

SPECIAL TOWN BOARD – SEPTEMBER 23, 2002

The Town Board of the Town of Salem, held a Special Meeting on Monday, September 23, 2002, at the Salem Town Hall. At 6:00 PM, Chairman Boening called the meeting to order. Deputy Clerk, Linda Terry, took roll call as follows: Present – Chairman Shirley Boening; Supervisors, Dolores E. Terry; Joseph Meier; Jake Brockhaus and Diann Tesar.

AGENDA:

1. Town Board Action regarding Letting of Bids for the Town Hall Addition:

Chairman Boening stated that the Bids will be opened on October 15, 2002, at 10:00 AM. Supervisor Terry will be opening the Bids. Then, there will be a Special Town Board Meeting on October 17, 2002, at 7:00 PM, for the purpose of accepting Bids.

MOTION TO APPROVE THE LETTING OF BIDS, MADE ON A TERRY/BROCKHAUS MOTION. The Board was polled as follows: Tesar-aye; Meier-aye; Terry-aye; Brockhaus-aye; and Boening-aye. MOTION CARRIED 5-0.

2. Town Board Action regarding Petitioning SEWRPC for Sewer Service Area Expansion to extend along Highway “50” to the West, for Commercial Development:

Chairman Boening stated there was a meeting at the Town Hall earlier today, with the Utility District Engineer, Chris Kaempfer and the Town Planner, Patrick Meehan. Both gentlemen felt it would be appropriate to extend the sewer service area on Highway “50”, to extend West to the point of meeting Silver Lake’s sewer service area boundary.

AUTHORIZE CHRIS KAEMPFER AND BRAD ZAUTCHE TO PROCEED TO PETITION SEWRPC FOR SEWER EXTENSION FOR COMMERCIAL PURPOSES ONLY, WEST ON HIGHWAY “50”, MADE ON A TESAR/MEIER MOTION. The Board was polled as follows: Tesar-aye; Meier-aye; Terry-aye; Brockhaus-aye; and Boening-aye. MOTION CARRIED 5-0.

3. Town Board Consideration and Possible action regarding Picnic License for Center Lake Woods Property Owner’s Association for October 5, 2002 and October 19, 2002: APPROVED ON A MEIER/TERRY MOTION. MOTION CARRIED 5-0.

AT 6:20 PM, the Town Board moved to closed session pursuant to Wi. State Statutes #19.85(1)(f) for the purpose of discussing personnel matters, MADE ON A TESAR/TERRY MOTION. The Board was polled as follows: Tesar-aye; Meier-aye; Terry-aye; Brockhaus-aye; and Boening-aye. MOTION CARRIED 5-0.

At 8:30 PM, the meeting was ADJOURNED ON A MEIER/TERRY MOTION. MOTION CARRIED 5-0.

Minutes prepared and submitted by: _____ Deputy Clerk.

SPECIAL MEETING & BUDGET WORKSHOP – SEPTEMBER 26, 2002

On Thursday, September 26, 2002, the Town Board of the Town of Salem, held a Special Town Board Meeting at the Salem Town Hall. At 5:45 the meeting was called to order by Chairman Boening. Clerk Seitz took roll call as follows: Present were: Chairman, Shirley Boening; Supervisors, Diann Tesar; Joseph Meier; Jake Brockhaus; and Dolores Terry. Also present was Town Clerk, Toni Seitz. At that time, the Board moved to Closed Session pursuant to Wi. State Statutes #19.85(1)(f) for the purpose of discussing personnel matters, **made on a TESAR/MEIER MOTION. A roll call vote was taken as follows: Boening-aye; Tesar-aye; Terry-aye; Meier-aye; and Brockhaus-aye. MOTION CARRIED 5-0.**

After discussion regarding personnel matters, the Board moved to open session **ON A MEIER/TERRY MOTION. A roll call vote was taken as follows: Boening-aye; Tesar-aye; Terry-aye; Meier-aye; and Brockhaus-aye. MOTION CARRIED 5-0.**

Present for the meeting were the Board Members; Town Clerk; Deputy Clerk, Linda Terry; Town Treasurer, Chris Lamb; Town Building Inspector, Jack Rowland; General Highway Foreman, George Vujovic; and Land Development Coordinator, Phil Cayo.

AGENDA:

1. Town Board Consideration regarding authorizing Wisconsin Electric Power Company to do work at the Town Hall:

The cost of moving the electrical would be approximately \$14,000.00.

APPROVE AUTHORIZING WISCONSIN ELECTRIC POWER COMPANY TO MOVE ELECTRICAL AT TOWN HALL, MADE ON A TERRY/MEIER MOTION. Roll call vote as follows: Boening-aye; Tesar-aye; Terry-aye; Meier-aye; and Brockhaus-aye. MOTION CARRIED 5-0.

2. Town Board Consideration regarding authorizing Hoover Well to do work at the Town Hall:

Supervisor Tesar questioned having Hoover Well do the work.

Chairman Boening stated that the Town assumed a commercial well driller was necessary; however, it was discovered that one was not, but not until after Hoover gave a price.

Supervisor Terry asked if the price of \$9,740.00 included the Rescue Building?

Chairman Boening stated that it does include the Rescue Building.

Supervisor Tesar felt that the job should be bid out.

APPROVE HOOVER WELL TO DO THE WELL WORK AT THE TOWN HALL, MADE ON A TERRY/MEIER MOTION. Roll call vote as follows: Boening-aye; Tesar-aye; Terry-aye; Meier-aye; and Brockhaus-aye. MOTION CARRIED 4-1, with Supervisor Tesar opposing.

3. Workshop for the proposed 2003 Utility District Budget and Town Budget.

At this time, Mr. Zautcke went over the Utility District's 2003 proposed budget.

Total Operating Revenues	\$2,390,173.00
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In the disbursement department, the line item including plant building and equipment had a \$16,500.00 increase due to the anticipated purchase of a new lawn mower with back-hoe attachment.

In "vehicle maintenance", the figure of \$12,000.00 was put in the 2003 proposed budget for the possible purchase of a new truck (SUV or mini-van); this \$12,000.00 would go in the budget for the next three years.

The line item for principal and interest will come down next year – this year the figure of \$910,229.00 is in the budget.

Chairman Boening asked about a line item for "depreciation"?

Mr. Zautcke stated that there is no depreciation.

The expense for “administration” has gone up, due to the fact that last year, Mr. Gary Caputo was under the “labor” line, and this year he has been added to the “administration”, along with Mr. Zautcke and Mrs. Riesselmann.

APPROVE 2003 PROPOSED UTILITY DISTRICT BUDGET, MADE ON A TERRY/TESAR MOTION. MOTION CARRIED 5-0.

At this time, Chairman Boening went over the proposed Town Budget. She stated that as of this date, the manufacturing value has not been included in the budget.

Mr. Cayo questioned the fact that the “sale of Town property” is not listed in the proposed budget as revenue.

Mrs. Lamb stated that there is a new fund – capital improvement.

Chairman Boening stated that the Town Board has the option to increase the Cable Revenue – right now the Town gets 3%; this could be increased to 5%.

Total Town Revenues = \$3,540,186.00

Chairman Boening then went on to the Town expenditures.

The Judge’s salary will be increased to \$4500.00.

The line item for “part-time clerical” will be eliminated, as Crysti Neuman will be a full-time employee as of January 1, 2003.

Election salaries/expense was decreased from \$3500.00 to \$3000.00.

Highway / Road Maintenance, includes banners for the Town.

Highway / Equipment Replacement Fund was decreased from \$125,000.00 to \$100,000.00.

Chairman Boening stated that the Principal / Library Debt would be paid off in 2004.

It was stated that there should be a special fund for dry hydrants.

Mr. Vujovic stated that the “highway facilities” is for the new building addition and relocating the existing salt shed.

Capital Expense for 2003 will include \$77,075.00 for the sewer project for the Town Hall.

It was stated that the Park Commission should buy their own lawn mower for the maintenance of the parks in the Town.

APPROVE THE 2003 PROPOSED TOWN BUDGET, MADE ON A MEIER/TESAR MOTION. MOTION CARRIED 5-0.

Please note: BUDGET HEARING IS SCHEDULED FOR 10/24/02, AT 7:00 PM.

NEXT TOWN BOARD MEETING IS SCHEDULED FOR 11/18/02, AT 7:00 PM.

AT 9:00 PM, THE MEETING WAS ADJOURNED ON A MEIER/TERRY MOTION. MOTION CARRIED 5-0.

Minutes submitted by:_____Town Clerk.

Minutes prepared by:_____Deputy Clerk.