



**TOWN OF SALEM BOARD OF SUPERVISORS
REGULAR MONTHLY BOARD MEETING AGENDA
MONDAY, April 11, 2011 7 P.M.
SALEM TOWN HALL
9814 ANTIOCH ROAD, SALEM, WI 53168**

ANNOUNCEMENTS

**Oaths of Office for our newly elected officials will follow adjournment of this meeting.
Special Community Activities noted at the bottom of the agenda
WTA SCHOLARSHIP OFFERING to High School Seniors - see CHAIRMAN #3 below**

Please notice: Any item other than Citizens Comments on this agenda may produce discussion and possible Town Board action.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. OPEN MEETING COMPLIANCE CHECK**
- 5. APPROVAL OF AGENDA SEQUENCE**

6. CITIZENS COMMENTS - *Please be advised per Wisconsin Act 123, the Town Board will receive information from the public for a three minute time period, with time extensions per the Chairperson's discretion, per person; be further advised that after the public comments are completed, the Town Board Supervisors may have limited discussion on the information received, however, no action will be taken under public comments.*

CITIZEN INITIATED BUSINESS

1. Jessica Marie Scheeler-Community Impact Programs, Resource Development,
Foster Parent Trainer and Recruiter, Cell-262-945-4494, recruiter@psqcip.com

2, Denny Williams regarding snow removal.

STORM WATER DISTRICT

1. **Motion to remove from table** - Consideration and possible action on a request by Wayne E. Koessl, Local Affairs Account Manager for WE Energies for the Town Board to review of the storm water appeals for WE Energies' substations. This item was tabled from the March 2011 meeting.

CLERK'S BUSINESS

1. **Motion:** Approval of the minutes of the previous meeting: Regular Board Meeting on 03/14/11 and Special Meetings on 03/14/11 and 3/26/11.

2. Consideration and possible action on operator licenses as follows. Approval is contingent on background check clearance, completion of beverage server class, and payment of the necessary fees.

Patricia Neu, Janelle Feekes, Jennie Dykiel, Nancy Barranco, Salvatore Barranco,
David C Gyger, Kevin Gerber, Dawn Barranco

TREASURER'S REPORT

1. Treasurer's report for March 1, 2011 – March 31, 2011.
2. Motion: Approval of payment of the vouchers March 15, 2011 – April 11, 2011 as presented.

PUBLIC WORKS/HIGHWAY

1. Public Works/Highway Department report

FIRE AND RESCUE

1. Fire Department report.

CHAIRMAN INITIATED BUSINESS

1. County Supervisor Erin Decker has expressed that a letter from the Board to place "No Engine Braking except in emergency" Signs at two locations on County W is all that is needed for County Highway to install the signs. This has been requested over the last two years by citizens who live along County W. Naturally, enforcement would be appropriate, just as enforcement of speeds along that road. - 8630 Fox River Road and 8245 Fox River Road.

2. Discussion and possible action on a question posed to candidates of the recent election regarding a single Lake District encompassing all lakes of the Town. Also, a specific request to have this issue included in the task lists and/or agendas of the Lakes Committee or any Committee dealing with Waterways and Beaches ordinances of the town.

3. Notice to all in the Town,

: *2011 Wisconsin Towns Association (WTA) Scholarship Competition* (2/15/11) For the 26th year, WTA together with our endorsed insurance carrier, Rural Mutual Insurance, and Scott Construction, Inc., will be awarding a total of \$7,000 in scholarships. High school seniors attending a public or private high school in Wisconsin that plan to attend a Wisconsin public, private or vocational school are eligible to apply. The winners are determined by the independent judging of an essay contest. This year's essay topic is: **"How can towns and villages best protect their infrastructure and still provide other needed services such as fire and emergency services in tough economic times?"** *

<<http://www.wisctowns.com/uploads/ckfiles/files/2011%20WTA%20Scholarship%20Brochure.pdf>>for the official brochure:

<http://www.wisctowns.com/uploads/ckfiles/files/2011%20WTA%20Scholarship%20Brochure.pdf>

The deadline for submissions is May 25th, 2011. Wisconsin Towns Association, W7686 County Road MMM | Shawano, Wisconsin

4. On May 18 in Brookfield there will be the New and Continuing elected officials meeting/seminar. Will a public notice be necessary for a quorum of attendees?

5. Discussion and possible action on the confirmation of a verbal agreement between Village of Silver Lake and Town of Salem regarding the patrolling and enforcing of State Statutes on Silver Lake and the Fox River as it runs through the Town and the Village.

6. Quarterly Report from the Sharing Center as a follow up to the TOS Donation in 2010 towards their operating expenses.

ADMINISTRATOR'S BUSINESS

1. Administrator Report for the preceding period.

1. Administrator's report.
 - Job Descriptions for all employees with performance measurements
 - Contract with Fire Chief
 - Concise listing of contracts that the town is committed to.
2. Consideration and possible action on the Village of Bristol/Town of Salem Boundary and Sewer Agreement.
3. Consideration and possible action on the Town of Salem Building Use Policy.
4. Several complaints have been received regarding RECYCLES being loaded in with GARBAGE by Veolia personnel. Status on Veolia's statement.
5. First Quarter 2011 Performance to 2011 Budget Report.
6. Jim Frechette, Mukwonago WI, Town Auditor will present the audit report on the Town of Salem Financials.

FIRE AND HIGHWAY BUILDING PROJECT

1. Status report and possible action regarding the Highway/Fire building project.

BUILDING DEPARTMENT

1. Building Department report. on projects and red tags.

SEWER UTILITY DISTRICT

1. Sewer Utility Department report.

PLANNING AND ZONING COMMISSION

1. Announcement of expiring Planning and Zoning Commission terms to be appointed or re-appointed at the May, 2011 Regular Town Board meeting.
2. Discussion and possible action on a request that the Town Board reconsider the curbs/gutters vs ditch/culvert standards currently in use in order to retain the rural feel of the town, to advance the new view of the DNR regarding curbs/gutters and to advance the success of less particulates in our lakes and river' to also reconsider the narrowness of the newer subdivision roadways and to tighten up the lighting levels at new business development to protect our night skies and quality of residential life.

PUBLIC SAFETY

1. Public Safety report
2. County KSD figures for March, 2011

911	48	
Phone	181	
Cell	95	
Officer initiated	502	
Alarm	9	
Walk in	0	
Other	0	
Total	835,	Feb 692, Jan 837

PARK COMMISSION

- 1 .Park Commission report:

1. Announcement of expiring Parks Commission terms to be appointed or re-appointed at the June, 2011 Regular Town Board meeting.
2. Consideration and possible action on a *request by James Reinhold, April Biel, and Shannon Kirwam for a temporary structure permit (bounce house) and to serve fermented malt beverages/wine for a family birthday party to be held on Sunday, May 15, 2011 at the Salem Community Park from 9:30 am – 4:30 pm.*
3. Consideration and possible action on a summer recreation program.

JUDICIAL

1. Judicial report

The following cases are scheduled to be heard in the Salem Municipal Court at 5:00 p.m. on April 19, 2011.

	Adult	Juvenile
Initial Appearances/Non Traffic (Water Patrol: 0 – Ordinance: 7)	7	0
Initial Appearances/Traffic	46	0
Good Cause/Poverty Hearings	4	2
Trials	0	0
Follow-ups and Reviews	10	0
Total	67	2

2. March 2011 financial report:

Total Collected	Municipality Share	Sent to County	Sent to State
\$4883	\$3247	\$390	\$1246

SALEM MOUND CEMETERY

1. Salem Mound Cemetery report.

LIBRARY BOARD

1. Announcement of expiring Library Board terms to be appointed or re-appointed at the May, 2011 Regular Town Board meeting.
2. This board decided that when the Census2010 details would be released, they would take action regarding the population representation issue on the Library Board wherein the Town of Salem is not represented per the Wis Statutes. What action does the Board wish to take at this time?
3. The board has acted upon only accepting Town Board Members for appointment to the Library Board. This policy should be considered and made official. An example of problems that it causes is the inability of a Board member to attend a TOWN BOARD meeting if the Library Board meets on the same day. Such was the case at a recently scheduled Lakes Committee Meeting which had over a month's notice.

BOARD OF REVIEW

1. Clerk's announcement of the 2011 Board of Review schedule and process.

REPORTS AND ACTION TAKEN ON PREVIOUS COMMISSION MEETINGS, FUTURE AGENDA ITEMS, AND UPCOMING SCHEDULED MEETINGS. and considerations by the Board.

Chairman Valentine (Lakes Committee, Bike Committee) report.

Supervisor Faber (CCLRD, SEWRPC, P&Z Liaison, Lakes Committee, Board of Review) report.

Supervisor Meier report.

Supervisor O'Connell (Library Board, Voltz Lake District) report.

Supervisor Tesar (Hooker Lake) report.

ADJOURNMENT

Immediately following the Adjournment of the meeting, the newly elected officers present will be given their Oaths of Office - Michael Langel, Diann Tesar, Dan Campion and Joe Meier

This Notice was posted at the following places:

*Camp Lake Post Office
Salem Post Office
Trevor Post Office
Wilmot Post Office
Town of Salem Municipal Building*

By Authority of Linda Valentine, Chairman

Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request service, contact Town at 262-843-2313. "Notice is hereby given that a majority of any other town commission, committee, board, or Lake District and Homeowner Association commissions, committees, or boards may be present at this meeting to gather information about a subject over which they may have decision making responsibility. It is intended that this notice shall constitute an adequate notice of meeting pursuant to State ex rel Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W. 2d 408 (1993) , although none of the other town commissions or boards will take any formal action at this meeting".

Cc Town of Salem Website www.townofsalem.net
Community Library

SCHEDULE OF FUTURE MEETINGS/EVENTS

Town of Salem Annual Electors' Meeting	7:00 p.m.	04/12/2011
Kenosha County Medicine Collection Day		04/16/2011
Kenosha County Center from 8 am-1pm.		
KENOSHA COUNTY Transit INFORMATIONAL meeting		04/17/2011
4:30-6:30pm at the Village of Twin Lakes Hall		

SPRING CLEAN UP #3 beginning with the Mother's Day Saturday thru to your own Normal Garbage Pickup day. NO TICKETS WILL BE ISSUED for materials at curbside.

Regular Board Meeting	7:00 p.m.	May 7th forward 05/09/2011
Preliminary Board of Review Meeting	9:00 a.m	05/17/2011
Regular Board Meeting	7:00 p.m.	06/13/2011
Assessment Notices Mailed to Property Owners by County		06/21/2011
Board of Review Open Book Period		06/21 – 07/6/2011
Open Book With the Assessor		7/6/2011
Board of Review	9:00 a.m. – 3:00 p.m.	7/13/2011