stated that in addition to the change order is a purchase order for Advantage Purchasing, LLC, a division of Miron Construction, to allow for the purchase of materials not to exceed \$891,087.34 for use on the Salem Highway & Fire Facility.

MOTION BY Supervisor Faber, second by Supervisor Weidman to approve to the change order and a purchase order for Advantage Purchasing, LLC, a division of Miron Construction, to allow for the purchase of materials not to exceed \$891,087.34 for use on the Salem Highway & Fire Facility.

Supervisors Faber, O'Connell, Meier, and Weidman – AYE

Chairman Valentine - NAY

MOTION CARRIED

9.) Payment Request #1 for Miron in the amount of \$455,651.35 was presented for work on the Highway/Fire facility. Original contract amount \$4,500,474.00.

MOTION BY Supervisor Weidman, second by Supervisor Meier to approve payment Request #1 for Miron in the amount of \$455,651.35 as presented.

UNANIMOUS VOTE - AYE

MOTIONCARRIED

10.) Administrator Casey recommended the purchase of furniture for the Highway/Fire facility in an amount not to exceed \$12,000.00. It is used office equipment which is in premium condition. The purchase of this furniture will save the Town approximately \$21,000 over the cost of new furniture.

MOTION BY Supervisor O'Connell, second by Supervisor Meier to approve the purchase of furniture for the Highway/Fire facility in an amount not to exceed \$12,000.00.

UNANIMOUS VOTE - AYE

MOTION CARRIED

11.) The engineering and letting of bids for the reservoir at the Fire/Highway Department location was tabled.

DEPARTMENT REPORTS, ACTIONS, AND EXPENDITURE REQUESTS

FIRE AND RESCUE

- 1.) There was no Fire Department report.
- 2.) Recognition of Eric Norden, Robert Pattie, Mary Soehn, and David Kersting upon receiving their paramedic certifications was moved to prior to the public hearing.

STORM WATER DISTRICT

- 1.) Storm Water District report
- 2.) A Notice of Claim filed against the Town of Salem by John Kraus for property damages that occurred at 10326 268th Avenue on or about June 19th, 2009. Damages sought are approximately \$12,000.00.
MOTION BY Supervisor Weidman, second by Supervisor Faber to deny A Notice of Claim filed against the Town of Salem by John Kraus for property damages.
UNANIMOUS VOTE - AYE
MOTION CARRIED

BUILDING DEPARTMENT

- 1.) There was no Building Department report and update. The question of the Miller property on 269th Ave. was brought up again. It is still unfinished and there has been no construction on it in two (2) years.
Administrator Casey stated he doesn't believe we have a way to force people to finish the inside of their home and questioned whether the board as a whole wants to do. There was no action on this item.

SEWER UTILITY DISTRICT

- 1.) A final payment request # PR-1210801C-11, by Delta Electric, for wet weather flow equalization facilities, in the amount of \$30,349.50 was presented. Original contract amount \$649,400.00, amount added by change order \$60,603.00, amount deducted by change order \$720.00, less previous payments of \$678,933.50.
MOTION BY Supervisor Weidman, second by Supervisor Meier to approve a final payment request # PR-1210801C-11, by Delta Electric, for wet weather flow equalization facilities, in the amount of \$30,349.50 as presented.
UNANIMOUS VOTE - AYE
MOTION CARRIED
- 2.) Payment request # PR-1210801A-11, for November, by Staab Construction Corporation, for wet weather flow equalization facilities, in the amount of \$143,326.41 was presented. Original contract amount \$3,540,000.00, amount added by change order \$14,929.00, amount deducted by change order \$59,702.00, less previous payments of \$3,271,018.32.
MOTION BY Supervisor Meier, second by Supervisor Weidman to approve payment request # PR-1210801A-11, for November, by Staab Construction Corporation, for wet weather flow equalization facilities, in the amount of \$143,326.41 as presented.
UNANIMOUS VOTE - AYE
MOTION CARRIED

3.) Payment request # PR-1210801A-12, by Staab Construction Corporation, for wet weather flow equalization facilities, in the amount of \$45,854.86 was presented. Original contract amount \$3,540,000.00, amount added by change order \$22,443.20, amount deducted by change order \$59,702.00, less previous payments of \$3,414,344.73.

MOTION BY Supervisor Meier, second by Supervisor Weidman to approve payment request # PR-1210801A-12, by Staab Construction Corporation, for wet weather flow equalization facilities, in the amount of \$45,854.86 as presented.

UNANIMOUS VOTE - AYE

MOTION CARRIED

4.) Payment request # PR-1210802-12 by J.F. Ahern Company, for digester cover and clarifier renovations, in the amount of \$56,691.45 was presented. Original contract amount of \$790,000.00, amount added by change order \$250,249.00, less previous payments of \$545,234.33.

MOTION BY Supervisor Faber, second by Supervisor Meier to approve payment request # PR-1210802-12 by J.F. Ahern Company, for digester cover and clarifier renovations, in the amount of \$56,691.45 as presented.

UNANIMOUS VOTE - AYE

MOTION CARRIED

5.) Consideration and possible action on the Sewer Utilities Commercial User Charge Equivalent (sewer utility fee) Inspection and Audit Program and Recommended Plan and past billing activities. Ref: B. Jonas. This item was moved on the agenda to prior to Clerk's Business.

PUBLIC WORKS/HIGHWAY

1.) Public Works/Highway Department report – snow storm update.

2.) Final payment request #1 by B.R. Amon & Sons, Inc., for parking lot improvements in the amount of \$93,300.01 was presented. Original contract amount was \$100,106.00.

MOTION BY Supervisor Faber, second by Supervisor Meier to approve final payment request #1 by B.R. Amon & Sons, Inc., for parking lot improvements in the amount of \$93,300.01 as presented.

UNANIMOUS VOTE - AYE

MOTION CARRIED

PLANNING AND ZONING COMMISSION

1.) There was no Planning and Zoning report.

2.) Chairman Valentine stated that there was a request by Kim Breunig to be put on this agenda relative to the Working Lands Initiative and the conversion fee being forced onto farmers. There was no meeting held on this. Chairman Valentine will write a letter opposing this and send it to Kim Breunig, WI Town's Association, Pat Meehan and Pat Casey.

PUBLIC SAFETY DEPARTMENT

1.) There was no Public Safety report.

JUDICIAL

1.) Judicial report.

Salem Municipal Court at 5:00 p.m. on December 8, 2009.

	Adult	Juvenile
Initial Appearances	11	1
Good Cause/Poverty Hearings	0	0
Trials	0	0
Follow-ups and Reviews	0	4

PARK COMMISSION

1.) Nothing.

REPORTS AND ACTION TAKEN ON PREVIOUS COMMISSION MEETINGS, FUTURE AGENDA ITEMS, UPCOMING SCHEDULED MEETINGS, AND CONSIDERATIONS BY THE BOARD

1.) There will be a Lakes Committee meeting on January 4, 2010 at 6:00 p.m.

The subject of the Public Safety Manual was discussed with Supervisor O'Connell expressing the opinion that this is part of the duties of the Administrator for the people working for him. This is the administrators' work to present this to the board.

January 19th, there will be a workshop relative to the Administrators job description at 6:00 p.m.

Lakes Committee meeting on January 25th at 6:00 p.m.

Stormwater Plan Review on February 1st at 6:00 p.m.

Public Safety Officer Dave Shortess gave a status report on arrests.

A workshop to review the Public Safety Manual will be held on February 2nd at 6:00 p.m.

Discussion of the Public Safety Manual followed.

2.) There was a discussion regarding the countywide assessor initiative being promoted by the State. The board was in agreement that they were opposed to a countywide assessment.

Attorney Scholze will draft a resolution on this.

Further discussion followed.

3.) Chairman Valentine gave an update on the Town and employees Santa's Visit event at the town hall on Saturday 12-12-09.

4.) The Regular Town Board Meeting date will be changed to January 18, 2010, instead of January 11, 2010.

5.) A update and status regarding the fiscal agent responsibilities change to the Village of Twin Lakes for the Community Library with it being stated that they are on schedule.

6.) Chairman Valentine consideration and possible action regarding burying of household waste in backyards. Attorney Scholze will look into this.

7.) Information regarding the stop sign, traffic signal or roundabout at the new ingress/egress of the WCHS was given by Chairman Valentine. She stated that the school board is the only one advocating the roundabout, with the school board president stating that the Town of Salem and Paddock Lake are in favor of it.

Supervisor Faber stated that we have given our opinion that we are in favor of a light and we should leave it at that.

Discussion.

Chairman Valentine will write a letter to the school that we are in favor of a stop light or a stop sign.

8.) Status of contracts/agreements with suppliers, employees and other entities with the town will be looked at.

9.) We will go to a monthly payment of Commissioners on Planning and Zoning and Parks Commissions effective January 1, 2010.

10.) Wisconsin Towns Association Convention is 10-03- 10-6-2010 in LaCrosse. How many rooms shall be reserved for our use? No action was taken on this.

Chairman Valentine Report

Chairman Valentine had nothing to report.

Supervisor Faber (CCLRD, SEWRPC, P&Z Liaison) Report

There will be a Multi-Jurisdictional public hearing and open house. The Planning Commission may adopt by resolution and then the Town Board will adopt the Smart Growth Plan by ordinance at their March 2010 meeting.

Supervisor Meier (HOOKER LAKE DISTRICT) Report

Supervisor Meier had nothing to report.

Supervisor O'Connell (Board of Review, LIBRARY BOARD, VOLTZ LAKE DISTRICT) Report

The Library Board met on November 30th and will meet again on December 28, 2009.

Supervisor Weidman (FAIR, PARKS COMMISSION) Report

There will be a Park Committee meeting on December 16, 2009 and they will be working on the parks policy. A letter was received from DATCP congratulating the historical society for their fair booth.

CLOSED SESSION

1.) MOTION BY Supervisor Meier, second by Supervisor Weidman to move into closed sessions pursuant to: Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of

public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Consideration and possible action relative to Town of Salem boundaries.

ROLL CALL VOTE

SUPERVISORS Faber, O'Connell, Meier, Weidman, and Chairman Valentine – AYE

MOTION CARRIED

Moved into Closed Session at 10:24 p.m.

2.) MOTION BY Supervisor O'Connell, second by Supervisor Meier to move into open session.

ROLL CALL VOTE

SUPERVISORS Faber, O'Connell, Meier, Weidman, and Chairman Valentine – AYE

MOTION CARRIED

Moved into Open Session at 10:50 p.m.

3.) It was announce that the Town will proceed with boundary procuring agreements.

ADJOURNMENT

MOTION BY Supervisor O'Connell, second by Supervisor Weidman to adjourn this regular meeting.

This Regular Board meeting was adjourned at 10:51 p.m.

Respectfully submitted,

Cindi Ernest, Clerk