

MINUTES
TOWN OF SALEM
SPECIAL MEETING OF THE BOARD OF SUPERVISORS
MONDAY, December 10, 2007 5:30 P.M.

Board Chairman Diann Tesar called this Special Meeting of the Town of Salem Board of Supervisors to order at 5:30 p.m. with the following present: Dennis Faber, Pat O'Connell, Joe Meier, Josephine Weidman, Tim McGrath, Victoria McGrath, Mike Murdock, Mike Slover, Brad Zautcke, and Cindi Ernest.

Victoria McGrath, of McGrath Consulting, gave an overview of the scope of the project, including staffing, developing job descriptions, salaries, and whether there is a need for an administrator.

At the beginning of January, she will meet with department heads one on one, groups of employees, and the board one on one. A job questionnaire will be filled out for every position. This will help determine what everyone is doing. They will look request data, including current contracts, minimum and maximum pay and scales and determine what type ie. step or range, cost of living or merit.

The contract was signed by Chairman Tesar.

MOTION BY Supervisor O'Connell, second by Supervisor Faber to adjourn this Special Meeting.

UNANIMOUS VOTE – AYE

MOTION CARRIED

THIS MEETING WAS ADJOURNED AT 6:22 P.M.

Respectfully submitted,

Cindi Ernest, Clerk