



Town Hall, 262-843-2313
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TownofSalem.net

Salem Town Hall 9814 Antioch Road, (STH 83) P.O. Box 443 Salem, WI 53168

**TOWN OF SALEM BOARD OF SUPERVISORS
REGULAR BOARD MEETING AGENDA
MONDAY, MAY 10, 2010 7:00 P.M.
SALEM TOWN HALL
9814 ANTIOCH ROAD, SALEM, WI 53168**

ANNOUNCING: 2nd Annual Spring Clean-UP in Town of Salem May 10-14th

ANNOUNCING : Community Park Ribbon Cutting – 256th Avenue between AH and SA
5/15/10 9:00 a.m Public is certainly invited!

- 1.) Call to Order
- 2.) Pledge of Allegiance
- 3.) Roll Call
- 4.) Open Meeting Compliance Check
- 5.) Approval of Agenda Sequence

CITIZEN INITIATED BUSINESS

1.) Citizens Comments: *Please be advised per Wisconsin Act 123, the Town Board will receive information from the public for a three minute time period, with time extensions per the Chairperson's discretion, per person; be further advised that after the public comments are completed, the Town Board of Supervisors may have limited discussion on the information received, however, no action will be taken under public comments.*

2.) Consideration and possible action on a request by Judy Flentge to have the house on the STH 83 & 50 cleaned up.

3. Status, discussion and possible action on Hawk's Run Subdivision drainage.

4.) Discussion and possible action regarding the potential flooding and associated costs to protect property of Mike Polka 27124 113th due to the new construction occurring immediately west of his property.

CLERK'S BUSINESS

1.) **Motion:** Approval of the minutes of the previous meeting: Regular Board Meeting on 4/12/10 and a Special Meeting on 4/19/10 and changes to the ANNUAL Electors' MEETING draft.

2.) Consideration and possible action on operator licenses as follows. Approval is contingent on background check clearance, completion of beverage server class, and payment of the necessary fees.

Muhammad Waqar

Mohammed B. Hussain

TREASURER'S REPORT

- 1.) Treasurer's report for April 1, 2010 – April 30, 2010.
- 2.) **Motion:** Approval of payment of the vouchers April 12, 2010 – May 10, 2010 as presented.

CHAIRMAN INITIATED BUSINESS

1. Discussion and possible action regarding ownership of dam on Rock Lake Road; and Center Lake outlet dam on SA.

ADMINISTRATOR'S BUSINESS

- 1.) April 2010 monthly report.
- 2.) Consideration and possible action on Resolution No. 10-05-10 A Resolution awarding the sale of \$10,740,000 General Obligation Refunding Bonds, Series 2010 and authorization to sign scope of engagement letter with bond counsel Quarles & Brady.
- 3.) Consideration and possible action on a contract for the lawn maintenance for the Community Park and Salem Mound Cemetery.
- 4.) Announcement of the ribbon cutting for the Community Park to be held on May 15, 2010 at 9:00 a.m.
- 5.) Consideration and possible action on the 2009 audit review by Jim Frechette and the Management Discussion and Analysis by Pat Casey.
- 6.) Consideration and possible action on an ANNUAL ELECTORS' MEETING request (33Y/24N) by Jim Valentine to start the Town's 2011 budget process early and to have the Town Administrator present the Town Preliminary Budget for the year 2011 to the town board and the citizens, on or before the June 14, 2010 Town Board meeting. .
- 7.) Discussion and possible action regarding a review of the Town of Salem's financial activity for the 1st quarter of 2010 versus the Budget approved by the Town Board in December 2009.
Please bring your copy of the 2010 BUDGET document along with the 1st Quarter Review document supplied by the Town Administrator.
- 8.) Discussion and possible action on the schedule for 2010's audit review and MD&A.
- 9.) Consideration and possible action on the Town of Salem Budget and Fund Balance Policy and the schedule of events in the budgeting process, approved in April subject to additional discussion and change.
- 10.) Discussion and possible action on the status of Standing Committees that exist in the ordinance material being reviewed by General Code. Currently, the ordinance book lists the following committees:

Finance and Administration
Streets, Roads, and Parks
Police, Fire and Building
Judiciary
Sewer, Water, and Lights

Health, Relief, and General Welfare
Planning and Zoning
Servicemen's Memorial
Licensing

PUBLIC WORKS/HIGHWAY

- 1.) Public Works/Highway Department report.
- 2.) Project report on the 256th Avenue drain project.
- 3.) Consideration and possible action on Foglio flooding on 223rd Ave.

FIRE AND RESCUE

- 1.) Fire Department report.

PUBLIC SAFETY DEPARTMENT

- 1.) Public Safety Department report.
- 2.) Discussion and possible action on the Public Safety vs Police Department Responsibilities/Authorities of the town brought to our attention by D.A. GINKOWSKI.
- 3.) Discussion and possible action regarding the WATER PATROL and its inclusion in the TOWN policing authorities.
- 4.) Consideration and possible action on Ordinance No. 10-05-10, An Ordinance Repealing and Recreating Section 1.08 of the Town of Salem Code of Ordinances to make technical corrections regarding the duties and jurisdiction of the public safety department and which shall be charged with the duty to preserve public peace and enforce the laws and ordinances of the State and the Town, whereby the town will be creating a full service police department.
- 5.) Consideration and possible action on an agreement with Twin Lakes for dispatching services.
- 6.) Status report on the Public Safety Manual reviewed last in February, 2010
- 7.) Status on businesses operating in residential areas – Hwy C, 240th Avenue.
- 8.) Discussion and possible action on the use of ATVs/UTVs on public highways and trails within the Town of Salem.

LIBRARY BOARD

1. Discussion and possible appointment to the Library Board representing TOWN OF SALEM for a term of 2 years beginning APRIL 30, 2010. Patrick O'Connell appointment expires.

HIGHWAY/FIRE BUILDING PROJECT and Production Well #1 and Water Treatment Building

- 1.) Status report of the Highway/Fire building project; the Production Well #1 and water treatment building.

- 2.) Consideration and possible action on payment of direct purchasing invoice #01782 from Advantage Purchasing, LLC, a division of Miron Construction, in the amount of \$55,836.55.
- 3.) Consideration and possible action on Payment Request #6 by Miron Construction in the amount of \$340,048.77. Original contract amount \$4,500,474.00.
- 4.) Consideration and possible action on Payment Request No. PR- 1320902-03 from Layne Northwest, a Division of Layne Christensen Company, in the amount of \$ 76,075.00. Original contract amount \$222,200.00.
- 5.) Consideration and possible action on Payment Request No. PR- 1320902-04 from Layne Northwest, a Division of Layne Christensen Company, in the amount of \$ 27,741.25. Original contract amount \$222,200.00.
- 6.) Discussion and possible action on activities associated with stabilizing bore hole of the Production Well #1.

SEWER UTILITYDISTRICT

- 1.) Sewer Utility District report.
- 2.) Consideration and possible action on a partial payment request # PR-1210802-14 by J.F. Ahern Company, for digester cover and clarifier renovations, in the amount of \$153,631.20. Original contract amount of \$790,000.00, amount added by change order \$299,851.00, less previous payments of \$612,449.78.

STORM WATER UTILITY DISTRICT

- 1.) Storm Water Utility District report.
2. Discussion, status and possible action on the establishing meeting date to advance the STORMWATER MANAGEMENT PLAN.

PLANNING AND ZONING COMMISSION

- 1.) Planning & Zoning report.

BUILDING DEPARTMENT

- 1.) Building Department report and update
- 2.) Discussion and possible action on the creation of an ordinance regarding Building Inspections for elected officials of TOS and employees to have the inspections done by inspectors other than our own.

JUDICIAL

- 1.) Judicial report.

PARK COMMISSION

- 1.) Park Commission report.

2.) Consideration and possible action on Resolution No. 10-05-10 A Resolution for Re-Adoption of the "2020 Park and Open Space Plan" for the Town of Salem.

SALEM MOUND CEMETERY

1.) Salem Mound Cemetery Status Report

REPORTS AND ACTION TAKEN ON PREVIOUS COMMISSION MEETINGS, FUTURE AGENDA ITEMS, UPCOMING SCHEDULED MEETINGS, AND CONSIDERATIONS BY THE BOARD

Chairman Valentine Report (Lakes Committee, Bikes, Hazard Mitigation):

Supervisor Faber (CCLRD, SEWRPC, P&Z Liaison, Lakes Committee Board of Review) Report:

Supervisor Meier Report:

Supervisor O'Connell (Library Board, Voltz Lake District) Report:

Supervisor Tesar (Parks Commission, Hooker Lake District) Report:

ADJOURNMENT

By the authority of Chairman Linda Valentine

This Notice was posted at the following places:

*Camp Lake Post Office
Salem Post Office
Trevor Post Office
Wilmot Post Office
Salem Town Hall Municipal Building*

May 7, 2010

Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request service, contact Town Clerk, Cindi Ernest at 262-843-2313. "Notice is hereby given that a majority of any other town commission, committee or board may be present at this meeting to gather information about a subject over which they may have decision making responsibility. It is intended that this notice shall constitute an adequate notice of meeting pursuant to State ex rel Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W. 2d 408 (1993), although none of the other town commissions or boards will take any formal action at this meeting".

Cc: Town of Salem Website www.townofsalem.net
Community Library

TABLED ITEMS FOR FUTURE AGENDAS

1.) For June 2010 Agenda

- **Dec. 2009** - MOTION BY Supervisor Weidman, second by Supervisor Faber to request that Public Safety spend more time on 256th Avenue with additional patrol and that this item be tabled until the June 2010 regular board meeting; Stop Sign petition.
- **JAN. 2010** - Consideration and possible on Town Board decision to allow until June 2010 for an update on the implementation of the plan, relative to a proposed raze order for Tax Parcel No. 65-4-120-151-0500. Property Address: 25510 89th Street, Property Owner: Carole Heath, Jacqueline Heath, and Joan Fortner, 2151 W. Granville Avenue, Chicago, IL 60659-3008.
- **JAN. 2010** - Consideration and possible on Town Board decision to allow until June 2010 for an update on the implementation of the contract that LaSalle Bank has to demolition and cleanup this property, for Tax Parcel No. 65-4-120-073-0710, Property Address: 8119 Fox River Road, Property Owner: Joseph V. Bychowski Trust, c/o LaSalle Bank, Attn: Ed Peters, 135 S. LaSalle Street, Rm 1925 Chicago, IL 60603.
- **Feb. 2010** - Consideration and possible action relative to the Public Hearing on October 19, 2009 on a raze order for Tax Parcel No. 65-4-120-262-0540, Property Address: 10834 Antioch Road, Property Owner: Shakuntala Chhabria, 225 S. Greenleaf Street, Suite 111, Gurnee, IL 60031.

SCHEDULE OF FUTURE MEETINGS/EVENTS

Community Park Ribbon Cutting – 256 th Avenue between AH and SA	5/15/2010 9:00 a.m.
LAKES COMMISSION meeting DATE to review the Chapter 20 Draft	Date:
June Agenda to include Parks Commissioner appointment item	06 -14-2010
Stormwater Management Plan Meeting:	Date: