



**TOWN OF SALEM BOARD OF SUPERVISORS
REGULAR BOARD MEETING AGENDA
MONDAY, MARCH 8, 2010 7:00 P.M.
SALEM TOWN HALL
9814 ANTIOCH ROAD, SALEM, WI 53168**

- 1.) Call to Order
- 2.) Pledge of Allegiance
- 3.) Roll Call
- 4.) Open Meeting Compliance Check
- 5.) Approval of Agenda Sequence

SPECIAL ORDER OF BUSINESS

- 1.) Consideration and possible action on a presentation by Kenosha County Sheriff David Beth; Discussion and possible action on Dispatch for the Town of Salem.
- 2.) Consideration and possible action on Resolution No. 10-03-08, A Resolution Authorizing The Issuance of \$7,055,000 General Obligation Promissory Notes And The Issuance And Sale of \$7,055,000 Note Anticipation Notes In Anticipation Thereof and pursuing Bond Rating by Standard and Poors.
- 3.) Consideration and possible action on a Conditional Use Permit requested by Trevor-Wilmot Consolidated School District (owner) and Matthew Wolfert (agent) to allow construction of an additional gymnasium as part of the new addition which is to be reviewed later. Property address is 26325 Wilmot Road. Tax parcels 67-4-120-331-0102 and 67-4-120-331-0120. For informational purpose only this property is located on the south side of CTH 'C' at the intersection of 264th Avenue.
- 4.) Consideration and possible action on a Conditional Use Permit requested by Salvation Army Camp Wonderland (owner), Suresite Consulting Group (agent) to allow for a 60 foot at grade wooden pole with a repeater for use within the confines of the SA property. Tax Parcel 65-4-120-163-0700. For informational purposes only this property is located on the east side of CTH'SA' aka Camp Lake Road just south of CTH 'AH'

CITIZEN INITIATED BUSINESS

- 1.) Citizens Comments: *Please be advised per Wisconsin Act 123, the Town Board will receive information from the public for a three minute time period, with time extensions per the Chairperson's discretion, per person; be further advised that after the public comments are completed, the Town Board of Supervisors may have limited discussion on the information received, however, no action will be taken under public comments.*
- 2.) Request from John Roberts for an official response from the Board (or the Clerk or Administrator) as to the documentation of the voting results, what happened, how it was fixed, remedies for the future, etc., concerning the Feb 16 problem number of permissible votes noted on the ballot.

CLERK'S BUSINESS

1.) Motion: Approval of the minutes of the previous meeting: Regular Board Meeting on 2/8/10 and a Public Hearing on 2/22/10.

2.) Consideration and possible action on operator licenses as follows. Approval is contingent on background check clearance, completion of beverage server class, and payment of the necessary fees.

Tracy Christiansen

Jamie Dressel

3.) Consideration and possible action on a change of appointment of agent from Michael J. Gentile to Saheed Akhtar for the Cross Lake Pantry, Inc.

4.) Consideration and possible action to confirm and set April 13, 2010, the second Tuesday in April, for the Annual Elector's Meeting.

TREASURER'S REPORT

1.) Treasurer's report for February 1, 2010 – February 28, 2010.

2.) Motion: Approval of payment of the vouchers February 9, 2010 – March 8, 2010 as presented.

CHAIRMAN INITIATED BUSINESS

1.) Consideration and possible action on Ordinance No. 10-03-08, An Ordinance Creating Section 14.23 of the Town of Salem Code Of Ordinances – Outdoor Wood Fired Furnaces.

2.) Consideration and possible action on the 2nd Annual Spring Cleaning Week – tentative 05-10/14 - and HazMat drop off point.

3.) Consideration and possible action on Ordinance No. 10-03-08A, An Ordinance To Repeal The Provisions Of Section 12.05 Of The Town Of Salem Code Of Ordinances Regulating Direct Sellers.

4.) Establish a meeting date regarding the creation of a TOWN SURVEY for late April.

5.) Consideration and possible action on exploring village status for the Town of Salem.

6.) Consideration and possible action regarding contracts with employment Supervisors for Fire/Highway/Utility/Planning-Development.

7.) Discussion and possible action regarding the HRC Human Resources Committee – Fire EMS.

8.) Discussion and possible action on the appointed position of: Town Clerk subject to re appointment;

9.) Discussion and possible action on the appointed position of Town Treasurer.

10.) Discussion and possible action on the Ordinance Book of the town that has been in process for over one year: Expense to date, Expense expected and On-going expenses; expectations of the deliverable to the Town.

11.) Discussion and possible action regarding policy on town bidding process.

12.) Discussion and possible action regarding a resolution on the proposed KRM.

13.) Discussion and possible action regarding establishing two levels on waterways regarding SlowNOWake levels to use beginning 2010 Spring.

14.) Discussion and possible action pertaining to slow speed vehicles on Town of Salem Roadways.

15.) Discussion and possible action regarding Senate Bill 548 monitoring Offenders.

16.) Discussion and possible action on regulating (or similar) Snow Mobiles and ATV's/4 wheelers on private properties and roadways within the Town of Salem.

17.) Discussion and possible action regarding a resolution on cable company service concerns within the town.

ADMINISTRATOR'S BUSINESS

1.) February 2010 monthly report.

2.) Consideration and possible action on the Town of Salem Budget and Fund Balance Policy.

3) Discussion and possible action regarding the Budget Review dates for the 1st Quarter 2010.

HIGHWAY/FIRE BUILDING PROJECT

1.) Status report of the Highway/Fire building project.

2.) Consideration and possible action on payment of direct purchasing invoice #01744 from Advantage Purchasing, LLC, a division of Miron Construction, in the amount of \$ 6,415.94

3.) Consideration and possible action on Payment Request #4 by Miron Construction in the amount of \$211,890.85. Original contract amount \$4,500,474.00.

DEPARTMENT REPORTS, ACTIONS, AND EXPENDITURE REQUESTS

SEWER UTILITY DISTRICT

1.) Consideration and possible action on the Utility District billing procedure with specifics towards the under-billing in the past for sanitary sewer services.

2) Discussion and possible action on the 'check valves/backup valves" projects initiated for residents after the Flash Flood of July 2009.

STORM WATER DISTRICT

- 1.) Storm Water District report.
- 2.) Discussion and possible action relative to WDNR Municipal Flood Control Grant due 03 15-2010 for which we may qualify and in which we may have to match funds.
- 3) Consideration and possible action relative to 256th Avenue Drain Tile Project.

PLANNING AND ZONING COMMISSION

- 1.) Consideration and possible action on a Kennel License Renewal application by Michael Witt for Misty Dawn Acres. Tax Parcel 67-4-120-334-0150. This property is located at 26633 122nd Street, Trevor, WI.
- 2.) Consideration and possible action on the Kenosha County proposed creation of three (3) new zoning districts: AE-1 (Agricultural Equestrian), B-94 (Interstate Highway 94) and BP-1 (Business Park District).
- 3.) Consideration and possible action on the Kenosha County proposed creation of a TCO (Town Center Overlay District). The Planning and Zoning Commission recommended approval of the TCO as amended by Kenosha County per Meehan and Co. memo.
- 4.) Consideration and possible action on recommendations from the TCO Committee meeting of February 9, 2010. The TCO Committee recommended to the Planning & Zoning Commission that they recommend to the Town Board to have Meehan & Company, INC. prepare a proposal for creating TCO plans for the Town with a schedule for implementing them and the creation of an ongoing review committee with special emphasis on TCO.
- 5.) Consideration and possible action on the Kenosha County proposed amendments to the PUD (Planned Unit Development Overlay District).
- 6.) Consideration and possible action on a revision to the expectations and application form for the Planning & Zoning Commissioners.
- 7) Consideration and possible action on Ordinance 10-03-08B, An Ordinance Adopting The Document Titled "A Comprehensive Plan For The Town Of Salem: 2035". Note: This plan was approved by the Planning and Zoning Commission with Resolution 10-02-22 on February 22, 2010 with 6 Ayes, 0 Noes and 1 Absent.

BUILDING DEPARTMENT

- 1.) Building Department report and update.

PUBLIC SAFETY DEPARTMENT

- 1.) Public Safety Department report.
- 2.) Consideration and possible action on an intergovernmental agreement between the Town of Salem and Camp/Center Lake Rehabilitation District (CCLRD) for Water Patrol services beginning 2010.

PUBLIC WORKS/HIGHWAY

- 1.) Public Works/Highway Department report.

FIRE AND RESCUE

- 1.) Fire Department report.

JUDICIAL

- 1.) Judicial report.

PARK COMMISSION

- 1.) Park Commission report.
- 2.) Consideration and possible action on a request by E. Sandra Keller to serve alcohol for her wedding reception in the Community Park on Sunday, July 4, 2010. This was approved by the Parks Commission. In case of inclement weather, she would like permission to move the reception to the Salem Town Hall and serve alcohol there. Proof of liability insurance would be provided for both places.
- 3.) Consideration and possible action on the bid award for the Community Park Improvement Project – Passive Use Area. The Park Commission approved the low bid in the amount of \$157,682 from B.R. Amon & Sons.

SALEM MOUND CEMETERY

- 1.) Salem Mound Cemetery Report.

REPORTS AND ACTION TAKEN ON PREVIOUS COMMISSION MEETINGS, FUTURE AGENDA ITEMS, UPCOMING SCHEDULED MEETINGS, AND CONSIDERATIONS BY THE BOARD

Chairman Valentine Report (Lakes Committee)

Supervisor Faber (CCLRD, SEWRPC, P&Z Liaison, Lakes Committee) Report

Supervisor Meier (Hooker Lake District, HR COMMITTEE) Report

Supervisor O'Connell (Board of Review, Library Board, Voltz Lake District) Report

Supervisor Weidman (Fair, Parks Commission, Lakes Committee) Report

CLOSED SESSION

1.) MOTION: To move into closed sessions pursuant to:

- a) Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Closed session pertains to disseminating information on the collective bargaining by the Town of Salem with Teamsters Local Union No. 43 and possible direction of the Board for further action.

ADJOURNMENT INTO OPEN SESSION

1.) Consideration and possible action relative to the collective bargaining agreement between the Town of Salem (Waste Water Utility and Highway Department Employees) and Teamsters Local Union No. 43.

ADJOURNMENT

By the authority of Chairman Linda Valentine

This Notice was posted at the following places:

Camp Lake Post Office

Salem Post Office

Trevor Post Office

Wilmot Post Office

Salem Town Hall Municipal Building

March 5, 2010

Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request service, contact Town Clerk, Cindi Ernest at 262-843-2313. "Notice is hereby given that a majority of any other town commission, committee or board may be present at this meeting to gather information about a subject over which they may have decision making responsibility. It is intended that this notice shall constitute an adequate notice of meeting pursuant to State ex rel Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W. 2d 408 (1993), although none of the other town commissions or boards will take any formal action at this meeting".

Cc: Town of Salem Website www.townofsalem.net
Community Library

TABLED ITEMS FOR FUTURE AGENDAS

1.) For April 2010 Agenda

- **Feb. 2010** – Board of Review, Library Board and Planning & Zoning appointments.

2.) For June 2010 Agenda

- **Dec. 2009** - MOTION BY Supervisor Weidman, second by Supervisor Faber to request that Public Safety spend more time on 256th Avenue with additional patrol and that this item be tabled until the June 2010 regular board meeting.
- **JAN. 2010** - Consideration and possible on Town Board decision to allow until June 2010 for an update on the implementation of the plan, relative to a proposed raze order for Tax Parcel No. 65-4-120-151-0500. Property Address: 25510 89th Street, Property Owner: Carole Heath, Jacqueline Heath, and Joan Fortner, 2151 W. Granville Avenue, Chicago, IL 60659-3008.
- **JAN. 2010** - Consideration and possible on Town Board decision to allow until June 2010 for an update on the implementation of the contract that LaSalle Bank has to demolition and cleanup this property, for Tax Parcel No. 65-4-120-073-0710, Property Address: 8119 Fox River Road, Property Owner: Joseph V. Bychowski Trust, c/o LaSalle Bank, Attn: Ed Peters, 135 S. LaSalle Street, Rm 1925 Chicago, IL 60603.
- **Feb. 2010** - Consideration and possible action relative to the Public Hearing on October 19, 2009 on a raze order for Tax Parcel No. 65-4-120-262-0540, Property Address: 10834 Antioch Road, Property Owner: Shakuntala Chhabria, 225 S. Greenleaf Street, Suite 111, Gurnee, IL 60031.
- **Feb. 2010** – Appointments to the Park Commission.

SCHEDULE OF FUTURE MEETINGS/EVENTS

Regular Town Board Meeting	3/08/10 7:00 p.m.
Spring Election	4/06/10 7:00 a.m. – 8:00 p.m.
Regular Town Board Meeting	4/12/10 7:00 p.m.
Annual Meeting of Electors (tentative)	4/13/10 7:00 p.m.