

MONTHLY MEETING - OCTOBER 11, 2004

On Monday, October 11, 2004, the Town Board of the Town of Salem, held their regular monthly meeting. Vice-Chairman, Joseph Meier called the meeting to order at 7:00 PM. The Pledge of Allegiance was recited. Clerk Seitz took roll call as follows: Present for the meeting were - Vice-Chairman, Joseph Meier; Supervisors, Diann Tesar; Patrick O'Connell and Dennis Faber. Also present were; Town Clerk, Toni Seitz; Deputy Clerk, Linda Terry; Town Building Inspector, Jack Rowland; Director of Public Works, George Vujovic; Land Development Coordinator/Utility District Administrator, Brad Zautcke; and Town Attorney, Richard Scholze. Absent were Town Chairman, Tom Walsh and Town Treasurer, Christine Lamb.

Minutes from previous meetings of: 9/13/04; 9/30/04 and 10/4/04, were **APPROVED ON A TESAR/O'CONNELL MOTION. MOTION CARRIED 4-0.**

Supervisor O'Connell read the Treasurer's report as follows:

SEPTEMBER, 2004 - CASH REPORT FOR THE GENERAL ACCOUNT:

September 1, 2004 - Beginning Balance

\$2,526,341.44

RECEIPTS	\$106,606.36
Transfer from Tax Fund	\$ 20,885.35
DISBURSEMENTS	\$254,648.25
PAYROLL	\$117,066.13
Total	\$371,714.38

September 30, 2004 - Ending Balance

\$2,282,118.77

State Pool - General	\$2,061,576.89
General Checking	\$ 220,541.88
Totals	\$2,282,118.77

SEPTEMBER, 2004 - CASH REPORT FOR THE TAX ACCOUNT:

September 1, 2004 - Beginning Balance

43,598.40

\$

RECEIPTS	\$ 78,032.86
DISBURSEMENTS	\$ 29,355.26

Transfer to General Fund \$ 20,885.35

September 30, 2004 - Ending Balance		\$
71,390.65		
State Pool - Tax	\$ 34,114.43	
Tax Checking	\$ 37,276.22	
Total	\$ 71,390.65	

SEPTEMBER, 2004 - CASH REPORT FOR THE PARK ACCOUNT:

September 1, 2004 - Beginning Balance
\$1,021,837.52

RECEIPTS	\$ 4,126.30
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September 30, 2004 - Ending Balance
\$1,025,963.82

State Pool - Parks	\$361,180.80
Zone 1	\$154,359.47
Zone 2	\$ 95,291.79
Zone 3	\$ 72,784.49
Zone 4	\$ 62,017.84
Zone 5	\$206,276.30
Zone 6	\$ 68,193.66
Zone 9	\$ 5,859.47
Totals	\$1,025,963.82

SEPTEMBER, 2004 - CASH REPORT FOR THE MAINTENANCE ACCOUNT:

September 1, 2004 - Beginning Balance **\$**
23,846.47

RECEIPTS	\$8.80
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September 30, 2004 - Ending Balance **\$**
23,855.27

The Treasurer's Report was **APPROVED ON AN O'CONNELL/FABER MOTION. MOTION CARRIED 4-0.**

Supervisor Tesar read the Vouchers as follows:

TOWN
End of September, 2004 = \$160,223.73
2004=\$61,436.06

UTILITY DISTRICT
End of September,

October, 2004 = \$329,422.55
\$26,222.44

October, 2004 =

TOWN PAYROLL:

PAYROLL:

#19 = \$46,779.52

#20 = \$46,542.18

UTILITY DISTRICT

#19 = \$15,778.85

#20 = \$16,004.74

Vouchers were APPROVED ON A FABER/O'CONNELL MOTION. MOTION CARRIED 4-0.

CITIZEN COMMENTS:

NONE

UTILITY DISTRICT BUSINESS:

1. CONSIDERATION AND POSSIBLE ACTION ON A REQUEST FOR A SANITARY SEWER AND ROAD EXTENSION ON 271ST STREET SOUTH OF STH "AH":

Mr. Zautcke stated that originally, this was going to be a municipal project; however, it has been changed to a private project. Mr. Zautcke would suggest that the Town sign a developer's agreement.

Supervisor Tesar asked why this wouldn't be a municipal project?

Mr. Zautcke stated there is one lot that is not interested in having this sewer and road extension.

Mr. Hamm (the property owner requesting the sewer extension), was present for the meeting.

AUTHORIZE ATTORNEY SCHOLZE TO DRAW UP AN AGREEMENT WITH THE PROPER FIGURES (TO BE RECEIVED FROM KAEMPFFER & ASSOCIATES AND R.A. SMITH ENGINEERING), MADE ON AN O'CONNELL/FABER MOTION.

MOTION CARRIED 4-0.

2. DISCUSSION AND POSSIBLE ACTION ON A LONG LATERAL AGREEMENT FOR PARCEL #67-4-120-303-0295, LOCATED ON 308TH AVENUE:

Mrs. Shaeffer was present for the meeting.

Mr. Zautcke stated that this is the last buildable lot in that area. The agreement states that if there is ever a sewer extension, the lateral will be abandoned and Mrs. Shaeffer would need to hook-up to sewer.

APPROVED ON A FABER/TESAR MOTION. MOTION CARRIED 4-0.

3. CONSIDERATION AND POSSIBLE ACTION OF PARTICIPATION IN A CONSOLIDATED GROUP SAFETY MANAGEMENT PROGRAM:

Mr. Zautcke stated that the Town is currently involved in a safety program. However, there are benefits to consolidation; cost effectiveness; quarterly audits being done, etc.

APPROVED ON A FABER/O'CONNELL MOTION. MOTION CARRIED 4-0.

TOWN BUSINESS:

**1. INFORMATIONAL PRESENTATION REGARDING
CONSOLIDATION OF WILMOT/RIVERVIEW GRADE SCHOOLS / DEBBIE
KERR & FRANK MILLER:**

Ms. Debbie Kerr and Mr. Frank Miller were present for the meeting. They gave a brief presentation on the consolidation of the grade schools.

2. COMMITTEE REPORTS:

**Camp/Center Lake Rehab. District will hold a Special Meeting on December 4, 2004, at 9:00 AM at the Town Hall, to discuss their NR109 program.

**Voltz Lake Annual Meeting is set for October 25, 2004.

**Hooker Lake District held their annual meeting, and proposed an annual budget of \$7600.00.

**Park Commission will hold their monthly meeting on October 21st at 7:00 PM.

3. CONSIDERATION OF TOWN EXENDITURES:

APPROVE A DONATION OF \$50.00 TO TREVOR GRADE SCHOOL FOR THEIR ANNUAL HALLOWEEN PARTY, MADE ON A TESAR/FABER MOTION. MOTION CARRIED 4-0.

At this time, Mr. Vujovic stated that since last month's meeting, the Highway Department purchased a new trailer for the lawn mower from Highway "C" Service, in the amount of \$1500.00. This trailer was a necessity, due to the fact that the old trailer was falling apart.

APPROVE PURCHASE MADE ON AN O'CONNELL/FABER MOTION. MOTION CARRIED 4-0.

Supervisor Meier asked what would happen if the Board denied the purchase, considering the item has already been bought and paid for?

At this time, Attorney Scholze stated that the Town Clerk, Toni Seitz, has the authority to disperse Town funds.

Mr. Vujovic stated that this coming month, the Town will take it's first delivery of salt for roads; this cost is approximately \$15,000.00.

APPROVE FIRST PURCHASE OF SALT, MADE ON A FABER/TESAR MOTION. MOTION CARRIED 4-0.

Mr. Vujovic stated that the diagnostic system for the highway department is outdated, and it is necessary to purchase an update. The approximate cost is \$3,000.00. The existing diagnostic system would be used as a trade-in.

APPROVE PURCHASE OF A NEW DIAGNOSTIC SYSTEM, MADE ON A FABER/O'CONNELL MOTION. MOTION CARRIED 4-0.

Mr. Zautcke stated that the Utility District is in need of a new mower tractor. This tractor also has a back-hoe and loader on it. He has received four quotes as follows:

Burlington Implement \$28,545.00

Schmidt Implement \$33,404.00
Highway "C" Service \$32,929.00
Mid-State Equipment \$37,650.00

Supervisor Tesar questioned the Highway Department using their equipment for jobs?

Mr. Zautcke stated that the Utility District needs to do their own work, with their own equipment.

APPROVE PURCHASE FROM BURLINGTON IMPLEMENT, MADE ON AN O'CONNELL/FABER MOTION. MOTION CARRIED 4-0.

4. CONSIDERATION OF PLANNING & ZONING MINUTES FROM MEETING OF 9/22/04:

RONALD & ROCHELLE WHEELER; 28708-112TH PLACE; PARCEL #66-4-120-294-0330 & 0335/ DISCUSSION AND POSSIBLE ACTION REGARDING SHOREYARD VARIANCE AND A SIDEYARD SETBACK OF 5 FEET (10 FEET REQUIRED) FOR THE PURPOSE OF COMBINING THE TWO LOTS AND BUILDING A SINGLE FAMILY HOME WITH GARAGE AND DECK:

APPROVE PLAN COMMISSION RECOMMENDATION FOR APPROVAL, MADE ON AN O'CONNELL/TESAR MOTION. MOTION CARRIED 4-0.

JOHN & MARY INTIHAR; 26918-96TH PLACE; PARCEL #66-4-120-211-0525; DISCUSSION AND POSSIBLE ACTION REGARDING VARIANCE REQUEST FOR SIDEYARD SETBACK OF 5 FEET (10 FT. REQUIRED) FOR THE PURPOSE OF AN ATTACHED GARAGE WITH 2ND STORY FAMILY ROOM: (TABLED FROM JULY MEETING):

Mr. and Mrs. Intihar were present for the meeting.

Supervisor O'Connell stated that the Town's Fire Chief had concerns regarding fire safety to this property if the variances were allowed.

Attorney Scholze stated that an easement agreement could be done - a fire protection easement.

Supervisor Meier suggested having the easement done, at the property owner's expense.

APPROVE VARIANCE REQUEST, PENDING A FIRE EASEMENT AGREEMENT BEING DRAFTED PRIOR TO KENOSHA COUNTY'S MEETING, MADE ON AN O'CONNELL/FABER MOTION. MOTION CARRIED 4-0.

JOSEPH HELLER/FRANK G. ROUX; 10204-294TH AVENUE; DISCUSSION AND POSSIBLE ACTION REGARDING LOT LINE ADJUSTMENT:

APPROVE PLAN COMMISSION'S RECOMMENDATION TO APPROVE LOT LINE ADJUSTMENT AS PRESENTED, AS LONG AS A NON-CONFORMING LOT IS NOT CREATED BY SUCH A LOT LINE ADJUSTMENT, MADE ON AN O'CONNELL/TESAR MOTION. MOTION CARRIED 4-0.

DISCUSSION AND POSSIBLE ACTION REGARDING PRELIMINARY DRAFT OF NEIGHBORHOOD DELINEATIONS / TOWN PLANNER, PATRICK MEEHAN:

APPROVE PLAN COMMISSION'S RECOMMENDATION TO ADOPT NEIGHBORHOOD DELINEATION, RESOLUTION #04-09-22, MADE ON A TESAR/FABER MOTION. MOTION CARRIED 4-0.

5. CONSIDERATION OF PARKING ORDINANCE (tabled from September meeting):
This item was TABLED UNTIL NOVEMBER, 2004.

6. CONSIDERATION OF SLOW-NO WAKE ON THE FOX RIVER/KURT & JOAN JORGENSEN:

Supervisor Faber stated that Officer Weyand has gone out to get the GPS readings. When these are approved by the DNR, it will become part of the Ordinances.

7. CONSIDERATION OF RE-APPOINTMENT OF PARK COMMISSION MEMBER - DIANN TESAR, FOR A 7-YEAR TERM:
APPROVED ON A FABER/O'CONNELL MOTION. MOTION CARRIED 4-0.

8. CONSIDERATION OF REQUEST FOR STREET LIGHT ON 111TH STREET AND 269TH AVENUE:

Mr. Vujovic stated that this is not a street lighting district. He also felt that there are no real safety hazards. Mr. Faber suggested placing reflectors at the intersection. Mr. Vujovic will place reflectors at the site.
APPROVE REFLECTOR LIGHTS, MADE ON A FABER/O'CONNELL MOTION.
MOTION CARRIED 4-0.

9. CONSIDERATION OF TOWN BOARD RESOLUTION FOR ADOPTING THE NEIGHBORHOOD PLAN AND ZONING PLAN FOR NEIGHBORHOOD AREA NO. 1 AS AN ELEMENT OF THE TOWN OF SALEM MASTER PLAN:

Mr. Zautcke passed out a letter he had just recently received from Mr. Charles Park, an affected property owner. It was stated that at a previous Public Hearing, Mr. Park attended the meeting; however, he did not have any comments. It was, at that time, that his comments should have been made. Attorney Scholze stated that this Neighborhood Plan and Zoning Plan are proposed zonings.
APPROVE RESOLUTION, MADE ON A FABER/O'CONNELL MOTION. MOTION CARRIED 4-0.

10. CONSIDERATION OF TOWN BOARD RESOLUTION FOR ADOPTING THE NEIGHBORHOOD DELINEATIONS AS AN ELEMENT OF THE TOWN OF SALEM MASTER PLAN:
APPROVED ON AN O'CONNELL/FABER MOTION. MOTION CARRIED 4-0.

11. CONSIDERATION OF COOPERATIVE AGREEMENT BETWEEN THE TOWN OF SALEM, AND KENOSHA COUNTY, AND THE SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION FOR THE PREPARATION OF COUNTY AND LOCAL COMPREHENSIVE PLANS:
APPROVED ON AN O'CONNELL/FABER MOTION. MOTION CARRIED 4-0.

12. CONSIDERATION OF RESOLUTION FOR AUTHORIZATION TO PARTICIPATE IN THE DEVELOPMENT OF A MULTI-JURISDICTIONAL

COMPREHENSIVE PLAN AND TO SUPPORT KENOSHA COUNTY'S
APPLICATION FOR A COMPREHENSIVE PLANNING GRANT:
APPROVED ON A TESAR/O'CONNELL MOTION. MOTION CARRIED 4-0.

13. CONSIDERATION OF AMENDING INSPECTION FEE
ORDINANCE:
APPROVED ON A TESAR/FABER MOTION. MOTION CARRIED 4-0.

14. CONSIDERATION OF REPLACEMENT OF DUMP BOXES ON
TRUCKS #13 AND #15:
Supervisor Tesar asked how old the trucks are?
Mr. Vujovic stated that the trucks are mechanically good - the
dump boxes need to be replaced.
APPROVED ON A FABER/O'CONNELL MOTION. MOTION CARRIED 4-0.

15. CONSIDERATION OF NEW FURNITURE FOR CLERK AND FIRE
CHIEF'S OFFICES:
Clerk Seitz stated that this was budgeted for last year.
APPROVE PURCHASE OF NEW FURNITURE, MADE ON AN O'CONNELL/FABER
MOTION. MOTION CARRIED 4-0.

16. CONSIDERATION OF OPERATOR'S LICENSES PENDING
CLEAR RECORD CHECK:
Lynn Petges
LeeAnn Guill
Mary Norman

APPROVED ON A TESAR/O'CONNELL MOTION. MOTION CARRIED 4-0.

AT 8:05 PM, THE MEETING WAS ADJOURNED ON A TESAR/O'CONNELL
MOTION. MOTION CARRIED 4-0.

MINUTES SUBMITTED

BY: _____ TOWN CLERK.

MINUTES PREPARED

BY: _____ DEPUTY CLERK.