

TOWN BOARD MEETING – APRIL 14, 2003

On Monday, April 14, 2003, the Town Board of the Town of Salem, held their regular monthly meeting. The meeting was called to order at 7:05 PM. The Pledge of Allegiance was recited. Clerk Seitz took roll call as follows: Present were Chairman Tom Walsh; Supervisors, Diann Tesar; Joseph Meier; Jake Brockhaus and Patrick O’Connell. Also present were: Town Clerk, Toni Seitz; Deputy Clerk, Linda Terry; Deputy Treasurer, Crysti Neuman; General Highway Foreman, George Vujovic; Utility District Administrator, Brad Zautcke; and Land Development Coordinator, Phil Cayo.

At this time, Chairman Walsh presented former Supervisor, Dolores E. Terry with a plaque for many years of service to the Town. He also had a plaque for former Town Chairman, Shirley Boening; however, she was not in attendance.

Minutes from previous meetings of 3/13/03 and 4/8/03, were **APPROVED ON A TESAR/MEIER MOTION. MOTION CARRIED 4-0.**

Crysti Neuman read the Treasurer’s Report as follows:

MARCH 2003 – CASH REPORT FOR THE GENERAL ACCOUNT:

March 1, 2003 – Beginning Balance **\$2,088,887.66**

RECEIPTS		\$736,364.10
Transfer from Capital Projects	\$253,935.60	
DISBURSEMENTS		\$844,537.02
PAYROLL		<u>\$ 63,889.17</u>
Total		\$908,426.19

March 31, 2003 – Ending Balance **\$2,170,761.17**

State Pool – General		\$1,000,534.48
General Checking		<u>\$ 170,226.69</u>
Total		\$2,170,761.17

MARCH, 2003 – CASH REPORT FOR THE TAX ACCOUNT:

March 1, 2003 – Beginning Balance **\$ 30,116.55**

RECEIPTS		\$ 8,322.01
DISBURSEMENTS		\$ 0.00
Transfer to General Fund	\$ 0.00	

March 31, 2003 – Ending Balance **\$ 38,438.56**

State Pool – Tax		\$ 25,843.38
Tax Checking		<u>\$ 12,595.18</u>
Total		\$ 38,438.56

MARCH 2003 – CASH REPORT FOR THE PARK ACCOUNT:

March 1, 2003 – Beginning Balance **\$ 876,780.96**

RECEIPTS **\$ 615.53**

March 31, 2003 – Ending Balance **\$ 877,396.49**

State Pool – Parks	\$316,253.11
Zone 1	\$114,949.72
Zone 2	\$ 83,550.35
Zone 3	\$ 63,247.81
Zone 4	\$ 44,302.27
Zone 5	\$193,864.40
Zone 6	\$ 56,375.48
Zone 9	<u>\$ 4,853.35</u>
Totals	\$877,396.49

MARCH 2003 – CASH REPORT FOR THE TRAILS ACCOUNT:

March 1, 2003 – Beginning Balance **\$ 154,988.83**

RECEIPTS **\$ 155.55**

March 31, 2003 – Ending Balance **\$ 12,554.08**

MARCH, 2003 – CASH REPORT FOR THE CAPITAL PROJECT ACCOUNT:

March 1, 2003 – Beginning Balance **\$ 942,634.69**

RECEIPTS **\$ 832.61**

Transfer to General Fund **\$253,935.60**

DISBURSEMENTS **\$ 13,500.00**

March 31, 2003 – Ending Balance **\$ 676,031.70**

The Treasurer's report was APPROVED ON A MEIER/BROCKHAUS MOTION. MOTION CARRIED 4-0.

Supervisor Meier read the Vouchers as follows:

TOWN – GENERAL ACCOUNT:

End of March, 2003 = \$633,152.29

April, 2003 = \$109,782.83

UTILITY DISTRICT:

March, 2003 = \$48,910.70

April, 2003 = \$59,460.67

TOWN PAYROLL:

#6 = \$40,954.09

#7 = \$45,537.74

UTILITY DISTRICT PAYROLL:

#6 = \$14,521.10

#7 = \$14,518.60

Vouchers were APPROVED ON AN O'CONNELL/TESAR MOTION. MOTION CARRIED 4-0.

CITIZEN COMMENTS:

At this time, Mrs. Joan Fortner, one of the owners of the proposed Heath Haven Development, stated that she would like to change their final plat for the subdivision. They no longer want 5-acre lots.

Deputy Clerk Terry, stated that this subdivision is on the agenda for final plat review on 4/23/03. Mrs. Fortner should attend that meeting if she has any changes that she would like to see made.

Ms. April Shennig was present for the meeting. She stated that she is quite upset with the condition that her neighbor's property is in. There is junk everywhere.

Deputy Clerk Terry stated that her neighbor has received four citations for the violations. He is to be on the Court docket on Tuesday evening.

Ms. Shennig will call the Town Hall to see how the Court matters turned out.

UTILITY DISTRICT BUSINESS:

1. DISCUSSION AND CONSIDERATION OF BIDS FOR A REPLACEMENT BOILER AND HEAT EXCHANGER FOR THE ANAEROBIC DIGESTERS.

Mr. Zautcke stated that the present boiler is 22 years old.

The Utility District received two bids for the boiler and heat exchanger.

Advance Mechanical	\$75,842.00
H & H Industries	\$75,840.00

Mr. Zautcke would recommend H & H quote, due to the fact that their price includes removal and disposal of the present system.

Supervisor Tesar questioned only two quotes?

Mr. Zautcke stated that there aren't many people that do this type of work.

APPROVE BID FROM H & H FOR \$75,840.00, MADE ON A BROCKHAUS/MEIER MOTION. MOTION CARRIED 4-0.

2. DISCUSSION AND CONSIDERATION OF BIDS FOR A REPLACEMENT ROOF ON THE ANAEROBIC DIGESTER BUILDING.

Mr. Zautcke explained to the Board that he only received one bid for this work. That bid was from Van's Roofing, for \$16,320.00. Mr. Zautcke has called numerous places, but no one would return a call to him, or submit a bid.

Chairman Walsh asked about the "dome" being roofed?

Mr. Zautcke stated that he could get a price for that as well.

Supervisor Tesar and Supervisor O'Connell would like to see a few more bids.

TABLE THIS MATTER UNTIL MORE BIDS ARE RECEIVED, MADE ON A TESAR/MEIER MOTION. MOTION CARRIED 4-0.

3. DISCUSSION AND CONSIDERATION OF CHANGE ORDER CO-1210201-07 FOR THE LIFT STATION 19 RELOCATION PROJECT.

This is an additional amount of \$897.00 for electrical work that was required.

APPROVE CHANGE ORDER #CO-1210201-07, MADE ON A MEIER/BROCKHAUS MOTION. MOTION CARRIED 4-0.

4. DISCUSSION AND CONSIDERATION OF A REQUEST BY DEAN HARDING FOR A REFUND OF SEWER USER FEES.

Mr. Zautcke stated that Mr. Harding has been being charged from Bristol and the Town of Salem, for sewer service. He should be refunded the amount of \$588.00.

APPROVE REFUNDING MR. HARDING THE AMOUNT OF \$588.00 FOR SEWER USER FEES, MADE ON A MEIER/TESAR MOTION. MOTION CARRIED 4-0.

TOWN BUSINESS:

1. COMMITTEE REPORTS:

There will be a Park Commission meeting on 4/17/03.

2. CONSIDERATION OF PARK COMMISSION MINUTES FROM 3/19/2003:

Supervisor Tesar went over the Park Commission meeting.

Supervisor Meier questioned the Town purchasing the property that lies between Highway 83, and 256th Avenue. There is a large parcel of property for sale.

Jo Weidman, from the Park Commission, stated that the Park Commission is looking into combining district #2 and #3 to make purchases. However, this particular piece of property is not included.

Clerk Seitz questioned the "chain of command" for the Park Commission.

Supervisor Tesar stated that has not been worked out yet.

ACCEPT MINUTES FOR PARK COMMISSION, MADE ON AN O'CONNELL/MEIER MOTION. MOTION CARRIED 4-0.

3. CONSIDERATION OF RAZE ORDER FOR 25510-89TH STREET (previously tabled):

Chairman Walsh stated that he has been out to the property, and feels that the Town should raze this building.

The owner of the property, Joan Fortner, was present for the meeting, along with her niece. She stated that her nephew had submitted plans to the building inspector.

Linda Terry stated that plans may have been submitted; however, a permit was not received.

APPROVE RAZE ORDER TO PROCEED IF A PERMIT HAS NOT BEEN ISSUED BY MAY 12, 2003, WITH WORK COMMENCING, MADE ON AN O'CONNELL/MEIER MOTION. MOTION CARRIED 4-0.

4. CONSIDERATION OF PROPOSAL FROM SEWRPC TO DO PARK PLAN FOR TOWN OF SALEM/SUPERVISOR TESAR:

Supervisor Tesar stated that at a previous meeting, the Town Board approved for Town Planner, Patrick Meehan, to prepare a Park Plan, for the sum of approximately \$13,000.00. Since that time, SEWRPC has submitted a proposal to the Town for approximately \$5,000.00.

Supervisor Tesar has spoken to Mr. Meehan. He would not be offended if the Town did not have him do the Park Plan.

APPROVE SEWRPC PREPARING THE PARK PLAN FOR THE TOWN OF SALEM, MADE ON A MEIER/BROCKHAUS MOTION. MOTION CARRIED 4-0.

5. CONSIDERATION OF VACATING ABANDON FIRE LANE ON 109TH STREET/SHOREVIEW SUBDIVISION (previously tabled): (PLEASE NOTE: IT HAS BEEN

**REQUESTED THAT THE TOWN BOARD TABLE THIS UNTIL THE MAY, 2003 TOWN BOARD MEETING):
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6. CONSIDERATION OF REQUEST TO DISCUSS CONTINUING PROGRESS ON THE RURAL CLUSTER SUBDIVISION PLAN PREVIOUSLY APPROVED FOR THE ROGERS' PROPERTY ON 98TH STREET / JAMES WALTERS:

At this time, Mr. James Walters spoke regarding the Cluster Development that is being proposed for the Rogers' property. He would request a meeting between a few Town Supervisors; Plan Commission Members and Kenosha County Zoning Officials.

Mr. Zautcke stated that SEWRPC is proposing a vast change in the sewer service area.

It was suggested that Mr. Walters get in touch with Mr. Don Smitz, from the Kenosha County Land Use Committee, to set up a meeting.

**7. RATIFICATION OF LEASE AGREEMENT FOR DIGITAL COPY MACHINE:
APPROVED ON A MEIER/BROCKHAUS MOTION. MOTION CARRIED 4-0.**

**8. CONSIDERATION OF PICNIC LICENSE FOR CENTER LAKE WOODS PROPERTY OWNER'S ASSOCIATION ON 4/26/03 AND 6/7/03:
APPROVED ON A TESAR/MEIER MOTION. MOTION CARRIED 4-0.**

9. CONSIDERATION OF OPERATOR'S LICENSES PENDING CLEAR RECORD CHECKS:

MARY KAUZLARICH

RYAN WAGNER

MICHAEL GROBALL

DOUG PAULOWSKI

VIRGINIA LOMONACO

APPROVED ON A TESAR/O'CONNELL MOTION. MOTION CARRIED 4-0.

AT 8:15 PM, THE MEETING WAS ADJOURNED ON A TESAR/MEIER MOTION. MOTION CARRIED 4-0.

Minutes submitted by: _____ Town Clerk.

Minutes prepared by: _____ Deputy Clerk.