

**MINUTES  
TOWN OF SALEM  
REGULAR MEETING OF THE BOARD OF SUPERVISORS  
MONDAY, MAY 10, 2010 7:00 P.M.**

**Chairman Linda Valentine** called this Regular Meeting of the Town of Salem Board of Supervisors to order at 7:00 p.m. with the following present:

**CHAIRMAN:** Linda Valentine

**BOARD OF SUPERVISORS:** Joe Meier, Pat O’Connell, Dennis Faber, and Diann Tesar

**OTHERS:** Pat Casey, Rich Scholze, Chris Lamb, Mike Murdock, Jack Rowland, Mike Slover, David Shortess, and Cindi Ernest.

**GUESTS:** Jim Frechette, David Beth, Rep. Samantha Kerkman, Richard Ginkowski, Todd Taves, Dean Troyer, Jim Valentine, Chris Gustafson, Dan Campion, Bea Campion, Mike Langel, Arlene Langel, Michael Polka, John Wilkinson, Carl Siegel, Jerry Leslie, Pat Mulvey, John Roberts, David Sass, Paula Sass, Dr. Brad Smith, Jim Niemezyk, Cindy Cort, Michael Ullstrup, Darren Hillock, and Dr. James Cross

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairman Valentine.

**OPEN MEETING COMPLIANCE CHECK**

The agenda was posted by 3:00 p.m. on Friday, May 7, 2010 at the Salem Town Hall Municipal Building, Salem Post Office, Camp Lake Post Office, Wilmot Post Office, and the Trevor Post Office. It was also posted on the Town’s website.

Chairman Valentine announced that the 2<sup>nd</sup> Annual Spring Clean-UP in Town of Salem will be held May 10-14<sup>th</sup>.

The Community Park Ribbon Cutting – 256<sup>th</sup> Avenue between CTH “A” and CTH “SA” Will be held on May 15<sup>th</sup> at 9:00 a.m.

**CHANGE OF AGENDA SEQUENCE**

Chairman Valentine requested items #2 & #5 under Administrator’s Business and items #2, 3, 4 & #5 under Public Safety be moved to prior to CITIZEN INITIATED BUSINESS.

The remainder of the board was in agreement.

**Moved From Administrator’s Business**

**2.)** Resolution No. 10-05-10 A Resolution awarding the sale of \$10,740,000 General Obligation Refunding Bonds, Series 2010 and authorization to sign scope of engagement letter with bond counsel, Quarles & Brady, was presented.

Todd Taves, Town financial consultant from Ehlers & Associates informed the board that Standard and Poor's Ratings Services assigned the Town of Salem an unprecedented AA bond rating.

He then gave the sale report for the General Obligation Refunding Bonds for the Highway/Fire building. R.W. Baird had the winning bid with 1.375% interest. The rate on the twenty (20) year bond is 3.341%.

Mr. Taves gave further details on the sale, the financing plan and financing schedule.

MOTION BY Supervisor Tesar, second by Supervisor Meier to adopt Resolution No. 10-05-10, A Resolution awarding the sale of \$10,740,000 General Obligation Refunding Bonds, Series 2010.

ROLL CALL VOTE

SUPERVISORS Faber, O'Connell, Meier, Tesar and Chairman Valentine – AYE

MOTION CARRIED

Discussion followed relative to the scope of engagement letter with bond counsel, Quarles & Brady. This item will be addressed later in the agenda to allow time for Attorney Scholze to review the letter.

The scope of engagement letter was moved to after # 5 under this section.

**5.)** The 2009 audit review was presented by Town auditor James Frechette. He stated that the report is divided into three (3) parts and the Management Discussion and Analysis. The report is accurate, but he doesn't render an opinion. He stated that the fund balance is a reasonable amount. He expressed concerns relative to \$4.3 million uncollateralized and uninsured funds which are mainly the result of tax collections. He suggested that these could possibly be collateralized that the end of the year at higher rates.

Administrator Casey pointed out that the report says that the Town budgeted \$200,000 over revenues, but it was actually \$300,000 and we expended approximately \$218,000.

Chairman Valentine told Mr. Frechette that she would like to see the audit completed by the second Monday in April.

MOTION BY Supervisor O'Connell, second by Supervisor Faber to accept the Fiscal Year 2009 Audit report.

UNANIMOUS VOTE – AYE

MOTION CARRIED

Resident Jim Valentine questioned Mr. Frechette as to whether he was comfortable with a fund balance of 15%, to which Mr. Frechette responded, "Yes."

**2.)** The authorization to sign scope of engagement letter with bond counsel, Quarles & Brady, was presented earlier, but moved to allow Attorney Scholze to review the letter.

MOTION BY Supervisor Meier, second by Supervisor Tesar to accept and authorize to sign the scope of engagement letter with bond counsel, Quarles & Brady, as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

#### **MOVED FROM PUBLIC SAFETY**

**2.), 3.) & 4.)** Public Safety vs. Police Department Responsibilities/Authorities of the town brought to our attention by D.A. Ginkowski was presented.

Attorney Scholze explained the purpose of the ordinance and its need for revision. Discussion of a police department/public safety and authority for enforcement of laws were discussed further.

Administrator Casey indicated that he had previous conversations with Mr. Ginkowski regarding his concerns. The ordinance that will be presented tonight corrects some of the wording in our current ordinance. It allows enforcement of state laws, but limits town enforcement. He also indicated that we are not interested on a staff level in becoming a full blown police department. The purpose of the ordinance is that it eliminates any challenges by clarifying the ordinance. Ordinance 10-05-10, An Ordinance Repealing and Recreating Section 1.08 of the Town of Salem Code of Ordinances to make technical corrections regarding the duties and jurisdiction of the Public Safety Department was presented.

MOTION BY Supervisor O'Connell, second by Supervisor Meier to Ordinance 10-05-10, An Ordinance Repealing and Recreating Section 1.08 of the Town of Salem Code of Ordinances as presented.

Richard Ginkowski, Senior Prosecutor with the Kenosha Co. District Attorney's office commended the Town on its great website. He stated, "Your clerk does an excellent job of putting the meeting notices and great agendas...and minutes on there. I'm very glad to see what I see there." He went on and told those in attendance that there is conflicting language in our ordinance which creates an ambiguity. When there is ambiguity, the courts look at legislative history to resolve it. If there is a conflict in the language when he defends it, he may get challenges. He indicated there were several areas in which the language of the ordinance needs clarification.

Discussion.

Sheriff Dave Beth questioned first response and who would be called.

Further discussion followed regarding first response, dispatching, and access to county communication system, Twin Lakes dispatch providing dispatch for the Town.

Supervisor Faber pointed out that we aren't forming a police department and that the intent is only to provide additional safety around the schools and problem roadways in the Town.

SUPERVISORS Faber, O'Connell, Meier, and Tesar – AYE

CHAIRMAN Valentine – NAY

MOTION CARRIED

Attorney Scholze advised the Board that they could make a motion to limit the activities of the Public Safety Department until they have time to investigate further.

MOTION BY Supervisor Faber, second by Supervisor O'Connell to instruct the Public Safety Department to focus on traffic enforcement, ordinance enforcement and water patrol to allow time to review the ordinance.

Attorney Scholze will review the draft.

**5.)** An agreement with the Village of Twin Lakes Police Department for dispatching services was presented.

MOTION BY Supervisor Meier, second by Supervisor O'Connell to contract with the Village of Twin Lakes Police Department for dispatching services at the rate of \$3.19 per call.

SUPERVISORS – Faber, O'Connell, Meier, and Tesar – AYE

CHAIRMAN Valentine – NAY

MOTION CARRIED

There was discussion regarding contracting with the Sheriff's Department.

## **CITIZEN INITIATED BUSINESS**

**1.)** Citizens Comments:

Representative Samantha Kerkman gave an update on her activities. She also encouraged those

in attendance to contact the Governor's officer regarding bill AB-260. The number to call at the Governor's office is (608) 266-1212. She thanked the Town for their resolution regarding the KRM. This bill wasn't brought up for passage and no action was taken in the Senate. She gave an overview of other bills which were brought up and their status.

Public Safety Supervisor Shortess met with the SE Director of the Wi DOT. They discussed increasing the size of the 25 mph speed signs on STH '83' and LED yellow signal signs. He will be meeting with them again on May 19<sup>th</sup>.

Michael Hart, representing the Heath farm proposed and requested an opinion from the Board regarding a new plan. He indicated that they wished to maintain the barn, but not as large, and save the farm house and turn it into a one family home. Discussion followed with the board indicating he should bring his plan back to the board in June.

**2.)** A request by Judy Flentge to have the house on the STH 83 & 50 cleaned up was presented. She indicated that the place is an eyesore, especially since it is on the highway leading into our Town. The Town needs to address the ordinance violations of the property. Administrator Casey indicated that Jeff Sorenson is the owner and we have already addressed the problems with the owner. No action was taken on this item. This item will be placed on the June agenda.

**3.)** Dean Troyer, President of Hawk's Run Subdivision Homeowners Assoc, informed the Board of drainage problems in Hawk's Run. He stated that water comes from another subdivision into theirs. The land is severely eroded and this has been a problem since the subdivision was created. Administrator Casey indicated that research had been done on the drainage, easements and covenants. The Town has no control over the covenants. In development, there are drainage easements in the covenant. Attorney Scholze advised that it is the homeowner's responsibility to maintain the drainage in the subdivision. If there is an issue with water from another subdivision, he advised that Hawk's Run should go to the other subdivision. The Town Board doesn't have the authority, but could help mediate. Further discussion followed regarding Town approval of drainage designs. No action was taken on this item.

**4.)** Mike Polka, 27124 113<sup>th</sup> Street, expressed concerns about his home due to the new construction occurring immediately west of his property and creating potential flooding. When there is high water, it may runoff onto his property. Discussion followed. The Town will investigate and this will be brought back to the Board in June. No action was taken on this item.

## **CLERK'S BUSINESS**

**1.)** The minutes of the previous meeting: Regular Board Meeting on 4/12/10 and a Special Meeting on 4/19/10 and changes to the Annual Electors' Meeting draft were presented. Supervisor Tesar stated that the minutes stated the Park meeting was on April 21<sup>st</sup>, but it was held on the April 22<sup>nd</sup>. (Clerk's note: In listening to the recording of the meeting, the Park

meeting was announced, by then Supervisor Weidman, as April 21<sup>st</sup>, but the date was later changed.)

MOTION BY Supervisor O'Connell to approve the minutes with the changes.

Chairman Valentine stated that she has never approved the minutes of a meeting since she has been in office and the minutes reflect unanimous and requested that they be changed to reflect that she voted NAY. The motion relative to the library stands alone and there were changes in two other sections after that and should be blended to the motion regarding the Library Board. Discussion followed regarding the sequence of the minutes.

MOTION BY Supervisor O'Connell to approve the minutes.

Further discussion of the minutes followed.

Chairman Valentine said there were extensive questions and answers from the annual meeting and only the questions are reflected. The motion, relative the motion on the General Obligation Refunding Bonds, is not correct by not reflecting twenty (20) years in the motion.

Attorney Scholze, who listened to the recording of the meeting, the motion was referring to the item on the agenda. He tried to clarify that with his statement and had mentioned the reoccurring authority. The 20 year discussion came when Mr. Taves talked about the general authority that the electors have and then Mr. Valentine requested that reference be made to the 20 years, but by statute the 20 years applies. If the Town has the authority to issue refunding bonds, by statute that cannot extend.

Chairman Valentine said with the 20 years is what was voted on.

Attorney Scholze said that wasn't the motion that was made. When the motion was made and seconded, there wasn't a reference made at that time in reference to the 20 years. The 20 years came later in the discussion.

Discussion followed.

MOTION BY Supervisor O'Connell, second by Supervisor Meier to approve the minutes with the changes.

SUPERVISORS Faber, O'Connell, Meier, and Tesar – AYE

CHAIRMAN Valentine – NAY

MOTION CARRIED

2.) Operator licenses were presented as follows. Approval is contingent on background check clearance, completion of beverage server class, and payment of the necessary fees.

Muhammad Waqar

Mohammed B. Hussain

MOTION BY Supervisor Tesar, second by Supervisor Meier to approve the Operator licenses as presented, contingent on background check clearance, completion of beverage server class, and payment of the necessary fees.

UNANIMOUS VOTE – AYE

MOTION CARRIED

### **TREASURER'S REPORT**

1.) Treasurer's report for April 1, 2010 – April 30, 2010 was presented by Chris Lamb as follows:

#### **APRIL 2010 - CASH REPORT FOR THE GENERAL ACCOUNT - TOWN OF SALEM**

April 1, 2010- Beginning Balance

**\$21,823,694.03**

<b><u>RECEIPTS</u></b>	<b>\$ 742,883.98</b>
Transfer from LGIP# 128928 (Mar.)	\$ 139,892.60
Transfer from LGIP #11	\$ 1,403,277.76

<b><u>DISBURSEMENTS</u></b>	<b>\$ 1,126,467.70</b>
PAYROLL	\$ <u>183,039.42</u>
<b>Total</b>	<b>\$ 1,309,507.12</b>

April 30, 2010 - Ending Balance	<b>\$ 2,800,241.25</b>
State Pool - General	\$ 901,6477.89
Gen. Checking	\$ <u>1, 898,593.36</u>
<b>Totals</b>	<b>\$ 2, 800,241.25</b>

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**APRIL 2010 - CASH REPORT FOR THE TAX ACCOUNT - TOWN OF SALEM**

April 1, 2010- Beginning Balance	<b>\$ 101,518.14</b>
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<b><u>RECEIPTS</u></b>	<b>\$ 5.15</b>
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<b><u>DISBURSEMENTS</u></b>	<b>\$ 0.00</b>
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April 30, 2010 - Ending Balance	<b>\$ 101,523.29</b>
State Pool - Tax	\$ 7,599.33
Tax Checking	\$ <u>93,923.96</u>
<b>Total</b>	<b>\$ 101,523.29</b>

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**APRIL 2010 - CASH REPORT FOR THE PARK ACCOUNT - TOWN OF SALEM**

April 1, 2010 - Beginning Balance	<b>\$ 867,319.48</b>
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<b><u>RECEIPTS</u></b>	<b>\$ 146.97</b>
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**DISBURSEMENTS**

April 31, 2010 - Ending Balance	<b>\$ 867,466.45</b>
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**APRIL 2010 - CASH REPORT FOR THE MAINTENANCE ACCOUNT-SALEM**

April 1, 2010 Beginning Balance	<b>\$ 34,293.28</b>
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<b><u>RECEIPTS</u></b>	<b>\$ 5.81</b>
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April 30, 2010 Ending Balance \$ 34,299.09

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**APRIL 2010 - CASH REPORT FOR THE CAPITAL PROJECTS ACCOUNT - SALEM**

April 1, 2010 Beginning Balance \$ 8,423,857.76

**RECEIPTS** \$ 1,292.67

**DISBURSEMENTS**

Transfer to LGIP #8 \$ 1,403,277.76

April 30, 2010 Ending Balance \$ 7,021,872.67

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**APRIL 2010- CASH REPORT FOR THE TRAILS ACCOUNT - SALEM**

April 1, 2010 Beginning Balance \$ 224,782.08

**RECEIPTS** \$ 38.09

April 30, 2010 Ending Balance \$ 224,820.17

2.) The payment of the vouchers April 12, 2010 – May 10, 2010 were presented as follows:

Vouchers issued from April 13, 2010 through May 10, 2010 \$1,138,412.48

Payroll #8 Ending 4/10/10 \$ 103,141.28

Payroll #9 Ending 04/24/10 \$ 67,942.69

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Total \$ 1,309,496.45

There was discussion relative to the Andrea accounting bill.

MOTION BY Supervisor Meier, second by Supervisor Faber to approve the payment of the vouchers as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**CHAIRMAN INITIATED BUSINESS**

1.) Ownership of dam on Rock Lake Road; and Center Lake outlet dam on SA were discussed. Supervisor Faber indicated that CCLRD will be meeting with Tonya from the DNR on May 16<sup>th</sup> to

discuss the Center Lake dam and reviewing the costs involved of taking ownership of the dam. Supervisor Faber will report back to the town after their annual meeting in August. There is no recorded owner of the Rock Lake dam. Administrator Casey will talk to the Rock Lake Highlands Homeowners Assoc. regarding the dam. He recommended that the town not get involved in dam ownership. No action was taken on this item.

### **ADMINISTRATOR'S BUSINESS**

**1.)** Focus on Energy emailed that the Town had received a \$10,566 grant for energy efficiency. They will rebate the \$10,566 to us once the fixtures are in at the new Highway/Fire building. Discussion of the copier drive followed.

**2.)** Moved to before Citizens Comments. Consideration and possible action on Resolution No. 10-05-10 A Resolution awarding the sale of \$10,740,000 General Obligation Refunding Bonds, Series 2010 and authorization to sign scope of engagement letter with bond counsel Quarles & Brady.

**3.)** Proposals were sent out for a contract for the lawn maintenance for the Community Park and Salem Mound Cemetery.

MOTION By Supervisor Tesar to award Specialized Grounds Care the contract in the amount of \$15,600.

MOTION FAILED FOR LACK OF A SECOND.

Discussion followed with Administrator Casey stating that Specialized Lawn Care is the low bid, but is located in Rockford, IL. He contacted both Specialized and Breezy Hill, who had the second low bid to gauge the ability to do the job. Both know their job. Specialized would have to hire people and travel from Beloit or their Love's office. Breezy Hill is about \$4,000 more, but recommended them because they are right across the street from the cemetery, there is pride of ownership, easy access. If there are problems or events and immediate response was needed at the park, Breezy Hill could give immediate response and there is value in keeping the money in the Town.

MOTION By Supervisor Faber, second by Supervisor O'Connell to award the contract to Breezy Hill in the amount of \$20,166 for lawn maintenance for the Community Park and Salem Mound Cemetery.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**4.)** Announcement was made of the ribbon cutting for the Community Park to be held on May 15, 2010 at 9:00 a.m.

**5.)** Moved to before Citizens Comments. Consideration and possible action on the 2009 audit review by Jim Frechette and the Management Discussion and Analysis by Pat Casey.

**6.)** Jim Valentine requested that the Board start the Town's 2011 budget process early and to have the Town Administrator present the Town Preliminary Budget for the year 2011 to the town board and the citizens, on or before the June 14, 2010 Town Board meeting. Discussion of the budget and process followed.

MOTIONS BY Supervisor Meier, second by Supervisor O'Connell to have the Town Administrator prepare a draft preliminary budget by June 30<sup>th</sup>.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**7.)** Jim Valentine presented his proposed changes to the quarterly review of the Town of Salem's financial activity.

Discussion followed.

**Pat O'Connell left the meeting at 9:54 pm.**

**Pat O'Connell returned to the meeting at 9:55 p.m.**

Included in Mr. Valentine's quarterly review action plan request were a cover letter highlighting areas of concern, place on the agenda for questions, populate fund balances for each fund, a resolution to adjust the budget for the following: union insurance, remove animal control insurance, increase FICA/Med for Land & Development, add FICA/Med for BOR, Decrease FICA/Med for Board & Commissions, under operational supplies for Fire Dept. combine freight & postage, combine books & pubs with printing & binding, under travel & training combine training fire with EMS & SRT, combine SRT with Fire & EMS, under office equipment combine furniture with office equipment, and under repair & maintenance combine office equipment with equipment.

Does not include combining transfers into the Cap Projects Fund. He also requested that the Administrator get approval from the board for future budget changes, the Board needs to address revenue & expense items in Capital Projects Fund where there are no budget dollars, and he wants to know where \$42,623 from the Utility Fund went.

Further discussion followed.

MOTION BY Chairman Valentine that the quarterly review for the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> quarters be in a budget format.

MOTION FAILED FOR LACK OF A SECOND

There was no further action taken on this item.

**8.)** There was discussion on the schedule for 2010's audit review and MD&A.

MOTION BY Supervisor Tesar, second by Supervisor O'Connell to have the 2010 audit and MD&A complete by the Annual Electors' Meeting in April.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**9.)** The Town of Salem Budget and Fund Balance Policy along with the Draft Storm Water Plan will be discussed at a special meeting, to be scheduled.

**10.)** The status of Standing Committees that exist was discussed. In the ordinance material being reviewed by General Code there are listed the following committees:

Finance and Administration, Streets; Roads, and Parks; Police, Fire and Building; Judiciary; Sewer, Water, and Lights; Health, Relief, and General Welfare; Planning and Zoning; Servicemen's Memorial ; and Licensing

MOTION BY Supervisor Tesar, second by Supervisor Faber to void in the code of ordinances the standing committees as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**PUBLIC WORKS/HIGHWAY**

**1., 2. & 3.)** Public Works/Highway Department Supervisor Murdock gave an update report on the 256<sup>th</sup> Avenue drain project and the Foglio property flooding problem on 223<sup>rd</sup> Avenue and that the problem had been resolved.

**FIRE AND RESCUE**

1.) Fire Department Supervisor Slover gave an update on the rescue trucks.

**PUBLIC SAFETY DEPARTMENT**

- 1.) Public Safety Department Supervisor Shortess gave his department's report and they discussed businesses operating on HWY C.
- 2.) Moved to before Citizens Comments. Consideration and possible action on the Public Safety vs. Police Department Responsibilities/Authorities of the town brought to our attention by D.A. GINKOWSKI.
- 3.) Moved to before Citizens Comments. Consideration and possible action regarding the Water Patrol and its inclusion in the Town's policing authorities.
- 4.) Moved to before Citizens Comments. Consideration and possible action on Ordinance 10-05-10 An Ordinance Repealing and Recreating Section 1.08 of the Town of Salem Code of Ordinances to make technical corrections regarding the duties and jurisdiction of the Public Safety Department.
- 5.) Moved to before Citizens Comments. Consideration and possible action on an agreement with Twin Lakes for dispatching services.
- 6.) Public Safety Supervisor told the Board that work on the Public Safety Manual reviewed in February 2010 was about 40% complete and hopes to have it completed in June.
- 7.) Public Safety Supervisor gave the Board an update on the status on businesses operating in residential areas – Hwy C, 240<sup>th</sup> Avenue was being worked on.
- 8.) The use of ATVs/UTVs on public highways and trails within the Town of Salem was discussed. No action was taken on this item.

**LIBRARY BOARD**

- 1.) Chairman Valentine stated that she was not making an appointment to the Library Board. This is for a term of 2 years beginning APRIL 30, 2010. Patrick O'Connell's appointment expired on that date. Supervisor O'Connell indicated that he had been asked to be vice president next year. Attorney Scholze informed the board that the current appointed member serves on that board

until someone else is appointed.

MOTION BY Supervisor Faber, second by Supervisor Meier to add this item to the October 2010 agenda.

SUPERVISORS Faber, Meier, and Tesar – AYE

SUPERVISOR O'Connell – ABSTAIN

CHAIRMAN Valentine – NAY

MOTION CARRIED

### **HIGHWAY/FIRE BUILDING PROJECT**

**1.)** A status report of the Highway/Fire building project; the Production Well #1 and water treatment building was given.

**2.)** Payment of direct purchasing invoice #01782 from Advantage Purchasing, LLC, a division of Miron Construction, in the amount of \$55,836.55 was presented.

MOTION BY Supervisor Faber, second by Supervisor Meier to approve payment of direct purchasing invoice #01782 from Advantage Purchasing, LLC, and a division of Miron Construction, in the amount of \$55,836.55 as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**3.)** Payment Request #6 by Miron Construction in the amount of \$340,048.77 was presented. Original contract amount \$4,500,474.00.

MOTION BY Supervisor Meier, second by Supervisor Tesar to approve Payment Request #6 by Miron Construction in the amount of \$340,048.77 as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**4.)** Payment Request No. PR- 1320902-03 from Layne Northwest, a Division of Layne Christensen Company, in the amount of \$ 76,075.00 was presented. Original contract amount \$222,200.00.

MOTION BY Supervisor Tesar, second by Supervisor O'Connell to approve Payment Request No. PR- 1320902-03 from Layne Northwest, a Division of Layne Christensen Company, in the amount of \$ 76,075.00 as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**5.)** Payment Request No. PR- 1320902-04 from Layne Northwest, a Division of Layne Christensen Company, in the amount of \$ 27,741.25 was presented. Original contract amount \$222,200.00.

MOTION BY Supervisor Meier, second by Supervisor Faber to approve Payment Request No. PR- 1320902-04 from Layne Northwest, a Division of Layne Christensen Company, in the amount of \$ 27,741.25 as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**6.)** Stabilizing bore hole of the Production Well #1 and the change order in the amount of \$46,500 was presented. The well has been televised and it is open to its depth, but it is not

likely that it would stay open when water is pumped through it.

MOTION BY Supervisor Tesar, second by Supervisor O'Connell to approve the Production Well #1 and the change order in the amount of \$46,500 as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

### **SEWER UTILITYDISTRICT**

1.) Sewer Utility District report will be given by Sewer Supervisor Zautcke upon his return.

2.) Partial payment request # PR-1210802-14 by J.F. Ahern Company, for digester cover and clarifier renovations, in the amount of \$153,631.20 was presented. Original contract amount of \$790,000.00, amount added by change order \$299,851.00, less previous payments of \$612,449.78.

MOTION BY Supervisor O'Connell, second by Supervisor Meier to approve partial payment request # PR-1210802-14 by J.F. Ahern Company, for digester cover and clarifier renovations, in the amount of \$153,631.20 as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

### **STORM WATER UTILITY DISTRICT**

1.) No Storm Water Utility District report.

2.) The setting of a meeting date to review the Draft Storm Water Management plan will be done once the engineers schedule is determined.

### **PLANNING AND ZONING COMMISSION**

1.) No Planning & Zoning report.

### **BUILDING DEPARTMENT**

1.) Building Department report and update was given with information that the bid packages, for the razes, were being worked on. Discussion followed relative to the number of permits pulled by one company, boat houses and silt fences in subdivisions.

2.) Discussion took place on the creation of an ordinance regarding building inspections for elected officials of the Town of Salem and its employees.

Chairman Valentine wishes to have the inspections done by inspectors other than our own. Attorney Scholze will revise the Ordinance. The draft he has doesn't include employees. No action was taken on this item.

### **JUDICIAL**

1.) No Judicial report.

## **PARK COMMISSION**

1.) Park Commission report was in packets. Chairman Valentine pointed out that there has been nothing addressed regarding the parking for the parks and 264<sup>th</sup> north of the tracks (Jason's Pond). Discussion followed regarding parking for parks.

The next Park Commission meeting will be held on May 19<sup>th</sup>.

Chairman Valentine thinks that Supervisor Tesar should resign from the Parks Commission because she is on the Town Board.

Discussion followed.

2.) Resolution No. 10-05-10, A Resolution for Re-Adoption of the 2020 Park and Open Space Plan for the Town of Salem was presented. Administrator Casey pointed out that the plan is expired and we need to have this adopted for the grant we are applying for. We do need to do some work on it. This has to be re-adopted for five (5) years for the grant application.

MOTION BY Supervisor Faber, second by Supervisor O'Connell to adopt Resolution No. 10-05-10, A Resolution for Re-Adoption of the 2020 Park and Open Space Plan for the Town of Salem as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

## **SALEM MOUND CEMETERY**

1.) Salem Mound Cemetery Status Report, Administrator Casey indicated that the transition to the Town will happen in late June/July.

## **REPORTS AND ACTION TAKEN ON PREVIOUS COMMISSION MEETINGS, FUTURE AGENDA ITEMS, UPCOMING SCHEDULED MEETINGS, AND CONSIDERATIONS BY THE BOARD**

### **Chairman Valentine Report (Lakes Committee, Bikes, Hazard Mitigation):**

Chairman Valentine gave her report of her activities during the previous month including going to the building site, talking to Green Valley, attending the annual electors meeting, Council of Governments, and tour with Dept. of Commerce.

### **Supervisor Faber (CCLRD, SEWRPC, P&Z Liaison, Lakes Committee Board of Review) Report:**

Supervisor Faber reported that chemical treatment of Camp and Center Lakes will begin on Wed. and Thursday, May 12<sup>th</sup> and 13<sup>th</sup>. SEWRPC has published a nice booklet and packets are being put together for riparian owners on Camp Lake. These are similar to a welcome packet.

### **Supervisor Meier Report:**

Supervisor Meier had nothing to report.

### **Supervisor O'Connell (Library Board, Voltz Lake District) Report:**

Supervisor O'Connell reported that LeeAnn Briese was appointed as the new Library Director.

### **Supervisor Tesar (Parks Commission, Hooker Lake District) Report:**

Supervisor Tesar reported that the Hooker Lake meeting is tomorrow at 7:00 p.m. She will also serve on the Town Lakes Committee.

MOTION BY Supervisor Tesar, second by Supervisor Meier to adjourn this Regular Board Meeting.

UNANIMOUS VOTE – AYE

MOTION CARRIED

**This Regular Board Meeting was adjourned at 11:22 p.m.**

Respectfully submitted,

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Cindi Ernest, Clerk