

**TOWN OF SALEM BOARD OF SUPERVISORS
SPECIAL MEETING
MONDAY, MAY 18, 2009 5:30 P.M.
SALEM TOWN HALL MUNICIPAL BUILDING**

Chairman Linda Valentine opened this Special Meeting at 5:30 p.m. with the following present: Joe Meier, Dennis Faber, Josephine Weidman, Pat O'Connell, Attorney Scholze, Cindi Ernest, Mike Slover, Anna Kenjar, Jim Valentine, John Ciesla, Jackie Ciesla, Vincent Mutchler, Gail Dziki, and Deneen Smith

ROLL CALL

OPEN MEETING COMPLIANCE CHECK

1) Shirley Boening was presented as an appointment to the Community Library Board. MOTION BY Chairman Valentine, second by Supervisor Weidman to reconfirm the appointment of Shirley Boening to the Community Library Board with a term ending date of April 2011.

Discussion regarding library board members followed with Supervisor O'Connell stating he feels it's important to have a town board member on the library board.

Chairman Valentine indicated that the current board member, Beverly Surchik, was willing to resign the position and that she had indicated as such. Chairman Valentine will be contacting her regarding this.

Chairman Valentine requested that library minutes be placed in board packets each month.

Mike Murdock arrived at this meeting at 6:48 p.m.

ROLL CALL VOTE

SUPERVISORS Faber, Meier, Weidman and Chairman Valentine – AYE

SUPERVISOR O'Connell – NAY

MOTION CARRIED

It was requested that library board appointment be placed on the next agenda.

2) Chairman Valentine stated that it was her personal opinion that the Town administrator's job description should have been in place. She stated she took the liberty of calling the Town of Bristol administrator.

Discussion followed.

Discussion of minutes followed, but board went back to the administrator's job description. The board will look at other job descriptions and this item will be placed on the June agenda.

3) Town Board policy relative to;

(a) Information regarding minutes and draft minutes were presented to the board.

MOTION BY Chairman Valentine to publish the board minutes, in draft form, in five (5) days.

MOTION BY Chairman Valentine to publish the board minutes, in draft form, in ten (10) days.

MOTION BY Chairman Valentine, second by Supervisor Faber to publish the board minutes, in draft form, in twenty (20) days following the board meeting to be released to

the board only.

Discussion.

SECOND BY Supervisor Faber withdrawn.

MOTION BY Supervisor Faber, second by Supervisor O'Connell to have the draft minutes in the board packet prior to the next meeting for approval.

ROLL CALL VOTE

SUPERVISORS Faber, O'Connell, Meier, and Weidman – AYE

CHAIRMAN Valentine – NAY

MOTION CARRIED

(b) Notification of meeting requests and Board involvement and (c) Carbon copy of correspondence. Chairman Valentine stated there are meetings and the board isn't being notified. She has asked to be Cc'd on meetings.

Discussion followed with Supervisor O'Connell pointing out that the administrator has every right to hold staff meetings.

Resident, Dennis Mutchler questioned whether the board could hold weekly update meetings.

(d) Relative to status reports, Chairman Valentine questioned why it had not been provided.

Administrator Casey stated that his status reports will be provided monthly and the May status report will be given in June. If something major comes up, he will continue to inform as he has.

(e) There was brief discussion relative to the website.

Spring cleaning will be put on the June agenda.

ADJOURNMENT

MOTION BY Supervisor Meier, second by Supervisor Faber to adjourn this Special Meeting.

UNANIMOUS VOTE – AYE

MOTION CARRIED

This Special meeting was adjourned at 7:31 p.m.

Respectfully submitted,

Cindi Ernest, Clerk

